

Division(s) affected: *Chipping Norton*

DELEGATED DECISIONS BY CABINET MEMBER FOR TRANSPORT MANAGEMENT

04 SEPTEMBER 2025

CHIPPING NORTON: MARKET PLACE – PROPOSED MARKET TRADER PERMITS

Report by Director of Environment and Highways

RECOMMENDATION

The Cabinet Member is **RECOMMENDED** to:

- a) **Approve the introduction of ‘No Waiting at Any Time’ restrictions on sections of Market Place, and**
- b) **Approve a change to the current 2-hour restrictions on Market Place, to restrict parking on Wednesdays to Market Traders only (MT prefix), as advertised.**

Executive Summary

1. The County Council have been approached by West Oxfordshire District Council (WODC) to promote a change to the existing restrictions on Market Place Chipping Norton, to restrict parking on Wednesdays to Market Trader Vehicles only.
2. A Market is held on Market Place each Wednesday which requires the area to be kept clear for stalls and market trader vehicles. Although signs are in place to warn motorists not to park on a Wednesday, these are regularly ignored which is causing problems for the operation of the market.
3. The proposals include the introduction of designated market trader permits, which will be administered by the district council, with details provided to our enforcement teams. A change to the traffic orders and signage will allow for more robust enforcement on market days, which will act as a deterrent for further infringements.
4. The report presents responses to the statutory consultation on the proposed parking controls as shown in **Annex 1**.

Sustainability Implications

5. The proposals would help facilitate a safer environment for pedestrians and other users during the operation of the market and will encourage users to find alternative parking.

Financial Implications

6. The proposals are being funded by the district council, so there are no implications for county council budgets.

Legal Implications

7. The consultation that has been undertaken complies with the consultation requirements for the various elements as required by law including under the Highways Act 1980, the Road Traffic Regulation Act 1984 and any other relevant legislation.
8. The scheme has been promoted by Oxfordshire County Council as the Highway Authority and Traffic Authority under the Highways Act 1980, and the Road Traffic Regulation Act 1984.

Comments checked by:

Jennifer Crouch (Head of Law - Environmental)

Jennifer.Crouch@oxfordshire.gov.uk

Equalities and Inclusion Implications

9. No negative impacts on equality or inclusion have been identified under the proposals.

Formal Consultation

10. Formal consultation was carried out between 19th June and 18th July 2025. A notice was published in the Oxford Times newspaper, and an email sent to statutory consultees & key-stakeholders, including Thames Valley Police, the Fire & Rescue Service, Ambulance service, Bus operators, countywide transport/access & disabled peoples user groups, Chipping Norton Town Council, West Oxfordshire District Council, the local District Councillors, and the County Councillor representing the Chipping Norton division.
11. A total of ten responses were received via the online survey during the course of the formal consultation, with eight in support and two objecting.

12. Thames Valley Police responded to confirm that they have no objection to the proposal.
13. A representative of West Oxford District Council has responded to confirm support for the proposals.
14. The full responses are shown in **Annex 2**, and copies of the original responses are available for inspection by County Councillors. Any comments received that Officers identify as containing personal abuse and/or other personal information will be redacted as appropriate.

Officer Response to Objections/Concerns

15. The majority of respondents viewed the proposals as a positive change, sighting that the market should be allowed to operate without hinderance. Plus, the changes will make it clearer that there is no parking while the market is in operation.
16. The two objections received were on the grounds that users of the kebab van should be allowed to park on Market Place after midnight on a Tuesday. The other was on the grounds of disabled bay provision, which is not part of the proposals.
17. Officers feel that the proposals will make the restrictions clearer and allow effective enforcement of the restrictions to prohibit parking on market days.
18. For the small number of users for the kebab van in the early hours of Wednesday morning, there is alternative parking within the area which will be freely available at that time of day. Further relaxing the restrictions, may encourage vehicles to be left overnight which would undermine the purpose of the changes.

Monitoring & Evaluation

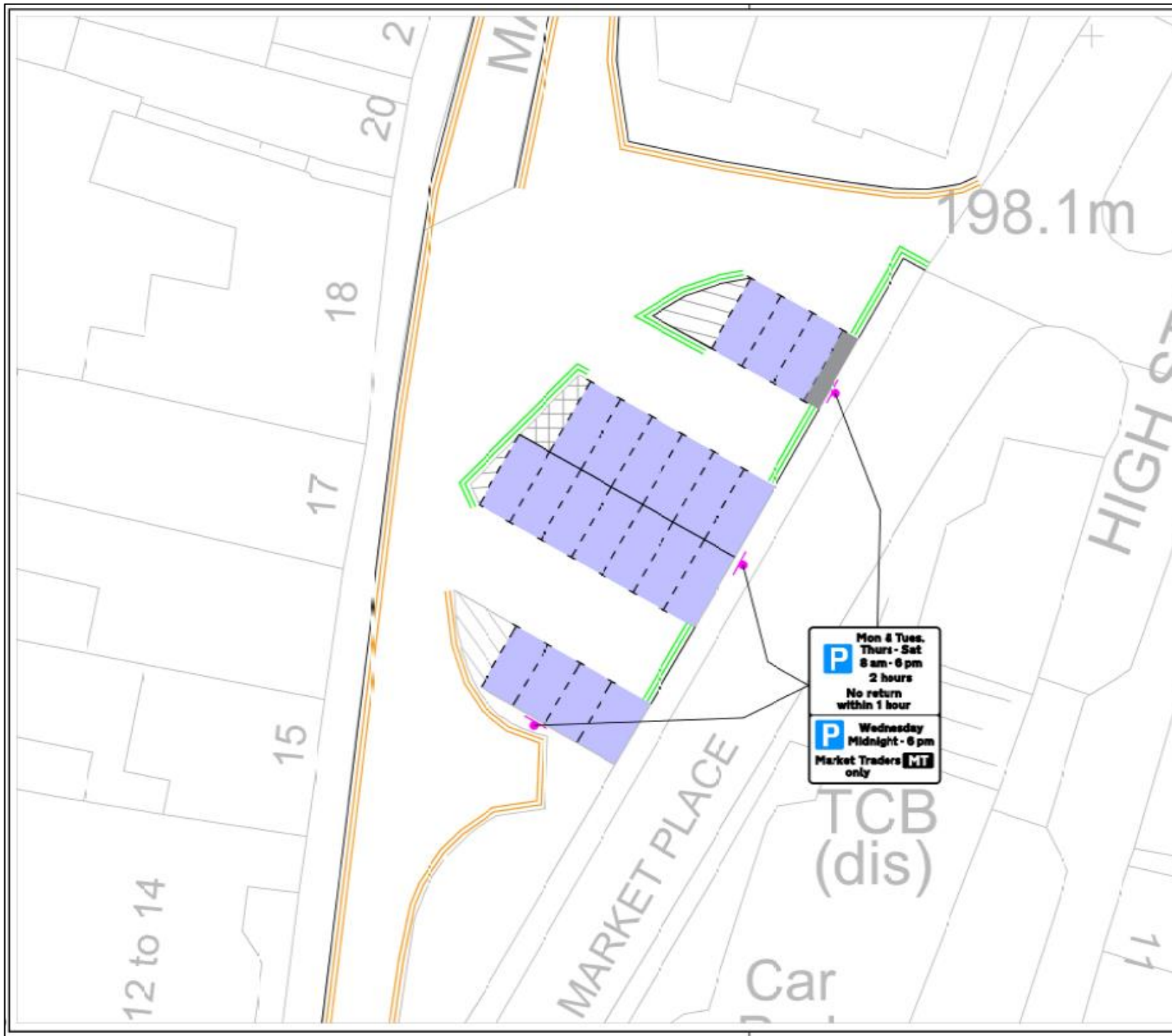
19. It is suggested that the restrictions are kept under review and further changes are considered if deemed necessary by West Oxfordshire District Council who support the operation of the Markets.

Paul Fermer
Direct or of Environment and Highways

Annexes: Annex 1: Consultation plan
 Annex 2: Consultation responses

Contact Officers: James Whiting (Team Leader – TRO & Schemes)

September 2025



Drawing No

ANNEX 1

KEY

PROPOSED LIMITED WAITING
MON & TUES, THURS - SAT
8AM TO 6PM - 2 HOUR MAX STAY
NO RETJRN WITHIN 1 HOUR

MARKET TRADER PERMIT HOLDERS
ONLY (MT) FROM MIDNIGHT - 6PM
ON WEDNESDAYS

EXISTING DOUBLE YELLOW LINES

PROPOSED DOUBLE YELLOW LINES

TRAFFIC SIGNS

SAFETY, HEALTH AND ENVIRONMENTAL INFORMATION

IN ADDITION TO THE HAZARDS NORMALLY ASSOCIATED WITH THE TYPES OF WORK
DETAILED ON THIS DRAWING, NOTE THE FOLLOWING SIGNIFICANT RESIDUAL RISKS:

CONSTRUCTION
(ENTER NONE IF APPLICABLE)

MAINTENANCE/CLEANING
(ENTER NONE IF APPLICABLE)

USE
(ENTER NONE IF APPLICABLE)

DECOMMISSIONING/DEMOLITION
(ENTER NONE IF APPLICABLE)

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Rev.	Date	Purpose of revision	Drawn	Checked	Approved

OXFORDSHIRE
COUNTY COUNCIL

Paul Farmer
Director of
Environment & Highways
Oxfordshire County Council
County Hall
New Road
Oxford
OX1 1BB
Tel: 01865 210 1111

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West Oxon
Parking Schemes
2025/26

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Proposed waiting restrictions
Market Place, Chipping Norton

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ANNEX 2

RESPONDENT	COMMENTS
(e1) Traffic Management Officer, (Thames Valley Police)	No objection
(e2) Parking Manager, (West Oxfordshire District Council)	Support – This makes perfect sense. We support this change.
(o1) Local resident (Chipping Norton, Hailey Avenue)	Object - Regardless of any restriction i will continue to park on the Market Place on Tuesday evenings after midnight i am purchasing or eating food from the kebab van.
(o2) Member of public (Foscot)	Object - With only 4 disabled bays in chipping Norton no one monitors it, nearly 100. % of the time I can't park whether going to cinema or to eat out, even daytime especially morning it is used by no disabled people, it's bad enough being on a hill. If you allow extra into market square no disabled people would be able to park, how are we able to get our prescriptions shopping etc. we need more disabled and more traffic officers.
(o3) Member of public (Bampton, Shingleton Way)	Support - It will allow the market to run without hindrance of vehicles parking in that space
(o4) Local resident (Chipping Norton, New Street)	Support - I regularly shop at the market and support anything that will help it to continue and thrive.
(o5) Local resident (Chipping Norton, West Street)	Support - The Market Place area has an access of traffic leading to substantial air pollution the move towards Market usage with static vehicles would lead to a reduction of through traffic. The Parking area should be substantially reduced to deal with pollution.

(o6) Council Officer (Chipping Norton , Market Place)	<p>Support - I fully support the proposal to amend the existing time-limited waiting provision in Market Place, Chipping Norton, to allow only registered Market Traders to park in the designated bays between midnight on Tuesday and 6pm on Wednesdays.</p> <p>From an economic perspective, this change represents a practical and forward-thinking approach to supporting our local markets. By prioritising access for Market Traders, the proposal helps ensure the smooth operation of the weekly market, an essential driver of footfall, community engagement, and local spending. Markets are a vital part of the town's economic ecosystem, offering opportunities for small businesses, encouraging entrepreneurship, and enhancing the vibrancy of the town centre.</p> <p>Formalising these arrangements will also improve public safety and accessibility, particularly for pedestrians and vulnerable road users, while enabling more effective enforcement of parking regulations. This clarity benefits both traders and visitors, creating a more welcoming and well-managed environment.</p>
(o7) Member of public (Witney, Spitfire Drive)	Support - The suggestion will make the markets run more smoothly
(o8) As a business (Chipping Norton, New Street)	No objection - I work for a local business and support formalising these arrangements
(o9) Local resident (Chipping Norton, Lords Piece Road)	No objection - It is important that everyone understands the way the parking works so I support formalising the arrangement - this prevents misunderstanding
(o10) Local resident (Chipping Norton, Walterbush Road)	No objection - The market has taken a substantial number of traders due to the construction or refurbishment of the branch so only market traders should be able to park there as there a vital part of our community

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