

Oxfordshire Pension Fund  
General Code of Practice Action Plan 2024/5

Project Stage	#	Action/task	Mar-24	Apr-24	May-24	Jun-24	Jul-24	Aug-24	Sep-24	Oct-24	Nov-24	Dec-24	Jan-25	Feb-25	Mar-25
Project Initialisation	1	Evaluate compliance checkers on the market.	Completed	Completed											
Project Initialisation	2	Research how other funds are tackling the their implementation of the GCOP	Completed	Completed	Completed	Completed									
Project Initialisation	3	Purchase compliance checker													
Project Initialisation	4	Determine which of the 51 modules apply to the fund		Completed	Completed	Completed	Completed								
Project Maintenance	5	Review other LGPS fund committee/board reports for updates on their GCOP compliance								Completed			Scheduled tasks		
Project Maintenance	6	Prioritise modules based on levels of requirement					Completed								
Module Review 1	7	Managing advisers and service providers (Contract monitoring)		Amber rated	Amber rated			Review actions			Review actions				
Module Review 1	8	Assurance of governance and internal controls (audit)		Amber rated	Amber rated			Review actions			Review actions		Review actions		
Module Review 2	9	Recruiting to governing body				Amber rated	Amber rated			Review actions					
Module Review 2	10	Knowledge and understanding													
Module Review 2	11	Governance of knowledge and understanding				Amber rated	Amber rated			Review actions					
Module Review 3	12	Publishing information about public service pension schemes						Completed	Completed						
Module Review 3	13	Notification of right to cash transfer sum or contribution refund						Completed	Completed						
Module Review 3	14	Financial transactions						Completed	Completed						
Module Review 3	15	Receiving contributions )						Completed	Completed						
Module Review 3	16	Monitoring contributions )						Completed	Completed						
Module Review 3	17	Resolving overdue contributions )						Completed	Completed						
Module Review 4	18	Planning and maintaining administration								Amber rated	Amber rated		Review actions		
Module Review 4	19	General principles for member communications						Amber rated				Review actions	Review actions		
Module Review 4	20	Reporting payment failures								Amber rated	Amber rated			Review actions	
Module Review 5	21	Cyber controls											*		
Module Review 5	22	Scheme records									Completed	Completed			
Module Review 5	23	Data monitoring									Completed	Completed			
Module Review 6	24	Maintenance of IT systems													
Module Review 6	25	Climate change													
Module Review 6	26	Continuity Planning													

- Scheduled tasks
- Completed
- Some requirements/actions still outstanding
- Requirements/actions overdue

\* Rescheduled to coincide with ongoing workplan with ICT