

Review of Charges 2025/26
Adult ServicesAssume
01-Apr-25

Service Area	Charge	Unit	Current Charge exc VAT 2024/25 £	Current Charge inc VAT 2024/25 £	Proposed Charge exc VAT 2025/26 £2	Proposed Charge inc VAT 2025/26 £3	Change %	Proposed date effective from	Discretionary or Statutory	VAT Class	Comments	
Daytime Support	1:1 Support (3 hour session)	3 hour Session	76.58	76.58	79.25	79.25	3%	01/04/2025	Discretionary	NB		
	1:2 Active Support (3 hour session)	3 hour Session	36.52	36.52	37.79	37.79	3%	01/04/2025	Discretionary	NB		
	1:6 Respite & prevention (3 hour session)	3 hour Session	24.74	24.74	25.60	25.60	3%	01/04/2025	Discretionary	NB		
	2:1 Support (3 hour session)	3 hour Session	136.29	136.29	141.06	141.06	3%	01/04/2025	Discretionary	NB		
	Hire of Room (no equipment provided)	per hour	24.15	24.15	24.99	24.99	3%	01/04/2025	Discretionary	ZR		
	Hire of Sensory Room	per hour	4.07	4.07	4.20	4.20	3%	01/04/2025	Discretionary	NB or SR		
	Hourly cost of attendance outside of core hours	per hour	29.45	29.45	30.48	30.48	3%	01/04/2025	Discretionary	NB		
	Lunchtime meal	per meal	2.77	3.33	2.86	3.43	3%	01/04/2025	Discretionary	SR		
	Music, Art and Boom Groups	per session	7.05	7.05	7.29	8.75	3%	01/04/2025	Discretionary	NB or SR		
	Service User Transport (single or return journey) where this is part of assessed need	Single or Return Journey	28.88	28.88	29.88	29.88	3%	01/04/2025	Discretionary	NB		
	SMILE	per session	7.05	7.05	7.05	7.05	0%	01/04/2025	Discretionary	NB or SR		
	Money Management	Court of Protection income	Annual Management Fee Yr 1	775.00	775.00	944.00	944.00	22%	01/04/2025	Statutory	NB	New rates are set by Ministry of Justice in consultation with Association of Public Authorities. They are in place since April 2024.
			Category 3 Property Management	300.00	300.00	380.00	380.00	27%	01/04/2025	Statutory	NB	New rates are set by Ministry of Justice in consultation with Association of Public Authorities. They are in place since April 2024.
			Category 4 Annual report	216.00	216.00	274.00	274.00	27%	01/04/2025	Statutory	NB	New rates are set by Ministry of Justice in consultation with Association of Public Authorities. They are in place since April 2024.
		Deputy for Health & Welfare	555.00	555.00	703.00	703.00	27%	01/04/2025	Statutory	NB	Rise agreed in 2024 The Association of Public Authority Deputies are in consultation with the Ministry of Justice for an increase for 2025 but this is not yet agreed so this will need to be updated once that is agreed.	
		Preparation of basic HMRC income tax return	70.00	70.00	89.00	89.00	27%	01/04/2025	Statutory	NB		
		Section 12, Fixed cost direction of travel	40.00	40.00	51.00	51.00	28%	01/04/2025	Statutory	NB		
		Work up to court order date	745.00	745.00	944.00	944.00	27%	01/04/2025	Statutory	NB		
		Year 2 & subsequent yrs	650.00	650.00	824.00	824.00	27%	01/04/2025	Statutory	NB		
		Maximum charge per hour for work in relation to estates of deceased clients	per hour	115.00	115.00	115.00	115.00	0%	01/04/2025	Discretionary	SR	This charge will remain the same until the Legal Services hourly rate catches up with the charge
Urgent Response and Telecare Service: telecare equipment and monitoring form a call centre.		URTS service - telecare level 1	Weekly	5.78	5.78	5.97	7.16	3%	01/04/2025	Discretionary	ZR or SR	
	URTS service - telecare level 2	Weekly	11.55	11.55	11.95	14.34	3%	01/04/2025	Discretionary	ZR or SR		
Arrangement fees	Annual charge for arranging support for people who fund their own care	Annual	174.41	209.29	275.00	330.00	58%	01/04/2025	Discretionary	SR		
	Weekly charge for arranging support for people who fund their own care.	Weekly	4.97	5.96	5.14	6.17	3%	01/04/2025	Discretionary	SR		
	Set up costs in relation to a Universal Deferred Payment Agreement.	annual			833.33	1,000.00	n/a	01/04/2025	Discretionary	SR	NEW	
	Administration costs in relation to a Universal Deferred Payment Agreement.	annual			250.00	300.00	n/a	01/04/2025	Discretionary	SR	NEW	
Other Adult Social Care Services are governed by the Care and Support Statutory Guidance issued under the Care Act 2014 and the Council's Adult Social Care Contributions Policy which is available on the Council's website through the link below:												
Adult social care services we charge for Oxfordshire County Council												

Review of Charges 2025/26
Children's Services

Assume
01-Apr-25

Service Area	Charge	Unit	Current Charge exc VAT 2024/25 £	Current Charge inc VAT 2024/25 £	Proposed Charge exc VAT 2025/26 £2	Proposed Charge inc VAT 2025/26 £3	Change %	Proposed date effective from	Discretionary or Statutory	VAT Class	Comments
Corporate Parenting - ATTACH	Assessment	Per Assessment	1,040.00	1,248.00	1,066.00	1,279.20	3%	01/04/2025	Discretionary	SR	
	Foundations for Attachment Group	Per Intervention	1,180.00	1,416.00	1,209.50	1,451.40	3%	01/04/2025	Discretionary	SR	
	Non-Violent Resistance Group	Per Intervention	1,732.00	2,078.40	1,775.30	2,130.36	3%	01/04/2025	Discretionary	SR	
	Nurturing Attachments Group	Per Intervention	2,016.00	2,419.20	2,066.40	2,479.68	3%	01/04/2025	Discretionary	SR	
	Stories for Attachment Group	Per Intervention	808.00	969.60	828.20	993.84	3%	01/04/2025	Discretionary	SR	
	Telephone Appointment	Per Half Hour	87.00	104.40	89.18	107.01	3%	01/04/2025	Discretionary	SR	
	Therapy	per hour	173.00	207.60	177.33	212.79	2%	01/04/2025	Discretionary	SR	
	VIG	Per Intervention	1,730.00	2,076.00	1,773.25	2,127.90	3%	01/04/2025	Discretionary	SR	
	Compassion focused therapy group	Per Intervention	1,732.00	2,078.40	1,775.30	2,130.36	3%	01/04/2025	Discretionary	SR	
	Additional Hours	per hour	173.00	207.60	177.33	212.79	2%	01/04/2025	Discretionary	SR	
Corporate Parenting - Riverside Centre	Hire of Premises (cost of the building per day)	Per Day	144.00	144.00	147.60	147.60	3%	01/04/2025	Discretionary	ZR	Exempt from VAT
	Minibus hire to OCC approved groups	Per Day	121.00	145.20	124.03	148.83	3%	01/04/2025	Discretionary	SR	VAT not charged to OCC, 20% SR charged to Non OCC.
	Minibus per mile after first 100 miles per day	Per mile	0.50	0.59	0.51	0.61	3%	01/04/2025	Discretionary	SR	VAT not charged to OCC, 20% SR charged to Non OCC.
NEW	OC&KC Affiliation (use of changing and storage)	Per Year	1,320.00	1,320.00	1,353.00	1,353.00	3%	01/04/2025	Discretionary	ZR	New
NEW	OC&KC Affiliation (use of equipment)	Per Year	275.00	330.00	281.88	338.25	3%	01/04/2025	Discretionary	SR	New
Home to School Transport	Contributions To School Transport (Spare Seat Scheme) (Per annum)	Over 3 Miles Pre and Post-16 Students	1,015.92	1,015.92	1,041.32	1,041.32	3%	01/09/2025	Discretionary	ZR	Approved July cabinet uplifted from £846.60
		Under 3 Miles Pre and Post-16 Students	546.00	546.00	559.65	559.65	3%	01/09/2025	Discretionary	ZR	Approved July cabinet uplifted from £455
Education Staff	Charging for work of officers in Education service for bespoke agreements	Group Manager / Operational Manager	910.80	1,092.96	943.00	1,131.60	4%	01/04/2025	Discretionary	SR	Standardise across Children, E&P, iHUB, Property. Increase brings the charge in line with the cost of delivering the service.
		Team Leader	816.50	979.80	845.00	1,014.00	3%	01/04/2025	Discretionary	SR	Standardise across Children, E&P, iHUB, Property. Increase brings the charge in line with the cost of delivering the service.
		Principal Officer / Technical Lead	672.75	807.30	696.00	835.20	3%	01/04/2025	Discretionary	SR	Standardise across Children, E&P, iHUB, Property. Increase brings the charge in line with the cost of delivering the service.
		Officer	527.85	633.42	546.00	655.20	3%	01/04/2025	Discretionary	SR	Standardise across Children, E&P, iHUB, Property. Increase brings the charge in line with the cost of delivering the service.
		Assistant	425.50	510.60	440.00	528.00	3%	01/04/2025	Discretionary	SR	Standardise across Children, E&P, iHUB, Property. Increase brings the charge in line with the cost of delivering the service.
		Large meeting (up to 5 Officers in attendance)	1,842.30	2,210.76	1,906.00	2,287.20	3%	01/04/2025	Discretionary	SR	Standardise across Children, E&P, iHUB, Property. Increase brings the charge in line with the cost of delivering the service.
		Small meeting (2-3 Officers in attendance)	918.85	1,102.62	951.00	1,141.20	3%	01/04/2025	Discretionary	SR	Standardise across Children, E&P, iHUB, Property. Increase brings the charge in line with the cost of delivering the service.

Review of Charges 2025/26
 Childrens Services- Music Annex

2,427.80 2,427.80

- Assume
01-Sep-25

Service Area	Charge	Unit	Current Charge exc VAT 2024/25 £	Current Charge inc VAT 2024/25 £	Proposed Charge exc VAT 2025/26 £2	Proposed Charge inc VAT 2025/26 £3	Change %	Date effective from	Discretionary or Statutory	VAT Class	Comments
Music Service	Charges to Schools	Curriculum (per hour)	68.00	68.00	70.00	70.00	3%	01/09/2025	Discretionary	EX	
		First Access (60 or 45 minutes)	1,600.00	1,600.00	1,600.00	1,600.00	0%	01/09/2025	Discretionary	EX	1,600 for 45 mins 2,150 for 60 mins
	Ensembles	Ensemble 1 hr	52.00	52.00	55.00	55.00	6%	01/09/2025	Discretionary	EX	
		Ensemble 1.5	78.00	78.00	82.00	82.00	5%	01/09/2025	Discretionary	EX	
		Ensemble 2 hrs	104.00	104.00	110.00	110.00	6%	01/09/2025	Discretionary	EX	
		2.5hr ensemble	130.00	130.00	137.00	137.00	5%	01/09/2025	Discretionary	EX	
		3.5hr ensemble	145.00	145.00	152.00	152.00	5%	01/09/2025	Discretionary	EX	
	Group Tuition	Group of 2 (20 minutes)	11.50	11.50	12.00	12.00	4%	01/09/2025	Discretionary	EX	
		Group of 3 or more (variables of 20 minutes)	6.80	6.80	7.00	7.00	3%	01/09/2025	Discretionary	EX	
	Hire	Hire of Instruments (All other instruments on offer)	55.00	55.00	55.00	55.00	0%	01/09/2025	Discretionary	EX	
		Hire of Instruments (Violin, Viola and Guitars only)	33.00	33.00	33.00	33.00	0%	01/09/2025	Discretionary	EX	
		Instrument Purchase Charge		-	50.00	50.00		01/09/2025	Discretionary	EX	£50 Flat Rate
		Oxfordshire Folk Ensemble	15.00	15.00	17.50	17.50	17%				
		Oxfordshire intermediate orchestra - 6 sessions (per session charge)	27.50	27.50	29.00	29.00	5%	01/09/2025	Discretionary	EX	
		Oxfordshire Youth Music Theatre	480.00	480.00	500.00	500.00	4%	01/09/2025	Discretionary	EX	project - calculated at full cost recovery (on number of participants)
	Individual Tuition	Individual 40 minutes	39.00	39.00	40.00	40.00	3%	01/09/2025	Discretionary	EX	
		Individual 20 minutes - Multiples of 20 minutes only	19.50	19.50	20.00	20.00	3%	01/09/2025	Discretionary	EX	
		Individual 60 minutes	58.50	58.50	60.00	60.00	3%	01/09/2025	Discretionary	EX	

Review of Charges 2025/26
Environment & Highways

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Commons Registration Authority Charges	Common-searches	Per additional land parcel	1.33	1.60					Discretionary	SR	Charge to be deleted as no longer needed.
	Common searches (new Con290 form due 14/15 or after)	Initial Search	44.17	53.00	45.50	54.60	3.0%	01/04/2025	Discretionary	SR	
	Corrective applications additional inquiry stage para 6	Per application	4,158.00	4,989.60	4,262.00	4,262.00	2.5%	01/04/2025	Statutory	NB	
	Corrective applications additional inquiry stage para 7	Per application	3,425.00	4,110.00	3,512.00	3,512.00	2.5%	01/04/2025	Statutory	NB	
	Corrective applications additional inquiry stage para 8	Per application	4,015.00	4,818.00	4,116.00	4,116.00	2.5%	01/04/2025	Statutory	NB	
	Corrective applications additional inquiry stage para 9	Per application	4,130.00	4,956.00	4,234.00	4,234.00	2.5%	01/04/2025	Statutory	NB	
	Corrective applications under Commons Act 2006 Schedule 2 (standard, no inquiry)	Per application	1,330.00	1,596.00	1,364.00	1,364.00	2.6%	01/04/2025	Statutory	NB	
	Supply of Highway (rights of way) related information	Written response to extensive enquiry	89.00	106.80	91.40	91.40	2.7%	01/04/2025	Statutory	NB	
	Supply of Highway (rights of way) related information	Written response to standard enquiry	66.00	79.20	68.00	68.00	3.0%	01/04/2025	Statutory	NB	
	Landowner Deposits: Highways Act 1980 section 31(6)	Receipt and processing of deposited map and statement OR declaration for a single parcel (of any size)	336.00	403.20	345.00	345.00	2.7%	01/04/2025	Statutory	NB	
	Landowner Deposits: Highways Act 1980 section 31(6)	Additional fee for each additional unconnected land parcel	23.20	27.84	23.80	23.80	2.6%	01/04/2025	Statutory	NB	
	Landowner Deposits: Highways Act 1980 section 31(6)	Receipt and processing of declaration that follows an initial deposited map and statement if made within 60 days of the Council's acceptance of initial deposit.	58.00	69.60	59.50	59.50	2.6%	01/04/2025	Statutory	NB	
	Landowner Deposits: Commons Act 2006 s15(a)(1) Landowner Statement (or combined s31(6) and s15(a)(i) deposit)	Receipt and processing of deposited map and statement OR declaration for a single parcel (of any size)	405.00	486.00	415.00	415.00	2.5%	01/04/2025	Statutory	NB	
	Landowner Deposits: Commons Act 2006 s15(a)(1) Landowner Statement (or combined s31(6) and s15(a)(i) deposit)	Additional fee for each additional unconnected land parcel	29.50	35.40	30.25	30.25	2.5%	01/04/2025	Statutory	NB	
Definitive Map and Commons	As made, the Local Authorities (Recovery of Costs for Public Path Orders) Regulations 1993 http://modgov.sefton.gov.uk/moderngov/Data/Cabinet%20Member%20-%20Technical%20Services%20(meeting)/20051109/Agenda/Item%2005.pdf Recovery of costs under DoE Circular 11/1996	Orders confirmed unopposed	4,275.00	5,130.00	4,382.00	4,382.00	2.5%	01/04/2025	Statutory	NB	
		Orders confirmed - objections withdrawn OR Orders opposed - not proceeded with	4,855.00	5,826.00	4,980.00	4,980.00	2.6%	01/04/2025	Statutory	NB	
		Orders opposed - submitted to SoS	6,165.00	7,398.00	6,320.00	6,320.00	2.5%	01/04/2025	Statutory	NB	
Excess Charges/ Penalty Notices/ Enforcement	Bus Lane Camera Enforcement	Fines paid after 14 & up to 28 days	70.00	70.00	70.00	70.00	0.0%	31/05/2022	Statutory	NB	
		Fines paid within 14 days	35.00	35.00	35.00	35.00	0.0%	31/05/2022	Statutory	NB	
	Penalty Charge Notices - higher contraventions	Fines paid after 14 & up to 28 days	70.00	70.00	70.00	70.00	0.0%	31/05/2022	Statutory	NB	
		Fines paid within 14 days	35.00	35.00	35.00	35.00	0.0%	31/05/2022	Statutory	NB	
	Penalty Charge Notices - lower contraventions	Fines paid after 14 & up to 28 days	50.00	50.00	50.00	50.00	0.0%	31/05/2022	Statutory	NB	
		Fines paid within 14 days	25.00	25.00	25.00	25.00	0.0%	31/05/2022	Statutory	NB	

Review of Charges 2025/26
Environment & Highways

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Highways	Agreement for temporary traffic counter-on-highway		44.50	53.40					Discretionary	NB	Charge to be deleted as no longer needed.
	Approving traffic Management plans and signage schedules	Per hour	100.00	100.00	110.00	110.00	10.0%	01/04/2025	Discretionary	NB	Unless part of the pre-permit advice listed below.
	Private access protection road markings	Per application	176.00	176.00	181.00	181.00	2.8%	01/04/2025	Discretionary	NB	Inflationary rise only (rounded up).
	Directional Signage - New Developments	Agreement and authorisation/approval of sites and signs (per hour)	84.00	100.80	87.00	104.40	3.6%	01/04/2025	Discretionary	SR	Inflationary rise only (rounded up).
		Design Services (per hour)	84.00	100.80	87.00	104.40	3.6%	01/04/2025	Discretionary	SR	Inflationary rise only (rounded up).
		Installation Supervision (per hour)	84.00	100.80	87.00	104.40	3.6%	01/04/2025	Discretionary	SR	Inflationary rise only and rounded up (may change post April '25 if need contractor supervision as new contract will be in place.
	Highways Act 1980 Enforcement - S154	Gang attendance	Cost +20%	Cost +20%	Cost +20%	Cost +20%	n/a	01/04/2025	Statutory	SR	Based on reasonable costs, so does not need to change with inflation.
	Commuted fee for licence of private apparatus in the highway, including the admin cost of maintaining the licence record (S50)		Various as per scale of charges	£1,300 inspection fee (including the first 200m) and then £210 for every additional 200m of part thereof.	£1,400 inspection fee (including the first 200m) and then £300 for every additional 200m of part thereof.	£1,400 inspection fee (including the first 200m) and then £300 for every additional 200m of part thereof.	n/a	01/04/2025	Statutory	NB	Inspection are now more involved, so additional time is spent inspecting to ensure quality standards.
	Fixed Penalty Notice income from statutory undertakers for non-compliance with Sections 54, 55, 57, 70, 74 of the New Roads and Street Works Act (NRSWA)	Per Notice	120.00	120.00	120.00	120.00	0.0%	01/04/2025	Statutory	NB	
		Discounted Rate	80.00	80.00	80.00	80.00	0.0%	01/04/2025	Statutory	NB	
	Hoarding Consents	Initial Licence - one month occupation	220.00	220.00	230.00	230.00	4.5%	01/04/2025	Discretionary	NB	
		Renewal - one month occupation	220.00	220.00	230.00	230.00	4.5%	01/04/2025	Discretionary	NB	
		Retrospective Licence	315.00	315.00	400.00	400.00	27.0%	01/04/2025	Discretionary	NB	Increase to reflect the costs of tracking companies and ensuring compliance.
	Oversailing Consents - structures oversailing the highway	Licence	455.00	455.00	470.00	470.00	3.3%	01/04/2025	Discretionary	NB	
		Retrospective Licence	720.00	720.00	740.00	740.00	2.8%	01/04/2025	Discretionary	NB	Increase to reflect the costs of tracking companies and ensuring compliance.
	Reinstatement of Trenches - Site Supervision by Highways Inspectors (Fixed charge under NRSWA)	Standard Charge for Defect Inspections set by Statutory Regulation.	50.00	50.00	50.00	50.00	0.0%	01/04/2025	Statutory	NB	
		Standard Charge for Sample Inspections set by Statutory Regulation.	50.00	50.00	50.00	50.00	0.0%	01/04/2025	Statutory	NB	
	Vehicle Crossings	Residential Non-classified Roads	240.00	240.00	250.00	250.00	4.2%	01/04/2025	Discretionary	NB	
		Residential Classified Roads	378.00	378.00	400.00	400.00	5.8%	01/04/2025	Discretionary	NB	
		Multiple access and commercial use Non-classified Roads	655.00	655.00	680.00	680.00	3.8%	01/04/2025	Discretionary	NB	
		Multiple access and commercial use Classified Roads	840.00	840.00	900.00	900.00	7.1%	01/04/2025	Discretionary	NB	
		Temporary vehicle crossing to allow access to a new development in advance of formal S278 sign off	1,260.00	1,260.00	1,400.00	1,400.00	11.1%	01/04/2025	Discretionary	NB	
		Enforcement for non-compliance with vehicle crossing (non-applications, not to specification).	At Cost	At Cost	At Cost	At Cost	n/a	01/04/2025	Discretionary	NB	

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	Design Work on Street Lighting for New Developments	1 - 5 Columns (Minimum Charge)	989.00	1,186.80	1,014.00	1,216.80	2.5%	01/04/2025	Discretionary	SR	Inflationary rise only.
		6 - 15 Columns (Minimum Charge)	1,384.00	1,660.80	1,419.00	1,702.80	2.5%	01/04/2025	Discretionary	SR	Inflationary rise only.
		16 - 25 Columns (Minimum Charge)	1,738.00	2,085.60	1,781.00	2,137.20	2.5%	01/04/2025	Discretionary	SR	Inflationary rise only.
		26 - 50 Columns (Minimum Charge)	2,079.00	2,494.80	2,131.00	2,557.20	2.5%	01/04/2025	Discretionary	SR	Inflationary rise only.
		Over 50 Columns (Minimum Charge)	2,769.00	3,322.80	2,838.00	3,405.60	2.5%	01/04/2025	Discretionary	SR	Inflationary rise only.
	Re-submission of Design Work on Street Lighting	1 - 25 columns	741.00	889.20	760.00	912.00	2.6%	01/04/2025	Discretionary	SR	Inflationary rise only (rounded up).
		Above 25 columns	1,009.00	1,210.80	1,034.00	1,240.80	2.5%	01/04/2025	Discretionary	SR	Inflationary rise only.
	Filming Policy - On or in the vicinity of the Highway - Application Fee for permission to film	Advertising, maintenance of notices and exceptional staff time	At Cost	Charge per hour at cost	Charge per hour at cost	Charge per hour at cost	n/a	01/04/2025	Discretionary	SR	
		Small - 1 - 10 crew	£110 to £370 depending on the number of days and complexity of the project.	£132 to £444 depending on the number of days and complexity of the project.	£120 to £410 depending on the number of days and complexity of the project.	£144 to £492 depending on the number of days and complexity of the project.	#VALUE!	01/04/2025	Discretionary	SR	
		Medium - 11 - 29 crew	£370 to £1470 depending on the number of days and complexity of the project.	£370 to £1470 depending on the number of days and complexity of the project.	£410 to £1620 depending on the number of days and complexity of the project.	£492 to £1944 depending on the number of days and complexity of the project.	#VALUE!	01/04/2025	Discretionary	SR	
		Large - 30 - 40 crew	£1470 to £2350 depending on the number of days and complexity of the project.	£1764 to £2820 depending on the number of days and complexity of the project.	£1620 to £2585 depending on the number of days and complexity of the project.	£1944 to £3102 depending on the number of days and complexity of the project.	#VALUE!	01/04/2025	Discretionary	SR	Unit description amended from Large 20 - 40 crew to Large 30 - 40 crew.
		Large Plus - 41+ crew	£2,350 minimum fee (fees above this level are subject to negotiation)	£2,820 minimum fee (fees above this level are subject to negotiation)	£2,585 minimum fee (fees above this level are subject to negotiation)	£3102 minimum fee (fees above this level are subject to negotiation)	#VALUE!	01/04/2025	Discretionary	SR	Check VAT
	Oxfordshire Permit Scheme - Permit Fees	Permit fee for working on the highway network.	Various as per scale of charges	Various as per scale of charges	Various as per scale of charges	Various as per scale of charges	#VALUE!	01/04/2025	Discretionary	NB	At maximum - discretionary pricing to statutory limit
	Oxford Lane Rental Scheme - Lane Rental Fees	Lane Rental fee for working on the highway	Various as per scale of charges	Various as per scale of charges	Various as per scale of charges	Various as per scale of charges	n/a	01/10/2025	Discretionary	NB	
		Per application - Works involving excavation	290.00	290.00	500.00	500.00	72.4%	01/04/2025	Discretionary	NB	Increase reflects the time spent. In previous years it's been based on an hourly rate which is difficult to calculate against activity when working on this and other combined elements of Network Management. This year we have taken an average and applied that.

Review of Charges 2025/26
Environment & Highways

Service Area	Charge	Unit	Current Charge exc VAT 2024/25 £	Current Charge inc VAT 2024/25 £	Proposed Charge exc VAT 2025/26 £	Proposed Charge inc VAT 2025/26 £	Change %	Proposed date effective from	Discretionary or Statutory	VAT Class	Comments
	Alterations to existing agreements to S278 road space bookings	Per modification	100.00	100.00	110.00	110.00	10.0%	01/04/2025	Discretionary	NB	
		Retrospective Permit	560.00	560.00	1,000.00	1,000.00	78.6%	01/04/2025	Discretionary	NB	Increase to reflect the costs of tracking companies and ensuring compliance.
	Experimental Traffic Regulation Order	Standard Experimental Traffic Regulation Order	3,835.00	3,835.00	4,235.00	4,235.00	10.4%	01/04/2025	Discretionary	NB	
	Temporary Traffic Regulation Orders (Please note no refunds are available for cancelled TTROs)	Routine Temporary TRO	2,465.00	2,465.00	2,700.00	2,700.00	9.5%	01/04/2025	Discretionary	NB	
		5 days Notice Emergency Notice	1,725.00	1,725.00	2,000.00	2,000.00	15.9%	01/04/2025	Discretionary	NB	Unit amended to Emergency Notice.
		Emergency Notice 5 days Notice	1,055.00	1,055.00	1,160.00	1,160.00	10.0%	01/04/2025	Discretionary	NB	Unit amended to 5 days Notice .
		Special Events - basic order	2,465.00	2,465.00	2,700.00	2,700.00	9.5%	01/04/2025	Discretionary	NB	
		Advertising, maintenance of notices and exceptional staff time.	at cost	at cost	at cost	at cost	n/a	01/04/2025	Discretionary	NB	
	Traffic Regulation Orders	Standard Traffic Regulation Order	3,840.00	3,840.00	4,224.00	4,224.00	10.0%	01/04/2025	Discretionary	NB	
		Other consultation not requiring placing of a newspaper notice	1,980.00	1,980.00	2,180.00	2,180.00	10.1%	01/04/2025	Discretionary	NB	
		Other Consultation Requiring placing of a single newspaper notice and no input from legal team - includes pedestrian crossings; traffic calming schemes and incorporating road humps	2,205.00	2,205.00	2,425.00	2,425.00	10.0%	01/04/2025	Discretionary	NB	
		Parking permit exclusions requiring Traffic Regulation Order amendment arising from planning permission for a new development	2,710.00	2,710.00	3,000.00	3,000.00	10.7%	01/04/2025	Discretionary	NB	
		Advertising, maintenance of notices and exceptional staff time	at cost	at cost	at cost	at cost	n/a	01/04/2025	Discretionary	NB	
	Cranes	Licence	565.00	565.00	600.00	600.00	6.2%	01/04/2025	Discretionary	NB	
		Retrospective Licence	705.00	705.00	750.00	750.00	6.4%	01/04/2025	Discretionary	NB	
	Scaffolding Licences	Initial Licence - one month occupation	230.00	230.00	250.00	250.00	8.7%	01/04/2025	Discretionary	NB	
		Renewal - one month occupation	230.00	230.00	250.00	250.00	8.7%	01/04/2025	Discretionary	NB	
	Scaffolding Licences	Retrospective Licence	370.00	370.00	400.00	400.00	8.1%	01/04/2025	Discretionary	NB	
	Tower Scaffolding Licences/Cherry Picker / Small Lift	Initial Licence 2 days occupation	190.00	190.00	210.00	210.00	10.5%	01/04/2025	Discretionary	NB	
		Renewal - 2 days occupation	190.00	190.00	210.00	210.00	10.5%	01/04/2025	Discretionary	NB	
		Retrospective Licence	420.00	420.00	500.00	500.00	19.0%	01/04/2025	Discretionary	NB	Increase to reflect the costs of tracking companies and ensuring compliance.
	Highway Material Storage Licence	Enforcement for non-compliance / No consent for all licence fees that do not have existing prescribed enforcement fees. Change fee to "At cost"	At Cost	At Cost	At Cost	At Cost	n/a	01/04/2025	Discretionary	NB	
		Licence	170.00	170.00	190.00	190.00	11.8%	01/04/2025	Discretionary	NB	
		Retrospective Licence	260.00	260.00	300.00	300.00	15.4%	01/04/2025	Discretionary	NB	Increase to reflect the costs of tracking companies and ensuring compliance.
	Skip Licence	Late renewal (more than 5 working days to be classed as new application)	135.00	135.00	190.00	190.00	40.7%	01/04/2025	Discretionary	NB	Increase is based on hours spent resolving issues.
		Licence 1 month duration	170.00	170.00	190.00	190.00	11.8%	01/04/2025	Discretionary	NB	
		Licence Renewal	170.00	170.00	190.00	190.00	11.8%	01/04/2025	Discretionary	NB	
		One day Licence	120.00	120.00	130.00	130.00	8.3%	01/04/2025	Discretionary	NB	
		Retrospective Licence	315.00	315.00	350.00	350.00	11.1%	01/04/2025	Discretionary	NB	
	Bus stop suspensions	Per request	190.00	190.00	210.00	210.00	10.5%	01/04/2025	Discretionary	NB	
	Removal of unauthorised signs	Signs over 0.5 sq. metre in area	326.00	326.00	334.00	334.00	2.5%	01/04/2025	Discretionary	NB	Inflationary rise only (may change post April '25 if need contractor supervision as new contract will be in place.

Review of Charges 2025/26
Environment & Highways

Service Area	Charge	Unit	Current Charge exc VAT 2024/25 £	Current Charge inc VAT 2024/25 £	Proposed Charge exc VAT 2025/26 £	Proposed Charge inc VAT 2025/26 £	Change %	Proposed date effective from	Discretionary or Statutory	VAT Class	Comments
		Signs under 0.5 sq. metre in area	247.00	247.00	254.00	254.00	2.8%	01/04/2025	Discretionary	NB	Inflationary rise only and rounded up (may change post April '25 if need contractor supervision as new contract will be in place.
	Tourism Signs	Assessing application and detailed site assessment	376.00	376.00	386.00	386.00	2.7%	01/04/2025	Discretionary	NB	Inflationary rise only (rounded up).
		Design, manufacture & erection	Cost +20%	Cost +20%	Cost +20%	Cost +20%	n/a	01/04/2025	Discretionary	SR	
		Maintenance & removal	2/3 x (b) above	2/3 x (b) above	2/3 x (b) above	2/3 x (b) above	n/a	01/04/2025	Discretionary	SR	
	Provision of CCTV coverage for legal/judicial proceedings (excluding requests in relation to the prevention or prosecution of crime)	Per request	90.00	90.00	250.00	250.00	177.8%	01/04/2025	Discretionary	EX	Increase reflects the additional time taken by Officers (and data suppliers) to extract the required information.
	Supply of Automatic Traffic Count (ATC) Data to commercial organisations	Data from first ATC/year in request (this can contain between 1 and 52 weeks worth of flow data)	192.00	230.40	198.00	237.60	3.1%	01/04/2025	Discretionary	SR	
		Data from additional years (per year)	40.00	48.00	41.00	49.20	2.5%	01/04/2025	Discretionary	SR	
		Data from additional ATC in same request (first year)	105.00	126.00	108.00	129.60	2.9%	01/04/2025	Discretionary	SR	
		Collating Data from Multiple sites	69.00	82.80	71.00	85.20	2.9%	01/04/2025	Discretionary	SR	
	Supply of Conveyancing 29 Highway Search Information		10,820.00	12,984.00	11,100.00	11,100.00	2.6%	01/04/2025	Discretionary	NB	VAT class amended from SR to NB.
	Supply of Highway related information, including Personal Search Fees	Con29 property search	65.00	78.00	67.00	80.40	3.1%	01/04/2025	Discretionary	SR	
		Extensive highway boundary extent	154.17	185.00	158.00	189.60	2.5%	01/04/2025	Discretionary	SR	
		Highway extent	65.00	78.00	67.00	80.40	3.1%	01/04/2025	Discretionary	SR	
		Highway extent per additional question	15.83	19.00	16.25	19.50	2.6%	01/04/2025	Discretionary	SR	
		Highway Extent research/survey	636.67	764.00	654.00	784.80	2.7%	01/04/2025	Discretionary	SR	
	Supply of Manual Traffic Survey Data (when a commercial request to purchase historical survey data is received)	Large Survey (e.g. OD survey, turning count with queues etc)	790.00	948.00	810.00	972.00	2.5%	01/04/2025	Discretionary	SR	
		Medium Survey (e.g. turning count)	525.00	630.00	540.00	648.00	2.9%	01/04/2025	Discretionary	SR	
		Small Survey (e.g. link count)	336.00	403.20	345.00	414.00	2.7%	01/04/2025	Discretionary	SR	
	Supply of traffic accident data (planning matter or other professional purpose)	First location / date range	194.00	232.80	200.00	240.00	3.1%	01/04/2025	Discretionary	SR	Inflationary rise only (rounded up).
		Search of records to establish if there is any relevant data	57.00	68.40	59.00	70.80	3.5%	01/04/2025	Discretionary	SR	Inflationary rise only (rounded up).
		Second and each subsequent location / date range	111.00	133.20	114.00	136.80	2.7%	01/04/2025	Discretionary	SR	Inflationary rise only (rounded up).
	Section 50 works - EV charging gullies licence to install.	Per licence (Price to be confirmed)	300.00	300.00	300.00	300.00	0.0%	01/04/2025	Discretionary	EX	No uplift - relatively new charge relating to the transformation from carbon fuels to electric.
	Egully licence for the installation of a cross channel gully in the footway.	Per licence	300.00	300.00	300.00	300.00	0.0%	01/04/2025	Discretionary	EX	No uplift - relatively new charge relating to the transformation from carbon fuels to electric.
	Monthly/Annual user subscription for training cables into Egullies. Monthly £10 per month and annual charge of £100	Per gully	100.00	100.00	100.00	100.00	0.0%	01/04/2025	Discretionary	EX	No uplift - relatively new charge relating to the transformation from carbon fuels to electric.
	Pre-Permit advice and support (Oxfordshire Permit Scheme) to developers and other non-utility third parties for development and traffic management purposes	Scheme duration up to 1 year	2,200.00	2,200.00	2,420.00	2,420.00	10.0%	01/04/2025	Discretionary	NB	Costs increased as the volume of work required has increased as the scheme has developed. VAT class amended from SR to NB.
		Scheme duration 12 months to 24 months	5,250.00	5,250.00	5,775.00	5,775.00	10.0%	01/04/2025	Discretionary	NB	VAT class amended from SR to NB.
		Scheme duration beyond 24 months	10,500.00	10,500.00	11,550.00	11,550.00	10.0%	01/04/2025	Discretionary	NB	VAT class amended from SR to NB.
	Supply of Manual Traffic Survey Data (commercial request to purchase historical survey data is received)	Collating Multiple Sets of Data	69.00	82.80	71.00	85.20	2.9%	01/04/2025	Discretionary	SR	
	Service Charge to Arrange Survey Through 3rd Party Survey Companies	Single Survey	70.00	84.00	72.00	86.40	2.9%	01/04/2025	Discretionary	SR	

Review of Charges 2025/26
Environment & Highways

Service Area	Charge	Unit	Current Charge exc VAT 2024/25 £	Current Charge inc VAT 2024/25 £	Proposed Charge exc VAT 2025/26 £	Proposed Charge inc VAT 2025/26 £	Change %	Proposed date effective from	Discretionary or Statutory	VAT Class	Comments	
On-Street Parking - Pay and Display	Abingdon 8am-6pm (excl. Sundays, B Hols.) 1984 Act	1 hour	1.30	1.30	1.30	1.30	0.0%	01/04/2025	Discretionary	NB	No increase. Charges have reached saturation point.	
		2 hours (the maximum)	2.00	2.00	2.00	2.00	0.0%	01/04/2025	Discretionary	NB	No increase. Charges have reached saturation point.	
	Henley 8am-6pm (excl. Sundays, B Hols.)	1 hour	1.30	1.30	1.30	1.30	0.0%	01/04/2025	Discretionary	NB	No increase. Charges have reached saturation point.	
		2 hours (the maximum)	2.00	2.00	2.00	2.00	0.0%	01/04/2025	Discretionary	NB	Off-street car park is currently more expensive for 2 hours at £1.80. Increases match off street price for Henley at this time	
	Oxford City Centre - Central Area Zone 1	1 hour	7.60	7.60	7.60	7.60	0.0%	01/04/2025	Discretionary	NB		
		2 hours	15.20	15.20	15.20	15.20	0.0%	01/04/2025	Discretionary	NB		
		Saturday 1 hour	7.60	7.60	7.60	7.60	0.0%	01/04/2025	Discretionary	NB		
		Saturday 2 hours	15.20	15.20	15.20	15.20	0.0%	01/04/2025	Discretionary	NB		
		Saturday evenings	7.60	7.60	7.60	7.60	0.0%	01/04/2025	Discretionary	NB		
		Sunday - Friday evenings	7.60	7.60	7.60	7.60	0.0%	01/04/2025	Discretionary	NB		
		Oxford City Centre - Zone 2 (including Jericho)	1 hour	6.30	6.30	6.30	6.30	0.0%	01/04/2025	Discretionary	NB	
	3 hours		19.00	19.00	19.00	19.00	0.0%	01/04/2025	Discretionary	NB		
	Evenings/Sundays		6.30	6.30	6.30	6.30	0.0%	01/04/2025	Discretionary	NB		
	Vehicle Removal Charge		120.00	120.00	120.00	120.00	0.0%	01/04/2025	Discretionary	NB	This is a set fee in a Thames Valley Police contract with the supplier.	
	Wallingford 8am-6pm (excl. Sundays, Bank holidays)	1.5 hours (the maximum)	0.80	0.80	0.80	0.80	0.0%	01/04/2025	Discretionary	NB		
Woodstock Mon-Sun 8am to 6pm	1 hour	0.00	0.00	0.00	0.00	0.00	0.0%	01/04/2025	Discretionary	NB		
	2 hours	1.00	1.00	1.00	1.00	1.00	0.0%	01/04/2025	Discretionary	NB		
	3 hours	2.00	2.00	2.00	2.00	2.00	0.0%	01/04/2025	Discretionary	NB		
	4 hours (maximum)	5.00	5.00	5.00	5.00	5.00	0.0%	01/04/2025	Discretionary	NB		
	Parking bay suspension (non Pay and Display) - charge for the suspension of a parking bay	Cost is per bay for the first day and £16 per bay for each consecutive day	38.00	38.00	40.00	40.00	40.00	5.3%	01/04/2025	Discretionary	EX	
	Suspension of Parking Bay - Pay and Display	per bay charged at £30 for first day and £16 for each subsequent day + loss of income for each bay determined by income level for the previous 12 months.	38.00	38.00	40.00	40.00	40.00	5.3%	01/04/2025	Discretionary	EX	
	Design and implementation of new Controlled Parking Zones (excluding TRO) and amendments to existing TRO's to support new parking schemes in Oxfordshire.	10% of basic costs (excluding TRO costs).	10% of basic costs (excluding TRO costs).	10% of basic costs (excluding TRO costs).	10% of basic costs (excluding TRO costs).	10% of basic costs (excluding TRO costs).	10% of basic costs (excluding TRO costs).	n/a	01/04/2025	Discretionary	SR	
Park and Ride	Park and Ride Car Park charges - Thornhill & Water Eaton only	Up to 1 hr	free	free	free	free	free	0.0%	01/04/2025	Discretionary	NB	
		1-16 hours	2.50	2.50	2.50	2.50	2.50	0.0%	01/04/2025	Discretionary	NB	
		16-24 hours	4.50	4.50	4.50	4.50	4.50	0.0%	01/04/2025	Discretionary	NB	
		24-48 hrs	8.50	8.50	8.50	8.50	8.50	0.0%	01/04/2025	Discretionary	NB	
		48-72 hrs	12.50	12.50	12.50	12.50	12.50	0.0%	01/04/2025	Discretionary	NB	
		Annual Season ticket	300.00	300.00	300.00	300.00	300.00	0.0%	01/04/2025	Discretionary	NB	
		Excess Notices - Fines paid after 14 & up to 28 days	100.00	100.00	100.00	100.00	100.00	0.0%	01/04/2025	Discretionary	NB	
	Excess Notices - Fines paid within 14 days	50.00	50.00	50.00	50.00	50.00	50.00	0.0%	01/04/2025	Discretionary	NB	
	Monthly Season ticket	30.00	30.00	30.00	30.00	30.00	30.00	0.0%	01/04/2025	Discretionary	NB	
	Quarterly Season Ticket	85.00	85.00	85.00	85.00	85.00	85.00	0.0%	01/04/2025	Discretionary	NB	
	Combined Park & Bus Ticket	One car, one passenger	4.00	4.00	4.00	4.00	4.00	0.0%	01/04/2025	Discretionary	NB	
Combined Park & Bus Ticket	One car + 2 adults and up to 3 children	5.00	5.00	5.00	5.00	5.00	0.0%	01/04/2025	Discretionary	NB		
Combined Park & Bus	OCC income from joint ticket cost	1.20	1.20	1.20	1.20	1.20	0.0%	01/04/2025	Discretionary	NB		

Review of Charges 2025/26
Environment & Highways

Service Area	Charge	Unit	Current Charge exc VAT 2024/25 £	Current Charge inc VAT 2024/25 £	Proposed Charge exc VAT 2025/26 £	Proposed Charge inc VAT 2025/26 £	Change %	Proposed date effective from	Discretionary or Statutory	VAT Class	Comments
Parking Permits	Abingdon Residents Parking (per annum)	Parking permit	132.00	132.00	132.00	132.00	0.0%	01/04/2025	Discretionary	NB	
		Visitors permits - First 25 (subject to approval following consultation)	10.00	10.00	10.00	10.00	0.0%	01/04/2025	Discretionary	NB	
		Visitors permits - 2nd 25 (total cost)	31.50	31.50	31.50	31.50	0.0%	01/04/2025	Discretionary	NB	
	Henley Residents Parking (per annum)	Parking permit	110.00	110.00	110.00	110.00	0.0%	01/04/2025	Discretionary	NB	
		Visitors permits - First 25 (subject to approval following consultation)	10.00	10.00	10.00	10.00	0.0%	01/04/2025	Discretionary	NB	
		Visitors permits - 2nd 25 (total cost)	31.50	31.50	31.50	31.50	0.0%	01/04/2025	Discretionary	NB	
	Oxford (per annum)	Business Permits - 3 months	50.50	50.50	55.00	55.00	8.9%	01/04/2025	Discretionary	NB	
		Business Permits - 6 months	95.00	95.00	105.00	105.00	10.5%	01/04/2025	Discretionary	NB	
		Business Permits - 9 months	145.00	145.00	160.00	160.00	10.3%	01/04/2025	Discretionary	NB	
		Business permits - Annual	190.00	190.00	210.00	210.00	10.5%	01/04/2025	Discretionary	NB	
		Business Permits - Change of Vehicle	25.00	25.00	27.50	27.50	10.0%	01/04/2025	Discretionary	NB	
		Oxford residents (excl. Kassam stadium) 1st & 2nd Car	80.00	80.00	80.00	80.00	0.0%	01/04/2025	Discretionary	NB	
		Oxford residents (excl. Kassam stadium) 3rd Car	161.00	161.00	161.00	161.00	0.0%	01/04/2025	Discretionary	NB	
		Oxford residents (excl. Kassam stadium) 4th Car	275.00	275.00	275.00	275.00	0.0%	01/04/2025	Discretionary	NB	
		Oxford residents (Kassam stadium area)	20.00	20.00	20.00	20.00	0.0%	01/04/2025	Discretionary	NB	
		Traders permits per week	31.50	31.50	31.50	31.50	0.0%	01/04/2025	Discretionary	NB	
		Visitors permits - First 25 (subject to approval following consultation)	10.00	10.00	10.00	10.00	0.0%	01/04/2025	Discretionary	NB	
		Visitors permits - 2nd 25 (total cost)	31.50	31.50	31.50	31.50	0.0%	01/04/2025	Discretionary	NB	
	Banbury and Bicester	Parking permit	76.00	76.00	76.00	76.00	0.0%	01/04/2025	Discretionary	NB	
		Visitors permits - First 25 (subject to approval following consultation)	10.00	10.00	10.00	10.00	0.0%	01/04/2025	Discretionary	NB	
		Visitors permits - 2nd 25 (total cost)	31.50	31.50	31.50	31.50	0.0%	01/04/2025	Discretionary	NB	
	Wantage	Parking permit	110.00	110.00	110.00	110.00	0.0%	01/04/2025	Discretionary	NB	
		Visitors permits - First 25 (subject to approval following consultation)	10.00	10.00	10.00	10.00	0.0%	01/04/2025	Discretionary	NB	
		Visitors permits - 2nd 25 (total cost)	31.50	31.50	31.50	31.50	0.0%	01/04/2025	Discretionary	NB	
	Wallingford	Parking permit	110.00	110.00	110.00	110.00	0.0%	01/04/2025	Discretionary	NB	
		Visitors permits - First 25 (subject to approval following consultation)	10.00	10.00	10.00	10.00	0.0%	01/04/2025	Discretionary	NB	
		Visitors permits - 2nd 25 (total cost)	31.50	31.50	31.50	31.50	0.0%	01/04/2025	Discretionary	NB	
	Woodstock	Parking permit	65.00	65.00	65.00	65.00	0.0%	01/04/2025	Discretionary	NB	
		Visitors permits - First 25 (subject to approval following consultation)	10.00	10.00	10.00	10.00	0.0%	01/04/2025	Discretionary	NB	
		Visitors permits - 2nd 25 (total cost)	25.00	25.00	25.00	25.00	0.0%	01/04/2025	Discretionary	NB	
Network Management - UTMC	NEW CHARGE - Enhanced event management UTMC	Enhanced service per day	n/a	n/a	2,000.00	2,400.00	n/a	01/04/2025	Discretionary	SR	
Network Management - Signals	NEW CHARGE - Technical advice for the provision of signals compliance, design and operation (including commissioning)	Per hour	n/a	n/a	250.00	300.00	n/a	01/04/2025	Discretionary	SR	

Review of Charges 2025/26
Environment & Highways

Service Area	Charge	Unit	Current Charge exc VAT 2024/25 £	Current Charge inc VAT 2024/25 £	Proposed Charge exc VAT 2025/26 £	Proposed Charge inc VAT 2025/26 £	Change %	Proposed date effective from	Discretionary or Statutory	VAT Class	Comments
Supported Transport	Comet Bus - Transport from your door to destination - for anyone without access to suitable public transport	Exclusive use - Cost per mile	1.58	1.58	1.58	1.58	0.0%	01/04/2025	Discretionary	NB	The charge has not been increased since 1 April 2021. (The cost of communicating increase in fares e.g. printing leaflets outweighs the cost of increasing the fare.)
	Comet Bus - Transport from your door to destination - for anyone without access to suitable public transport	Organisations/groups - Per hour	21.00	21.00	21.00	21.00	0.0%	01/04/2025	Discretionary	NB	The charge has not been increased since 1 April 2021. (The cost of communicating increase in fares e.g. printing leaflets outweighs the cost of increasing the fare.)
	Comet Bus - Transport from your door to destination - for anyone without access to suitable public transport	Shared travel - Cost per mile	0.79	0.79	0.79	0.79	0.0%	01/04/2025	Discretionary	NB	The charge has not been increased since 1 April 2021. (The cost of communicating increase in fares e.g. printing leaflets outweighs the cost of increasing the fare.)
	Home to School Transport - DBS Vetting and Safeguard Training	Per application	432.79 144.40	432.79 144.40	147.93	147.93	2.4%	01/04/2025	Statutory	NB	24/25 charge increased from 19/11/24 to £133.10 to reflect increased admin cost for each DBS application and further increasing from 03/12/24 to £144.60 to reflect notification from DBS Liverpool of the increased cost of an Enhanced DBS. 25/26 charge from 01/04/25 uplifted to reflect inflation.
	Home to School Transport - Missed DBS Appointments	Per Missed Appointment	28.90	28.90	28.90	28.90	0.0%	01/04/2025	Discretionary	NB	
	Fleet service - transport bookings	Per hour	45.00	45.00	50.00	50.00	11.1%	01/04/2025	Discretionary	NB	Existing charge - added into the 25/26 Review of Charges schedule as previously missing from 24/25 schedule.
Pre-Application Charges for Lead Local Flood Authority	Local Lead Flood Authority (LLFA) PRE-APP <10 dwellings	Additional Written Response	486.00	583.00	498.00	598.00	2.5%	01/04/2025	Discretionary	SR	
	Local Lead Flood Authority PRE-APP <10 dwellings	Virtual meeting + additional written response -	607.00	729.00	622.00	747.00	2.5%	01/04/2025	Discretionary	SR	
	Local Lead Flood Authority PRE-APP <10 dwellings	Site Visit/In person meeting + additional response -	930.00	1,116.00	953.00	1,144.00	2.5%	01/04/2025	Discretionary	SR	
	Local Lead Flood Authority PRE-APP 10-24 Dwellings	Additional Written Response	486.00	583.00	498.00	598.00	2.5%	01/04/2025	Discretionary	SR	
	Local Lead Flood Authority PRE-APP 10-24 Dwellings	Virtual meeting + additional written response	607.00	729.00	622.00	747.00	2.5%	01/04/2025	Discretionary	SR	
	Local Lead Flood Authority PRE-APP 10-24 Dwellings	Site Visit/In person meeting + additional response	930.00	1,116.00	953.00	1,144.00	2.5%	01/04/2025	Discretionary	SR	
	Local Lead Flood Authority PRE-APP 25-49 Dwellings	Additional Written Response	607.00	729.00	622.00	747.00	2.5%	01/04/2025	Discretionary	SR	
	Local Lead Flood Authority PRE-APP 25-49 Dwellings	Virtual meeting + additional written response	850.00	1,020.00	871.00	1,046.00	2.5%	01/04/2025	Discretionary	SR	
	Local Lead Flood Authority PRE-APP 25-49 Dwellings	Site Visit/In person meeting + additional response -	1,052.00	1,262.00	1,078.00	1,294.00	2.5%	01/04/2025	Discretionary	SR	
	Local Lead Flood Authority PRE-APP 50-99 Dwellings	Additional Written Response	972.00	1,166.00	996.00	1,196.00	2.5%	01/04/2025	Discretionary	SR	
	Local Lead Flood Authority PRE-APP 50-99 Dwellings	Virtual meeting + additional written response -	1,215.00	1,458.00	1,245.00	1,494.00	2.5%	01/04/2025	Discretionary	SR	
	Local Lead Flood Authority PRE-APP 50-99 Dwellings	Site Visit/In person meeting + additional response -	1,416.00	1,699.00	1,451.00	1,742.00	2.5%	01/04/2025	Discretionary	SR	
	Local Lead Flood Authority PRE-APP 100-199 Dwellings	Additional Written Response	972.00	2,332.00	996.00	1,196.00	2.5%	01/04/2025	Discretionary	SR	
	Local Lead Flood Authority PRE-APP 100-199 Dwellings	Virtual meeting + additional written response -	1,215.00	2,769.00	1,245.00	1,494.00	2.5%	01/04/2025	Discretionary	SR	

Review of Charges 2025/26
Environment & Highways

Service Area	Charge	Unit	Current Charge exc VAT 2024/25 £	Current Charge inc VAT 2024/25 £	Proposed Charge exc VAT 2025/26 £	Proposed Charge inc VAT 2025/26 £	Change %	Proposed date effective from	Discretionary or Statutory	VAT Class	Comments
	Local Lead Flood Authority PRE-APP 100-199 Dwellings	Site Visit/In person meeting + additional response	1,416.00	3,011.00	1,451.00	1,742.00	2.5%	01/04/2025	Discretionary	SR	
	Local Lead Flood Authority PRE-APP 200-399 Dwellings or 1,000m2-4, 999m2 B1-B8 (Business) or 1,000-3,499m2 A1 (Retail) Use	Additional Written Response	1,943.00	2,332.00	1,992.00	2,390.00	2.5%	01/04/2025	Discretionary	SR	
	Local Lead Flood Authority PRE-APP 200-399 Dwellings or 1,000m2-4, 999m2 B1-B8 (Business) or 1,000-3,499m2 A1 (Retail) Use	Virtual meeting + additional written response -	2,308.00	2,769.00	2,366.00	2,839.00	2.5%	01/04/2025	Discretionary	SR	
	Local Lead Flood Authority PRE-APP 200-399 Dwellings or 1,000m2-4, 999m2 B1-B8 (Business) or 1,000-3,499m2 A1 (Retail) Use	Site Visit/In person meeting + additional response -	2,509.00	3,011.00	2,572.00	3,086.00	2.5%	01/04/2025	Discretionary	SR	
	Local Lead Flood Authority PRE-APP 400 or more Dwellings or 5,000m2 or more B1-B8 (Business) or 3,500m2 or more A1 (Retail) Use	Additional Written Response	2,186.00	2,624.00	2,241.00	2,689.00	2.5%	01/04/2025	Discretionary	SR	
	Local Lead Flood Authority PRE-APP 400 or more Dwellings or 5,000m2 or more B1-B8 (Business) or 3,500m2 or more A1 (Retail) Use	Virtual meeting + additional written response	2,551.00	3,061.00	2,615.00	3,138.00	2.5%	01/04/2025	Discretionary	SR	
	Local Lead Flood Authority PRE-APP 400 or more Dwellings or 5,000m2 or more B1-B8 (Business) or 3,500m2 or more A1 (Retail) Use	Site Visit/In person meeting + additional response	2,752.00	3,303.00	2,821.00	3,385.00	2.5%	01/04/2025	Discretionary	SR	
Environment & Heritage	To recover the actual reasonable cost of Historic Environment Record (HER) consultations	Charge for digitised HER data to commercial organisations based on approved charging policy. Minimum Charge (no maximum charge)	169.40	169.40	174.50	209.40	3.0%	01/04/2025	Discretionary	SR	Increased emphasis on income generation and likely increased demand for major projects
	To recover the actual reasonable cost of monitoring fieldwork.	Charge for monitoring of archaeological fieldwork based upon the number of visits . Minimum charge for half a day. No upper limit.	290.40	348.48	299.10	358.92	3.0%	01/04/2025	Discretionary	SR	Increased emphasis on income generation and likely increased demand for major projects
	NEW CHARGE - Monitoring of biodiversity net gain compliance by Biodiversity Officer	Daily rate for Senior Biodiversity Officer undertaking report review and site visits for biodiversity net gain monitoring (for inclusion in the biodiversity monitoring calculator)	643.50	772.20	662.80	795.36	3.0%	01/04/2025	Statutory	SR	New charge in 2024/25
		Daily rate for Biodiversity Officer undertaking report review and site visits for biodiversity net gain monitoring (for inclusion in the biodiversity monitoring calculator)	504.90	605.88	520.04	624.05	3.0%	01/04/2025	Statutory	SR	New charge in 2024/25
	Specialist advice from Environment and Heritage officers to third parties and projects	Group Manager	871.20	1,045.44	897.33	1,076.80	3.0%	01/04/2025	Discretionary	SR	Increased emphasis on income generation and likely increased demand for major projects
		Team Leader	781.00	937.20	804.43	965.32	3.0%	01/04/2025	Discretionary	SR	Increased emphasis on income generation and likely increased demand for major projects
		Principal Officer	643.50	772.20	662.80	795.36	3.0%	01/04/2025	Discretionary	SR	Increased emphasis on income generation and likely increased demand for major projects
		Officer	504.90	605.88	520.04	624.05	3.0%	01/04/2025	Discretionary	SR	Increased emphasis on income generation and likely increased demand for major projects
		Assistant	407.00	488.40	419.21	503.05	3.0%	01/04/2025	Discretionary	SR	Increased emphasis on income generation and likely increased demand for major projects
		Large meeting (up to 5 Officers in attendance)	1,762.20	2,114.64	1,815.07	2,178.08	3.0%	01/04/2025	Discretionary	SR	Increased emphasis on income generation and likely increased demand for major projects
		Small meeting (2-3 Officers in attendance)	878.90	1,054.68	905.27	1,086.32	3.0%	01/04/2025	Discretionary	SR	Increased emphasis on income generation and likely increased demand for major projects

Review of Charges 2025/26
Environment & Highways

Service Area	Charge	Unit	Current Charge exc VAT 2024/25 £	Current Charge inc VAT 2024/25 £	Proposed Charge exc VAT 2025/26 £	Proposed Charge inc VAT 2025/26 £	Change %	Proposed date effective from	Discretionary or Statutory	VAT Class	Comments
	Charging for work of officers in Environment and Highways for bespoke Planning Performance Agreements and other bespoke agreements	Group Manager / Operational Manager (day rate)	910.80	1,092.96	943.00	1,131.60	3.5%	01/04/2025	Discretionary	SR	Inflationary increase applied
		Team Leader (day rate)	816.50	979.80	845.00	1,014.00	3.5%	01/04/2025	Discretionary	SR	Inflationary increase applied
		Principal Officer / Technical Lead (day rate)	672.75	807.30	696.00	835.20	3.5%	01/04/2025	Discretionary	SR	Inflationary increase applied
		Officer (day rate)	527.85	633.42	546.00	655.20	3.4%	01/04/2025	Discretionary	SR	Inflationary increase applied
		Assistant (day rate)	425.50	510.60	440.00	528.00	3.4%	01/04/2025	Discretionary	SR	Inflationary increase applied
		Large meeting (up to 5 Officers in attendance)	1,842.30	2,210.76	1,906.00	2,287.20	3.5%	01/04/2025	Discretionary	SR	Inflationary increase applied
		Small meeting (2-3 Officers in attendance)	918.85	1,102.62	951.00	1,141.20	3.5%	01/04/2025	Discretionary	SR	Inflationary increase applied
Travel Plans	Charging for monitoring of Travel Plan Guidance. Overall fee for the monitoring of the travel plan for a period of 5 years post occupation	Small developments (as defined in OCC travel plan document)	1,985.00	1,985.00	2,035.00	2,035.00	2.5%	01/04/2025	Discretionary	NB	Adjusted based upon pay inflation given that fee is driven by officer time - matching increase for PPA.
		Large developments (as defined in OCC travel plan document)	3,265.00	3,265.00	3,347.00	3,347.00	2.5%	01/04/2025	Discretionary	NB	Adjusted based upon pay inflation given that fee is driven by officer time - matching increase for PPA.
Waste Management	Chargeable waste scheme at Household Waste Recycling Centres	Disposal of Large Scale DIY Waste	1.92	2.30	2.00	2.40	4.2%	01/04/2025	Discretionary	SR	Price is a contractual mechanism agreed each year with the contractor at 6 of the 7 HWRCs. Income at these 6 sites initially accrues to the contractor and a recharge is made for 63% of this amount. At the other HWRC 90% of the income accrues to OCC.
		Plaster/plasterboard per bag	3.33	4.00	3.46	4.15	3.9%	01/04/2025	Discretionary	SR	Waste charging as above
		Plasterboard sheet up to 2m x 1m	9.17	11.00	9.50	11.40	3.6%	01/04/2025	Discretionary	SR	Waste charging as above
		Standard motorcycle and car tyres	5.83	7.00	6.04	7.25	3.6%	01/04/2025	Discretionary	SR	No recharge to contractors is made on this waste stream.
Environment & Heritage	Supply bird hide key for Windrush Hides	Provide and post one key	15.00	18.00	15.38	18.46	2.5%	01/04/2025	Discretionary	SR	Inflationary increase
		Working days:									
	Archaeology- Monitoring Visit - prioritised 5 day turnaround	Standard timeframe is 10 days (£290)	1,200.00	1,320.00	1,236.00	1,483.20	3.0%	01/04/2025	Discretionary	SR	Inflationary increase applied (increased demand due to major projects)
	Archaeology- Agreement of WSI (Written Scheme of Investigation) - prioritised 3 day turnaround	Standard timeframe is 21days (free)	800.00	960.00	824.00	988.80	3.0%	01/04/2025	Discretionary	SR	Inflationary increase applied (increased demand due to major projects)
	Archaeology- Reviewing watching brief report - prioritised - 3 day turnaround	Standard timeframe is 21days (free)	800.00	960.00	824.00	988.80	3.0%	01/04/2025	Discretionary	SR	Inflationary increase applied (increased demand due to major projects)
	Archaeology- Reviewing small evaluation report - prioritised - 3 day turnaround	Standard timeframe is 21days (free)	400.00	440.00	412.00	494.40	3.0%	01/04/2025	Discretionary	SR	1-50 houses
	Archaeology- Reviewing medium eval report - prioritised - 3 day turnaround	Standard timeframe is 21days (free)	700.00	770.00	721.00	865.20	3.0%	01/04/2025	Discretionary	SR	50-200 houses
	Archaeology- Reviewing large eval report prioritised - 3-5 day turnaround	Standard timeframe is 21days (free)	2,700.00	2,970.00	2,781.00	3,337.20	3.0%	01/04/2025	Discretionary	SR	200+ houses
	Post excavation assessments - prioritised 5 day turnaround	Standard timeframe is 21days and more for larger sites (free)	3,600.00	3,960.00	3,708.00	4,449.60	3.0%	01/04/2025	Discretionary	NB	

Review of Charges 2025/26
Economy and Place

Service Area	Charge	Unit	Current Charge exc VAT 2024/25 £	Current Charge inc VAT 2024/25 £	Proposed Charge exc VAT 2025/26 £	Proposed Charge inc VAT 2025/26 £	Change %	Proposed date effective from	Discretionary or Statutory	VAT Class	Comments
Pre-Application Charges for Highways Advice	Provision of Pre-Submission advice service to Section 38 and 278 agreements.	Each written response following up additional meeting/site visit	294.00	294.00	301.00	301.00	2.4%	01/04/2025	Discretionary	NB	Inflationary increase applied
	Provision of Pre-Submission advice service to Section 38 and 278 agreements.	Follow up 1 hour meeting	294.00	294.00	301.00	301.00	2.4%	01/04/2025	Discretionary	NB	Inflationary increase applied
	Provision of Pre-Submission advice service to Section 38 and 278 agreements.	Follow up site meeting	588.00	588.00	603.00	603.00	2.6%	01/04/2025	Discretionary	NB	Inflationary increase applied
	Provision of Pre-Submission advice service to Section 38 and 278 agreements.	Development proposal up to highway scheme value up to £500k 2 hour Meeting/scheme review/short report	4,127.00	4,127.00	4,230.00	4,230.00	2.5%	01/04/2025	Discretionary	NB	Inflationary increase applied
	Provision of Pre-Submission advice service to Section 38 and 278 agreements.	Development proposal up to highway scheme value greater than £500k 2 hour Meeting/scheme review/short report	5,891.00	5,891.00	6,044.00	6,044.00	2.6%	01/04/2025	Discretionary	NB	Inflationary increase applied
	To recover costs associated with providing additional meetings/site visits/written reports over and above standard Pre-application charges for Highway Advice.	Follow up meeting	245.00	294.00	251.00	301.00	2.4%	01/04/2025	Discretionary	SR	Inflationary increase applied
	To recover costs associated with providing additional meetings/site visits/written reports over and above standard Pre-application charges for Highway Advice.	Follow up site meeting	490.00	588.00	502.00	602.00	2.4%	01/04/2025	Discretionary	SR	Inflationary increase applied
	To recover costs associated with providing additional meetings/site visits/written reports over and above standard Pre-application charges for Highway Advice.	Written response additional to follow up meeting/site meeting	245.00	294.00	251.00	301.00	2.4%	01/04/2025	Discretionary	SR	Inflationary increase applied
	< 10 dwellings	Meeting/Site Visit + Additional Written Response	306.67	368.00	314.00	377.00	2.4%	01/04/2025	Discretionary	SR	Inflationary increase applied
	10-24 Dwellings:	Additional Written Response	367.50	441.00	377.00	452.00	2.6%	01/04/2025	Discretionary	SR	Inflationary increase applied
	10-24 Dwellings:	Meeting/Site Visit + Additional Written Response	586.67	704.00	601.00	722.00	2.4%	01/04/2025	Discretionary	SR	Inflationary increase applied
	25-49 Dwellings	Additional Written Response	608.33	730.00	623.00	748.00	2.4%	01/04/2025	Discretionary	SR	Inflationary increase applied
	25-49 Dwellings	Meeting/Site Visit + Additional Written Response	905.83	1,087.00	928.00	1,114.00	2.4%	01/04/2025	Discretionary	SR	Inflationary increase applied
	50-99 Dwellings	Additional Written Response	1,203.33	1,444.00	1,233.00	1,480.00	2.5%	01/04/2025	Discretionary	SR	Inflationary increase applied
	50-99 Dwellings	Meeting/Site Visit + Additional Written Response	1,811.67	2,174.00	1,857.00	2,228.00	2.5%	01/04/2025	Discretionary	SR	Inflationary increase applied
	100-199 Dwellings	Additional Written Response	2,109.17	2,531.00	2,162.00	2,594.00	2.5%	01/04/2025	Discretionary	SR	Inflationary increase applied
	100-199 Dwellings	Meeting/Site Visit + Additional Written Response	2,704.17	3,245.00	2,772.00	3,326.00	2.5%	01/04/2025	Discretionary	SR	Inflationary increase applied
	200-399 Dwellings or 1,000m2-4,999m2 B1-B8 (Business) or 1,000-3,499m2 A1 (Retail) Use	Additional Written Response	3,001.67	3,602.00	3,077.00	3,692.00	2.5%	01/04/2025	Discretionary	SR	Inflationary increase applied
	200-399 Dwellings or 1,000m2-4,999m2 B1-B8 (Business) or 1,000-3,499m2 A1 (Retail) Use	Meeting/Site Visit + Additional Written Response	3,609.17	4,331.00	3,699.00	4,439.00	2.5%	01/04/2025	Discretionary	SR	Inflationary increase applied
	400 or more Dwellings or 5,000m2 or more B1-B8 (Business) or 3,500m2 or more A1 (Retail) Use	Additional Written Response	4,209.17	5,051.00	4,314.00	5,177.00	2.5%	01/04/2025	Discretionary	SR	Inflationary increase applied

Review of Charges 2025/26
Economy and Place

Service Area	Charge	Unit	Current Charge exc VAT 2024/25 £	Current Charge inc VAT 2024/25 £	Proposed Charge exc VAT 2025/26 £	Proposed Charge inc VAT 2025/26 £	Change %	Proposed date effective from	Discretionary or Statutory	VAT Class	Comments
	401 or more Dwellings or 5,000m2 or more B1-B8 (Business) or 3,500m2 or more A1 (Retail) Use	Meeting/Site Visit + Additional Written Response	5,105.83	6,127.00	5,233.00	6,280.00	2.5%	01/04/2025	Discretionary	SR	Inflationary increase applied
	Charging for work of officers in Economy and Place for Highways Advice, other than specific highways preapplication fees	Group Manager/Operational Manager (day rate)	910.80	1,092.96	934.00	1,120.00	2.5%	01/04/2025	Discretionary	SR	Inflationary increase applied
	Charging for work of officers in Economy and Place for Highways Advice, other than specific highways preapplication fees	Team Leader (day rate)	816.50	979.80	837.00	1,004.00	2.5%	01/04/2025	Discretionary	SR	Inflationary increase applied
	Charging for work of officers in Economy and Place for Highways Advice, other than specific highways preapplication fees	Principal Officer/Technical Lead (day rate)	672.75	807.30	690.00	828.00	2.6%	01/04/2025	Discretionary	SR	Inflationary increase applied
	Charging for work of officers in Economy and Place for Highways Advice, other than specific highways preapplication fees	Officer (day rate)	527.85	633.42	541.00	649.00	2.5%	01/04/2025	Discretionary	SR	Inflationary increase applied
	Charging for work of officers in Economy and Place for Highways Advice, other than specific highways preapplication fees	Assistant (day rate)	425.50	510.60	436.00	523.00	2.5%	01/04/2025	Discretionary	SR	Inflationary increase applied
	Charging for work of officers in Economy and Place for Highways Advice, other than specific highways preapplication fees	Large meeting (up to 5 Officers in attendance)	1,842.30	2,210.76	1,888.00	2,266.00	2.5%	01/04/2025	Discretionary	SR	Inflationary increase applied
	Charging for work of officers in Economy and Place for Highways Advice, other than specific highways preapplication fees	Small meeting (2-3 Officers in attendance)	918.85	1,102.62	942.00	1,130.00	2.5%	01/04/2025	Discretionary	SR	Inflationary increase applied
Planning Regulation	Charging administration fee for managing & monitoring S.106 agreements relating to planning permissions. ADD DESCRIPTON OF: A Tier 3 or Tier 4 Manager within the service has the discretion to vary the charge in exceptional circumstances to reflect full cost recovery.	Up to £10,000	150.00	150.00	158.00	158.00	5.3%	01/04/2025	Discretionary	NB	
		£10,001 - £25,000	370.00	370.00	390.00	390.00	5.4%	01/04/2025	Discretionary	NB	
		£25,001 - £50,000	730.00	730.00	765.00	765.00	4.8%	01/04/2025	Discretionary	NB	
		£50,001 - £150,000	2,200.00	2,200.00	2,310.00	2,310.00	5.0%	01/04/2025	Discretionary	NB	
		£150,001 - £500,000	5,410.00	5,410.00	5,680.00	5,680.00	5.0%	01/04/2025	Discretionary	NB	
		£500,001-£1,000,000	7,310.00	7,310.00	7,675.00	7,675.00	5.0%	01/04/2025	Discretionary	NB	
		£1,000,001 - £2,000,000	0.9%	0.9%	0.945%	0.945%	5.0%	01/04/2025	Discretionary	NB	
		Over £2,000,000	18,500 + 0.09% of any contribution in excess of £2M	18,500 + 0.09% of any contribution in excess of £2M	£20000 + 1% of any contribution in excess of £2,000,000	£20000 + 1% of any contribution in excess of £2,000,001	N/A	01/04/2025	Discretionary	NB	

Review of Charges 2025/26
Economy and Place

Service Area	Charge	Unit	Current Charge exc VAT 2024/25 £	Current Charge inc VAT 2024/25 £	Proposed Charge exc VAT 2025/26 £	Proposed Charge inc VAT 2025/26 £	Change %	Proposed date effective from	Discretionary or Statutory	VAT Class	Comments
	Request for confirmation as to whether all S106 obligations have been satisfied up to the date of the request ADD DESCRIPTON OF: A Tier 3 or Tier 4 Manager within the service has the discretion to vary the charge in exceptional circumstances to reflect full cost recovery.	Per agreement	460.00 133.33	160.00	140.00	168.00	5.0%	01/04/2025	Discretionary	NB SR	VAT class amended to SR.
	Request for a copy of S106 agreement/Deed of Variation/Unilateral Undertaking ADD DESCRIPTON OF: A Tier 3 or Tier 4 Manager within the service has the discretion to vary the charge in exceptional circumstances to reflect full cost recovery.	Per copy	55.00 45.83	55.00	48.33	58.00	5.5%	01/04/2025	Discretionary	NB SR	VAT class amended to SR.
	Request for a statement of account (where this is not required by the S106 agreement/DOV) ADD DESCRIPTON OF: A Tier 3 or Tier 4 Manager within the service has the discretion to vary the charge in exceptional circumstances to reflect full cost recovery.	Per statement	160.00	160.00	168.00	168.00	5.0%	01/04/2025	Discretionary	NB	
	Failure to notify when a S106 obligation trigger point is met ADD DESCRIPTON OF: A Tier 3 or Tier 4 Manager within the service has the discretion to vary the charge in exceptional circumstances to reflect full cost recovery.	Per trigger point met if identified through monitoring activity	500.00	500.00	525.00	525.00	5.0%	01/04/2025	Discretionary	NB	
	Failure to provide a return, as required under the terms of the S106 agreement ADD DESCRIPTON OF: A Tier 3 or Tier 4 Manager within the service has the discretion to vary the charge in exceptional circumstances to reflect full cost recovery.	Per return	500.00	500.00	525.00	525.00	5.0%	01/04/2025	Discretionary	NB	
	Charging for Monitoring of Minerals Sites	Active Sites	496.00	496.00	496.00	496.00	0.0%	01/04/2025	Statutory	NB	Statutory fee which cannot be changed
		Dormant Sites	165.00	165.00	165.00	165.00	0.0%	01/04/2025	Statutory	NB	Statutory fee which cannot be changed
	Cover Administration and Supervision Costs for S.38 & S.278 agreements relating to new developments	Minimum Charge	2,651.00	2,651.00	2,717.00	2,717.00	2.5%	01/04/2025	Discretionary	NB	Inflationary increase applied given that fee is driven by Officer time
		Percentage of Capital cost	10%	10%	10%	10%	0.0%	01/04/2025	Discretionary	NB	No change required given parity of rate with peer authorities.

Review of Charges 2025/26
Economy and Place

Service Area	Charge	Unit	Current Charge exc VAT 2024/25 £	Current Charge inc VAT 2024/25 £	Proposed Charge exc VAT 2025/26 £	Proposed Charge inc VAT 2025/26 £	Change %	Proposed date effective from	Discretionary or Statutory	VAT Class	Comments
	To contribute to cost of deciding on minerals and waste development control application & County Council's own developments.	Extended Searches	111.67	134.00	115.00	137.00	3.0%	01/04/2025	Discretionary	SR	Inflationary increase applied given that fee is driven by Officer time
	To contribute to cost of deciding on minerals and waste development control application & County Council's own developments.	Standard Searches	66.67	80.00	68.00	82.00	2.0%	01/04/2025	Discretionary	SR	Inflationary increase applied given that fee is driven by Officer time
	To contribute to cost of providing pre-application advice to applicants/developers - Minor Developments	Meeting on-site and follow-up written response	806.67	968.00	887.00	1,065.00	10.0%	01/04/2025	Discretionary	SR	10% applied to be in line with the 25% statutory planning fee increase. (Last year's uplift for the 24/25 charge was 15%)
		Meeting at Council offices and follow-up written response	537.50	645.00	591.00	710.00	10.0%	01/04/2025	Discretionary	SR	10% applied to be in line with the 25% statutory planning fee increase. (Last year's uplift for the 24/25 charge was 15%)
		Written response	376.67	452.00	414.00	497.00	9.9%	01/04/2025	Discretionary	SR	10% applied to be in line with the 25% statutory planning fee increase. (Last year's uplift for the 24/25 charge was 15%)
		Follow Up meeting	269.17	323.00	296.00	355.00	10.0%	01/04/2025	Discretionary	SR	10% applied to be in line with the 25% statutory planning fee increase. (Last year's uplift for the 24/25 charge was 15%)
	To contribute to cost of providing pre-application advice to applicants/developers -Major Developments	Meeting on-site and follow-up written response	1,612.50	1,935.00	1,774.00	2,129.00	10.0%	01/04/2025	Discretionary	SR	10% applied to be in line with the 25% statutory planning fee increase. (Last year's uplift for the 24/25 charge was 15%)
		Meeting at Council offices and follow-up written response	1,075.00	1,290.00	1,183.00	1,419.00	10.0%	01/04/2025	Discretionary	SR	10% applied to be in line with the 25% statutory planning fee increase. (Last year's uplift for the 24/25 charge was 15%)
		Written response	806.67	968.00	887.00	1,065.00	10.0%	01/04/2025	Discretionary	SR	10% applied to be in line with the 25% statutory planning fee increase. (Last year's uplift for the 24/25 charge was 15%)
		Follow Up meeting	269.17	323.00	296.00	355.00	10.0%	01/04/2025	Discretionary	SR	10% applied to be in line with the 25% statutory planning fee increase. (Last year's uplift for the 24/25 charge was 15%)
	To contribute to cost of providing the development control service	Clearance of conditions on planning permissions	145.00	145.00	149.00	149.00	2.8%	01/04/2025	Statutory	NB	Inflationary increase applied given that fee is driven by Officer time
Innovation Service	Charging for work of officers in Innovation and research projects for bespoke agreements and providing pre-application advice regarding innovation	Group Manager / Operational Manager	910.80	1,092.96	934.00	1,120.00	2.5%	01/04/2025	Discretionary	SR	Standardise across Children, E&P, iHUB, Property, E&H. Inflationary increase applied given that fee is driven by Officer time
		Team Leader	816.50	979.80	837.00	1,004.00	2.5%	01/04/2025	Discretionary	SR	Standardise across Children, E&P, iHUB, Property, E&H. Inflationary increase applied given that fee is driven by Officer time
		Principal Officer / Technical Lead	672.75	807.30	690.00	828.00	2.6%	01/04/2025	Discretionary	SR	Standardise across Children, E&P, iHUB, Property, E&H. Inflationary increase applied given that fee is driven by Officer time
		Officer	527.85	633.42	541.00	649.00	2.5%	01/04/2025	Discretionary	SR	Standardise across Children, E&P, iHUB, Property, E&H. Inflationary increase applied given that fee is driven by Officer time
		Assistant	425.50	510.60	436.00	523.00	2.5%	01/04/2025	Discretionary	SR	Standardise across Children, E&P, iHUB, Property, E&H. Inflationary increase applied given that fee is driven by Officer time
		Large meeting (up to 5 Officers in attendance)	1,842.30	2,210.76	1,888.00	2,266.00	2.5%	01/04/2025	Discretionary	SR	Standardise across Children, E&P, iHUB, Property, E&H. Inflationary increase applied given that fee is driven by Officer time
		Small meeting (2-3 Officers in attendance)	918.85	1,102.62	942.00	1,130.00	2.5%	01/04/2025	Discretionary	SR	Standardise across Children, E&P, iHUB, Property, E&H. Inflationary increase applied given that fee is driven by Officer time

Review of Charges 2025/26
Economy and Place

Service Area	Charge	Unit	Current Charge exc VAT 2024/25 £	Current Charge inc VAT 2024/25 £	Proposed Charge exc VAT 2025/26 £	Proposed Charge inc VAT 2025/26 £	Change %	Proposed date effective from	Discretionary or Statutory	VAT Class	Comments
Climate Service	Charging for work of officers in climate and energy business units for bespoke agreements and providing pre-application advice	Group Manager / Operational Manager	910.80	1,092.96	934.00	1,120.00	2.5%	01/04/2025	Discretionary	SR	Standardise across Children, E&P, iHUB, Property, E&H. Inflationary increase applied given that fee is driven by Officer time
		Principal Officer / Technical Lead	672.75	807.30	690.00	828.00	2.6%	01/04/2025	Discretionary	SR	Standardise across Children, E&P, iHUB, Property, E&H. Inflationary increase applied given that fee is driven by Officer time
		Officer	527.85	633.42	541.00	649.00	2.5%	01/04/2025	Discretionary	SR	Standardise across Children, E&P, iHUB, Property, E&H. Inflationary increase applied given that fee is driven by Officer time
		Assistant	425.50	510.60	436.00	523.00	2.5%	01/04/2025	Discretionary	SR	Standardise across Children, E&P, iHUB, Property, E&H. Inflationary increase applied given that fee is driven by Officer time
		Large meeting (up to 5 Officers in attendance)	1,842.30	2,210.76	1,888.00	2,266.00	2.5%	01/04/2025	Discretionary	SR	Standardise across Children, E&P, iHUB, Property, E&H. Inflationary increase applied given that fee is driven by Officer time
		Small meeting (2-3 Officers in attendance)	918.85	1,102.62	942.00	1,130.00	2.5%	01/04/2025	Discretionary	SR	Standardise across Children, E&P, iHUB, Property, E&H. Inflationary increase applied given that fee is driven by Officer time

Review of Charges 2025/26
PH & Communities

Service Area	Charge	Unit	Current Charge exc VAT 2024/25 £	Current Charge inc VAT 2024/25 £	Proposed Charge exc VAT 2025/26 £2	Proposed Charge inc VAT 2025/26 £3	Change %	Proposed date effective from	Discretionary or Statutory	VAT Class	Comments	Assume
												01-Apr-25
History Service	Administrative Charge	Minimum charge for providing an invoice for any service	30.00	36.00	30.83	37.00	3%	01/04/2025	Discretionary	SR	INCREASE - By 3% to create rational fee amount	
	Certificates	Per Copy - Baptism Certificates	17.00	17.00	18.00	18.00	6%	01/04/2025	Discretionary	NB	INCREASE - Set by Church of England Parochial Fees 2023	
		Per Copy - Electoral register search certified letter	14.17	17.00	15.00	18.00	6%	01/04/2025	Discretionary	SR	INCREASE - In line with Baptism certificate charge	
		Per Copy - Motor Vehicle Registration copies	14.17	17.00	15.00	18.00	6%	01/04/2025	Discretionary	SR	INCREASE - In line with Baptism certificate charge	
		Per Copy - Magistrates Court records certified copies	14.17	17.00	15.00	18.00	6%	01/04/2025	Discretionary	SR	INCREASE - In line with other certificate charges	
	Computer Printouts	Self Service Copying - per A3 copy	0.58	0.70	0.58	0.70	0%	01/04/2025	Discretionary	SR	NO CHANGE - 17% rise in 2023/24	
		Self Service Copying - per A4 copy	0.29	0.35	0.29	0.35	0%	01/04/2025	Discretionary	SR	NO CHANGE - 17% rise in 2023/24	
		Staff Operated Copying - per A3 copy	0.83	1.00	0.83	1.00	0%	01/04/2025	Discretionary	SR	NO CHANGE - 11% rise in 2023/24. (Fee also little used).	
		Staff Operated Copying - per A4 copy	0.83	1.00	0.83	1.00	0%	01/04/2025	Discretionary	SR	NO CHANGE - 11% rise in 2023/24. (Fee also little used).	
		Audio / Oral History collection catalogue - Price per mp3 file	4.17	5.00	4.17	5.00	0%	01/04/2025	Discretionary	SR	NO CHANGE - new charge only introduced in May 2023 (automated online payment); need more time to assess impact.	
		Digital copying permit (per day)	7.50	9.00	7.50	9.00	0%	01/04/2025	Discretionary	SR	NO CHANGE - 13% rise in 2023/24; intending to increase to £10 in 2026/27	
		Digital copying permit (per 5 visits in 1 calendar month)	20.83	25.00	20.83	25.00	0%	01/04/2025	Discretionary	SR	NO CHANGE - 9% rise in 2023/24	
		Electronic files (automated scan of Archive, microform, or delicate sources) - per sheet scanned	1.67	2.00	1.67	2.00	0%	01/04/2025	Discretionary	SR	NO CHANGE - 11% rise in 2023/24	
		Electronic files (automated scan, Local Studies sources) - per sheet scanned	0.83	1.00	0.83	1.00	0%	01/04/2025	Discretionary	SR	NO CHANGE - 11% rise in 2023/24	
		Electronic files (created to order, compressed) - per image 2500 pixels	10.83	13.00	10.83	13.00	0%	01/04/2025	Discretionary	SR	NO CHANGE - 8% rise in 2023/24. Increase could suppress newly expanding Picture Oxon customer base.	
		Electronic files (created to order, uncompressed) - per image 3200 pixels and above	14.17	17.00	14.17	17.00	0%	01/04/2025	Discretionary	SR	NO CHANGE - 8% rise in 2023/24. Increase could suppress newly expanding Picture Oxon customer base.	
		Electronic files (digitised maps) - per image	14.17	17.00	14.17	17.00	0%	01/04/2025	Discretionary	SR	NO CHANGE - 6% rise in 2023/24. Increase could suppress newly expanding Picture Oxon customer base.	
		Electronic files (pre-existing image, compressed) - per image 2250 pixels	7.50	9.00	7.50	9.00	0%	01/04/2025	Discretionary	SR	NO CHANGE - 13% rise in 2023/24. Increase could suppress newly expanding Picture Oxon customer base.	
		Electronic files (pre-existing image, compressed) - per image 700 pixels	1.67	2.00	1.67	2.00	0%	01/04/2025	Discretionary	SR	NO CHANGE - 11% rise in 2023/24. Increase could suppress newly expanding Picture Oxon customer base.	
		Electronic files (pre-existing image, uncompressed) - per image 3200 pixels and above	10.83	13.00	10.83	13.00	0%	01/04/2025	Discretionary	SR	NO CHANGE - 8% rise in 2023/24. Increase could suppress newly expanding Picture Oxon customer base.	
		Plain paper Digital Prints (created to order) - per copy on A3	10.83	13.00	10.83	13.00	0%	01/04/2025	Discretionary	SR	NO CHANGE - 8% rise in 2023/24	
		Plain paper Digital Prints (created to order) - per copy on A4	10.83	13.00	10.83	13.00	0%	01/04/2025	Discretionary	SR	NO CHANGE - 8% rise in 2023/24	
	Microform Copying	a) Self Service Copying - per A3 copy	0.83	1.00	0.83	1.00	0%	01/04/2025	Discretionary	SR	NO CHANGE - 11% rise in 2023/24	
		a) Self Service Copying - per A4 copy	0.83	1.00	0.83	1.00	0%	01/04/2025	Discretionary	SR	NO CHANGE - 11% rise in 2023/24	
		b) Copying by Staff - per A3 copy	1.67	2.00	1.67	2.00	0%	01/04/2025	Discretionary	SR	NO CHANGE - 11% rise in 2023/24	
		b) Copying by Staff - per A4 copy	1.67	2.00	1.67	2.00	0%	01/04/2025	Discretionary	SR	NO CHANGE - 11% rise in 2023/24	
		Minimum charge for providing copies	5.83	7.00	7.50	9.00	29%	01/04/2025	Discretionary	SR	INCREASE - to match Digital permit fee	
	Oxfordshire History Service Lecture Fees plus travel at current OCC rates	Per event	64.17	77.00	66.66	80.00	4%	01/04/2025	Discretionary	SR	INCREASE - By 4% to create rational fee amount	

Review of Charges 2025/26
PH & Communities

Service Area	Charge	Unit	Assume 01-Apr-25					Change %	Proposed date effective from	Discretionary or Statutory	VAT Class	Comments
			Current Charge exc VAT 2024/25 £	Current Charge inc VAT 2024/25 £	Proposed Charge exc VAT 2025/26 £2	Proposed Charge inc VAT 2025/26 £3						
	Photocopies	All Archive Documents and Delicate Documents- per A4 or A3 copy	1.67	2.00	1.67	2.00	0%	01/04/2025	Discretionary	SR	NO CHANGE - 11% rise in 2023/24, and charge is little used, as digital trend grows.	
		Local Studies - Staff operated copying - per A4 copy	0.83	1.00	0.83	1.00	0%	01/04/2025	Discretionary	SR	NO CHANGE - 11% rise in 2023/24, and charge is little used, as digital trend grows.	
		Local Studies - Staff operated copying- per A3 copy	0.83	1.00	0.83	1.00	0%	01/04/2025	Discretionary	SR	NO CHANGE - 11% rise in 2023/24, and charge is little used, as digital trend grows.	
		Self Service Copying - per A3 copy	0.58	0.70	0.58	0.70	0%	01/04/2025	Discretionary	SR	NO CHANGE - 17% rise in 2023/24	
		Self Service Copying - per A4 copy	0.29	0.35	0.29	0.35	0%	01/04/2025	Discretionary	SR	NO CHANGE - 17% rise in 2023/24	
	Postage & Packing	UK postage	3.33	4.00	3.50	4.20	5%	01/04/2025	Discretionary	SR	INCREASE - By 5% to create rational fee amount	
		Air Mail postage	6.67	8.00	7.00	8.40	5%	01/04/2025	Discretionary	SR	INCREASE - By 5% to create rational fee amount	
	Reproduction Fees	Broadcast Media (all platforms, regions or countries) - per image used, 0-5 years	100.00	120.00	100.00	120.00	0%	01/04/2025	Discretionary	SR	NO CHANGE - introduced simplified structure in 2024/25 – need to review performance in 2025/6 before making further changes.	
		Broadcast Media (all platforms, regions or countries) - per image used, in perpetuity	166.67	200.00	166.67	200.00	0%	01/04/2025	Discretionary	SR	NO CHANGE - introduced simplified structure in 2024/25 – need to review performance in 2025/6 before making further changes.	
		Publication: Commercial –per use of 1-5 images.	25.00	30.00	25.00	30.00	0%	01/04/2025	Discretionary	SR	NO CHANGE - introduced simplified structure in 2024/25 – need to review performance in 2025/6 before making further changes.	
		Publication: Commercial –per use of 6 or more images.	50.00	60.00	50.00	60.00	0%	01/04/2025	Discretionary	SR	NO CHANGE - introduced simplified structure in 2024/25 – need to review performance in 2025/6 before making further changes.	
		Publication: Academic - per use of 1-5 images	12.50	15.00	12.50	15.00	0%	01/04/2025	Discretionary	SR	NO CHANGE - introduced simplified structure in 2024/25 – need to review performance in 2025/6 before making further changes.	
		Publication: Academic - per use of 6 or more images	25.00	30.00	25.00	30.00	0%	01/04/2025	Discretionary	SR	NO CHANGE - introduced simplified structure in 2024/25 – need to review performance in 2025/6 before making further changes.	
		Publication: Local individuals, organisations and partners - per use of 1-5 images	8.33	10.00	8.33	10.00	0%	01/04/2025	Discretionary	SR	NO CHANGE - introduced simplified structure in 2024/25 – need to review performance in 2025/6 before making further changes.	
		Publication: Local individuals, organisations and partners - per use of 6 or more images	16.67	20.00	16.67	20.00	0%	01/04/2025	Discretionary	SR	NO CHANGE - introduced simplified structure in 2024/25 – need to review performance in 2025/6 before making further changes.	
	Research Enquires	Higher rate for businesses and profit-making organisations - per hour (or pro-rata) Minimum 30 minutes £40. Maximum 2 hours £160.	66.67	80.00	66.67	80.00	0%	01/04/2025	Discretionary	SR	NO CHANGE - increased by 11% in 2023/4. Existing fee already higher than comparable archive providers	
		Written reply to each enquiry - per hour (or pro-rata) Minimum 30 minutes £23, Maximum 2 hours £92.	38.33	46.00	38.33	46.00	0%	01/04/2025	Discretionary	SR	NO CHANGE - increased by 10% in 2023/4. Existing fee already higher than comparable archive providers	
	USB memory sticks	per 4Bb-8Gb stick	6.67	8.00	6.67	8.00	0%	01/04/2025	Discretionary	SR	NO CHANGE - Very few sales, and commercial alternatives are cheaper.	
	Use of Premises	Location fee for use of Oxfordshire History Centre premises for film / TV / broadcast purposes - per hour or part hour	70.00	84.00	75.00	90.00	7%	01/04/2025	Discretionary	SR	INCREASE - Above inflationary rise to maximise income (consistent across Libraries and Heritage)	
Library Service	Audio Visual Hire Charges	a) DVDs (Per Week)	2.00	2.00	2.00	2.00	0%	01/04/2025	Discretionary	NB	NO CHANGE - Held 'as is' for the coming year, with review of income level being undertaken 2024/25. A move to simplify charges in this area was made in 2022/23 in an attempt to slow down declining interest	
		d) Music CDs (per Week)	2.00	2.00	2.00	2.00	0%	01/04/2025	Discretionary	NB	NO CHANGE - Held 'as is' for the coming year, with review of income level being undertaken 2024/25. A move to simplify charges in this area was made in 2022/23 in an attempt to slow down declining interest	
		g) Audio Books and Language Packs on CD (3 weeks)	2.00	2.00	2.00	2.00	0%	01/04/2025	Discretionary	NB	NO CHANGE - Held 'as is' for the coming year, with review of income level being undertaken 2024/25. A move to simplify charges in this area was made in 2022/23 in an attempt to slow down declining interest	

Review of Charges 2025/26
PH & Communities

Service Area	Charge	Unit	Assume 01-Apr-25				Change %	Proposed date effective from	Discretionary or Statutory	VAT Class	Comments
			Current Charge exc VAT 2024/25 £	Current Charge inc VAT 2024/25 £	Proposed Charge exc VAT 2025/26 £2	Proposed Charge inc VAT 2025/26 £3					
		g) Language Packs on CD (3 weeks)	3.50	3.50	3.50	3.50	0%	01/04/2025	Discretionary	NB	NO CHANGE - Held 'as is' for the coming year, with review of income level being undertaken 2024/25. A move to simplify charges in this area was made in 2022/23 in an attempt to slow down declining interest
		CHANGE OF WORDING g) Audio Books and Language Packs on CD (3 weeks) NOTE - Children in care, foster carers and people with reading impairment are exempt	Exempt	Exempt	Exempt	Exempt	n/a	01/04/2025	Discretionary	NB	NO CHANGE - Accessibility and social value reasons linked to OCC Priority 2
		CHANGE OF WORDING j) CD-ROM (per Week)	2.30	2.30	2.30	2.30	0%	01/04/2025	Discretionary	NB	NO CHANGE - Rarely used/charged these days
		Charge for lost/damaged AV	2.08	2.50	2.08	2.50	0%	01/04/2025	Discretionary	SR	NO CHANGE - Rarely used/charged these days
	Audio CDs late return charge	CHANGE OF WORDING Weekly charge (maximum charge per item £6.00)	1.67	2.00	1.67	2.00	0%	01/04/2025	Discretionary	SR	NO CHANGE - Reflects charge per week and associated cap limit (see above)
	Language Packs on CD late return charge	Language Packs on CD late return charge (maximum charge per item £10.50)	2.92	3.50	2.92	3.50	0%	01/04/2025	Discretionary	SR	NO CHANGE - Reflects charge per week and associated cap limit (see above)
	CD-ROM late return charge	CHANGE OF WORDING weekly charge (maximum charge per item £6.90)	1.92	2.30	1.92	2.30	0%	01/04/2025	Discretionary	SR	NO CHANGE - Rarely used/charged these days
	DVDs late return charge	CHANGE OF WORDING weekly charge (maximum per item £6.00)	1.67	2.00	1.67	2.00	0%	01/04/2025	Discretionary	SR	NO CHANGE - Reflects charge per week and associated cap limit (see above)
	Music CDs late return charge	CHANGE OF WORDING weekly charge (maximum charge per item £6.00)	1.67	2.00	1.67	2.00	0%	01/04/2025	Discretionary	SR	NO CHANGE - Reflects charge per week and associated cap limit (see above)
	Hire of Accommodation	Library Service Partners: Conference Room (21-30 people) per hour	25.00	25.00	25.00	25.00	0%	01/04/2025	Discretionary	EX	NO CHANGE - Brought in competitive, tiered rates in April 2023 and need to fully assess how these have impacted income generation
		Library Service Partners: Seminar Room (5-20 people) per hour	20.00	20.00	20.00	20.00	0%	01/04/2025	Discretionary	EX	NO CHANGE - Brought in competitive, tiered rates in April 2023 and need to fully assess how these have impacted income generation
		Library Service Partners: Interview Room (2-4 people) per hour	12.50	12.50	12.50	12.50	0%	01/04/2025	Discretionary	EX	NO CHANGE - Introduced competitive, tiered rates in April 2023 and need to fully assess how these have impacted income generation
		Community Group use: Conference Room (21-30 people) per hour	-	-	-	-	n/a	01/04/2025	Discretionary	EX	NO CHANGE - Introduced competitive, tiered rates in April 2023 and need to fully assess how these have impacted income generation
		Community Group use: Seminar Room (5-20) per hour	-	-	-	-	n/a	01/04/2025	Discretionary	EX	NO CHANGE - Introduced competitive, tiered rates in April 2023 and need to fully assess how these have impacted income generation
		Community Group use: Interview Room (2-4) per hour	-	-	-	-	n/a	01/04/2025	Discretionary	EX	NO CHANGE - Introduced competitive, tiered rates in April 2023 and need to fully assess how these have impacted income generation
		Commercial entity use: Conference Room (21-30 people) per hour	50.00	50.00	50.00	50.00	0%	01/04/2025	Discretionary	EX	NO CHANGE - Introduced competitive, tiered rates in April 2023 and need to fully assess how these have impacted income generation
		Commercial entity use: Seminar Room (5-20) per hour	40.00	40.00	40.00	40.00	0%	01/04/2025	Discretionary	EX	NO CHANGE - Introduced competitive, tiered rates in April 2023 and need to fully assess how these have impacted income generation
		Commercial entity use: Interview Room (2-4) per hour	25.00	25.00	25.00	25.00	0%	01/04/2025	Discretionary	EX	NO CHANGE - Introduced competitive, tiered rates in April 2023 and need to fully assess how these have impacted income generation
		NEW Community Group use: Westgate Collaboration Space (first hour; second and subsequent hours at three quarters rate)			30.00	30.00	n/a	01/04/2025	Discretionary	EX	NEW - Introduced to maximise usage of space and income generation potential
		NEW Library Service Partners: Westgate Collaboration Space (first hour; second and subsequent hours at three quarters rate)			60.00	60.00	n/a	01/04/2025	Discretionary	EX	NEW - Introduced to maximise usage of space and income generation potential
		NEW Commercial entity use: Westgate Collaboration Space (first hour; second and subsequent hours at three quarters rate)			90.00	90.00	n/a	01/04/2025	Discretionary	EX	NEW - Introduced to maximise usage of space and income generation potential
		NEW Location fee for use of Oxfordshire library premises for film / TV / broadcast purposes - per hour or part hour			75.00	90.00	n/a	01/04/2025	Discretionary	SR	NEW - To maximise income (and consistent across Libraries and Heritage)
	CHANGE OF WORDING Photocopies	A3 BW & Colour	0.58	0.70	0.58	0.70	0%	01/04/2025	Discretionary	SR	NO CHANGE - Introduced significant rises in 2023 which appear to have stunted income growth in this area
		A4 BW & Colour	0.29	0.35	0.29	0.35	0%	01/04/2025	Discretionary	SR	NO CHANGE - Introduced significant rises in 2023 which appear to have stunted income growth in this area

Review of Charges 2025/26
PH & Communities

Service Area	Charge	Unit	Assume 01-Apr-25					Change %	Proposed date effective from	Discretionary or Statutory	VAT Class	Comments
			Current Charge exc VAT 2024/25 £	Current Charge inc VAT 2024/25 £	Proposed Charge exc VAT 2025/26 £2	Proposed Charge inc VAT 2025/26 £3						
	CHANGE OF WORDING Internet Service	Sales of headphones	2.67	3.20	2.75	3.30	3%	01/04/2025	Discretionary	SR	INCREASE - Slightly above inflationary rise, to give rational fee amount	
		Sales of memory sticks	6.67	8.00	6.67	8.00	0%	01/04/2025	Discretionary	SR	NO CHANGE - Cheaper retail alternatives available and sell very few	
	Library Overdue Charges for Static Libraries	Adults - per day library open during first week (daily rate)	0.35	0.35	0.35	0.35	0%	01/04/2025	Discretionary	NB	NO CHANGE - social value and accessibility to books; linked to OCC Priority 2. Also budget request in to lose these charges altogether re. cost of living crisis and positive equality impact	
		Adults - maximum per item	5.25	5.25	5.25	5.25	0%	01/04/2025	Discretionary	NB	NO CHANGE - social value and accessibility to books; linked to OCC Priority 2. Also budget request in to lose these charges altogether re. cost of living crisis and positive equality impact	
		Charge for lost/damaged books (Recommended retail price plus processing fee where applicable)	Various	Various	Various	Various	n/a	01/04/2025	Discretionary	NB	NO CHANGE	
		Children - maximum per item	1.50	1.50	1.50	1.50	0%	01/04/2025	Discretionary	NB	NO CHANGE - social value and accessibility to books; linked to OCC Priority 2. Also budget request in to lose these charges altogether re. cost of living crisis and positive equality impact	
		Children - per day library open during first week (daily rate)	0.05	0.05	0.05	0.05	0%	01/04/2025	Discretionary	NB	NO CHANGE - social value and accessibility to books; linked to OCC Priority 2. Also budget request in to lose these charges altogether re. cost of living crisis and positive equality impact	
		Children in public care	Exempt	Exempt	Exempt	Exempt	n/a	01/04/2025	Discretionary	NB	NO CHANGE - social value and aligned to OCC Priority 2	
	CHANGE OF WORDING Institutions - maximum per item		7.80	7.80	8.00	8.00	3%	01/04/2025	Discretionary	NB	INCREASE - above Inflationary rise for a rational charge amount	
	CHANGE OF WORDING Institutions - per day library open during first week (daily rate)		0.45	0.45	0.50	0.50	11%	01/04/2025	Discretionary	NB	INCREASE - above Inflationary rise for a rational charge figure	
	Library Reservation Fees	a) Book / Audio Books Reservations - Standard charge	1.30	1.30	1.30	1.30	0%	01/04/2025	Discretionary	NB	NO CHANGE - social value and accessibility to books; linked to OCC Priority 2. Also budget request in to lose these charges altogether re. cost of living crisis and positive equality impact	
		a) Book / Audio Books Reservations - Under 18s (Incl children in public care)	Exempt	Exempt	Exempt	Exempt	n/a	01/04/2025	Discretionary	NB	NO CHANGE - Hold as is, in light of cost of living crisis and general accessibility; and alignment to OCC Priority 2 and 7	
		b) Items supplied from outside Oxfordshire - Standard charge	10.00	10.00	10.00	10.00	0%	01/04/2025	Discretionary	NB	NO CHANGE - Hold as is, in light of cost of living crisis and general accessibility	
		c) Audio Visual Reservations (excluding Audio Books) - Concessionary rate	0.65	0.65	0.65	0.65	0%	01/04/2025	Discretionary	NB	NO CHANGE - social value and accessibility to books; linked to OCC Priority 2. Also budget request in to lose these charges altogether re. cost of living crisis and positive equality impact	
		c) Audio Visual Reservations (excluding Audio Books) - Standard charge	1.30	1.30	1.30	1.30	0%	01/04/2025	Discretionary	NB	NO CHANGE - social value and accessibility to books; linked to OCC Priority 2. Also budget request in to lose these charges altogether re. cost of living crisis and positive equality impact	
		Items supplied by the British Library and Universities	20.00	20.00	20.00	20.00	0%	01/04/2025	Discretionary	NB	NO CHANGE - Market rate from British Library	
	Microform Copying	a) self service copying	0.83	1.00	0.83	1.00	0%	01/04/2025	Discretionary	SR	NO CHANGE - encourage self-service	
		b) staff service	1.67	2.00	1.67	2.00	0%	01/04/2025	Discretionary	SR	NO CHANGE - To bring into line with History Centre	
	REMOVE (Repetition) Photocopying	A3 BW & Colour	0.58	0.70	remove		n/a	01/04/2025	Discretionary	SR	REMOVE - Repetition of row 76	
	REMOVE (Repetition)	A4 BW& Colour	0.29	0.35	remove		n/a	01/04/2025	Discretionary	SR	REMOVE - Repetition of row 77	
	Vocal/Orchestral Play sets	Orchestral Sets - Non Oxfordshire Borrowers	65.00	65.00	65.00	65.00	0%	01/04/2025	Discretionary	NB	NO CHANGE - seeking to support local culture and mindful of cost of living crisis	
		Orchestral Sets - Oxfordshire Borrowers	45.00	45.00	45.00	45.00	0%	01/04/2025	Discretionary	NB	NO CHANGE - seeking to support local culture and mindful of cost of living crisis	
		Play Sets	7.00	7.00	7.00	7.00	0%	01/04/2025	Discretionary	NB	NO CHANGE - seeking to support local culture and mindful of cost of living crisis	
		a) Booking Fee per 4 month loan Oxfordshire Borrowers - per score with performance time of 5 minutes or less	1.00	1.00	1.00	1.00	0%	01/04/2025	Discretionary	NB	NO CHANGE - seeking to support local culture and mindful of cost of living crisis	
		a) Booking Fee per 4 month loan Oxfordshire Borrowers - per score with performance time of more than 5 minutes	2.40	2.40	2.40	2.40	0%	01/04/2025	Discretionary	NB	NO CHANGE - seeking to support local culture and mindful of cost of living crisis	
		a) Booking Fee per 4 month loan Non Oxfordshire Borrowers - per score with performance time of more than 5 minutes	4.50	4.50	4.50	4.50	0%	01/04/2025	Discretionary	NB	NO CHANGE - seeking to support local culture and mindful of cost of living crisis	

Review of Charges 2025/26
PH & Communities

Service Area	Charge	Unit	Assume 01-Apr-25					Discretionary or Statutory	VAT Class	Comments	
			Current Charge exc VAT 2024/25 £	Current Charge inc VAT 2024/25 £	Proposed Charge exc VAT 2025/26 £2	Proposed Charge inc VAT 2025/26 £3	Change %				Proposed date effective from
		a) Booking Fee per 4 month loan Non Oxfordshire Borrowers - per score with performance time of 5 minutes or less	2.00	2.00	2.00	2.00	0%	01/04/2025	Discretionary	NB	NO CHANGE - seeking to support local culture and mindful of cost of living crisis
		b) Overdue charge - per playset, per day library open during first week (daily rate) (maximum £5.70)	0.35	0.35	0.35	0.35	0%	01/04/2025	Discretionary	NB	NO CHANGE - Keep in line with general overdue fee
		b) Overdue charge - per week or part week, per loan, vocal or orchestral	16.00	16.00	16.00	16.00	0%	01/04/2025	Discretionary	NB	NO CHANGE - Keep in line with general overdue fee
		c) Administration fee for performance sets supplied from outside Oxfordshire.	10.50	10.50	10.80	10.80	3%	01/04/2025	Discretionary	NB	INCREASE - Inflationary rise to a rational charge amount, income generation
		NEW d) Administration fee for loss of/or damage to music scores			10.80	10.80	n/a	01/04/2025	Discretionary	NB	NEW - General admin fee introduced to cover staff time and resource required to manage loss and damage to scores (has been compromising viability of provision in the last year) - basically in line with (and effectively doubling) admin charge - see above
Museum Service	Conservation & Exhibition Services	a) MRC Remedial conservation - private / commercial (per hour)	60.00	72.00	61.50	73.80	3%	01/04/2025	Discretionary	SR	INCREASE - Slightly above standard 3%
		a) MRC Remedial conservation - Loans (per hour)	43.33	52.00	44.50	53.40	3%	01/04/2025	Discretionary	SR	INCREASE - Slightly above standard to 3%
		REMOVE c) Specialist Climate Controlled Collections Storage and Care per year -Large Item (c.0.5 cubic meters)	441.67	530.00	remove		n/a	01/04/2025	Discretionary	SR	REMOVE AS SERVICE NOT DELIVERABLE
		REMOVE c) Specialist Climate Controlled Collections Storage and Care per year -Medium Item (c 20x20x20cm)	252.08	302.50	remove		n/a	01/04/2025	Discretionary	SR	REMOVE AS SERVICE NOT DELIVERABLE
		REMOVE c) Specialist Climate Controlled Collections Storage and Care per year -Small Item (c.10x10x10cm)	126.67	152.00	remove		n/a	01/04/2025	Discretionary	SR	REMOVE AS SERVICE NOT DELIVERABLE
		REMOVE d) General Collections storage and Care per year - Large Item	504.17	605.00	remove		n/a	01/04/2025	Discretionary	SR	REMOVE AS SERVICE NOT DELIVERABLE
		REMOVE e) Environmental Monitoring (per month) - for 3 thermohygrographs	58.75	70.50	remove		n/a	01/04/2025	Discretionary	SR	REMOVE AS SERVICE NOT DELIVERABLE
		f) Conservation Advice - per hour	58.75	70.50	60.42	72.50	3%	01/04/2025	Discretionary	SR	INCREASE - Slightly above standard inflationary rise and rounded up to provide a rational charge amount
		f) Conservation Advice - per day	433.33	520.00	444.50	533.40	3%	01/04/2025	Discretionary	SR	INCREASE - Slightly above standard inflationary rise and rounded up to provide a rational charge amount
		f) Conservation Advice - per half-day	216.67	260.00	223.00	267.60	3%	01/04/2025	Discretionary	SR	INCREASE - Slightly above standard inflationary rise and rounded up to provide a rational charge amount
		g) Museum Pest Management plus materials - per day	433.33	520.00	444.50	533.40	3%	01/04/2025	Discretionary	SR	INCREASE - Slightly above standard inflationary rise and rounded up to provide a rational charge amount
		g) Museum Pest Management plus materials - per half day	216.67	260.00	223.00	267.60	3%	01/04/2025	Discretionary	SR	INCREASE - Slightly above standard inflationary rise and rounded up to provide a rational charge amount
		g) Museum Pest Management plus materials - per hour	58.33	70.00	60.00	72.00	3%	01/04/2025	Discretionary	SR	INCREASE - Slightly above standard inflationary rise and rounded up to provide a rational charge amount
		h) Hire of display equipment - arrangement charge for not for profit heritage & arts organisations	22.08	26.50	22.67	27.20	3%	01/04/2025	Discretionary	SR	INCREASE - Slightly above standard inflationary rise and rounded up to provide a rational charge amount
		h) Hire of display equipment (cases) - per month	225.00	270.00	231.00	277.20	3%	01/04/2025	Discretionary	SR	INCREASE - Slightly above standard inflationary rise and rounded up to provide a rational charge amount
		h) Hire of display equipment (cases) - per week	103.33	124.00	106.00	127.20	3%	01/04/2025	Discretionary	SR	INCREASE - Slightly above standard inflationary rise and rounded up to provide a rational charge amount
		i) Training - per day	433.33	520.00	444.50	533.40	3%	01/04/2025	Discretionary	SR	INCREASE - Slightly above standard inflationary rise and rounded up to provide a rational charge amount
		i) Training - per half day	216.67	260.00	223.00	267.60	3%	01/04/2025	Discretionary	SR	INCREASE - Slightly above standard inflationary rise and rounded up to provide a rational charge amount
		k) Documentation and storage of archaeological archives - Administration charge (specialist)	54.17	65.00	65.00	78.00	20%	01/04/2025	Discretionary	SR	INCREASE - Slightly above standard inflationary rise and rounded up to provide a rational charge amount
		k) Documentation and accessioning of archaeological archives -per additional archaeological storage box (0.022m3)	69.17	83.00	70.92	85.10	3%	01/04/2025	Discretionary	SR	INCREASE - Slightly above standard inflationary rise and rounded up to provide a rational charge amount
		k) Documentation and accessioning of archaeological archives-site archive up to 3 archaeological storage boxes ((0.022m3)	105.83	127.00	108.50	130.20	3%	01/04/2025	Discretionary	SR	INCREASE - Slightly above standard inflationary rise and rounded up to provide a rational charge amount
		REMOVE Loan of datalogger and printout per period up to 2 months	58.75	70.50	remove		n/a	01/04/2025	Discretionary	SR	REMOVE AS SERVICE NOT DELIVERABLE

Review of Charges 2025/26
PH & Communities

		Assume 01-Apr-25									
Service Area	Charge	Unit	Current Charge exc VAT 2024/25 £	Current Charge inc VAT 2024/25 £	Proposed Charge exc VAT 2025/26 £2	Proposed Charge inc VAT 2025/26 £3	Change %	Proposed date effective from	Discretionary or Statutory	VAT Class	Comments
	Hire of Accommodation	a) Oxfordshire Museum - Exhibition Gallery (per week) commercial	241.00	241.00	253.00	253.00	5%	01/04/2025	Discretionary	EX	INCREASE - rise by 5% to allow the introduction of a new community rate for gallery hire to remain at current 2024/25
		NEW a) Oxfordshire Museum - Exhibition Gallery (per week) community			241	241.00	n/a	01/04/2025	Discretionary	EX	NEW - community hire rate for one exhibition gallery to allow us to attract more community organisations. Rate uses 2024/25 rate
		NEW a) Oxfordshire Museum - Exhibition Galleries (two gallery hire) (per week) commercial			379	379.00	n/a	01/04/2025	Discretionary	EX	NEW - rate for us of both galleries, previously offered as a buy one get one free approach but reviewing to generate more income and get best value from our hire space
		NEW a) Oxfordshire Museum - Exhibition Galleries (two gallery hire) (per week) community			361.00	361.00	n/a	01/04/2025	Discretionary	EX	NEW - rate for us of both galleries, previously offered as a buy one get one free approach but reviewing to generate more income and get best value from our hire space
		b) Brewhouse - Commercial Use (half day)	84.00	84.00	86.10	86.10	2%	01/04/2025	Discretionary	EX	INCREASE - just less than standard inflationary rise to create rounded number
		b) Brewhouse - Community Use (half day)	33.50	33.50	33.50	33.50	0%	01/04/2025	Discretionary	EX	NO CHANGE - for community use, went up last year by 5%
		b) Brewhouse - Commercial Use (per day)	131.00	131.00	134.50	134.50	3%	01/04/2025	Discretionary	EX	INCREASE - Follow standard inflationary rise plus rounded up
		b) Brewhouse - Community Use (per day)	63.00	63.00	63.00	63.00	0%	01/04/2025	Discretionary	EX	NO CHANGE - for community use, went up last year by 5%
		b) Brewhouse - Community Use (per month)	315.00	315.00	315.00	315.00	0%	01/04/2025	Discretionary	EX	NO CHANGE - for community use, went up last year by 5%
		c) Coachhouse - Commercial Use (half day)	105.00	105.00	107.70	107.70	3%	01/04/2025	Discretionary	EX	INCREASE - Follow standard inflationary rise plus rounded up
		c) Coachhouse - Community Use (half day)	47.50	47.50	47.50	47.50	0%	01/04/2025	Discretionary	EX	NO CHANGE - for community use, went up last year by 5%
		c) Coachhouse - Commercial Use (per day)	178.00	178.00	182.50	182.50	3%	01/04/2025	Discretionary	EX	INCREASE - just less than standard inflationary rise to create rounded number
		c) Coachhouse - Community Use (per day)	79.00	79.00	79.00	79.00	0%	01/04/2025	Discretionary	EX	NO CHANGE - for community use, went up last year by 5%
		d) MRC Education Lecture Room - Community Use (half day)	43.00	43.00	43.00	43.00	0%	01/04/2025	Discretionary	EX	NO CHANGE - for community use, went up last year by 5%
		d) MRC Education Lecture Room - Community Use (per day)	63.00	63.00	63.00	63.00	0%	01/04/2025	Discretionary	EX	NO CHANGE - for community use, went up last year by 5%
		e) Provision of staff to support - activities of hirer per hour - during Museum open hours	22.92	27.50	16.42	19.70	-28%	01/04/2025	Discretionary	SR	REDUCE : rate based on actual current casual rate (inc holiday) + 20% handling fee with the discretionary option to charge +£30 for admin to raise the invoice
		e) Provision of staff to support - activities of hirer per hour (out of Museum open hours)	22.92	27.50	16.42	19.70	-28%	01/04/2025	Discretionary	SR	REDUCE : as above
		f) Coach House charge for use outside normal hours <i>plus</i> staffing as necessary - Commercial use (up to 3 hours)	95.00	95.00	98.00	98.00	3%	01/04/2025	Discretionary	EX	INCREASE - Above standard inflationary rise
		f) Coach House charge for use outside normal hours <i>plus</i> staffing as necessary - Community / Education use (up to 3 hours)	57.00	57.00	57.00	57.00	0%	01/04/2025	Discretionary	EX	NO CHANGE - community rate
		Location fee for use of Oxfordshire Museum/Museums Resource Centre or Swalcliffe Barn premises for film / TV / broadcast purposes per hour or part hour plus staff time as required	70.83	85.00	75.00	90.00	6%	01/04/2025	Discretionary	SR	INCREASE - Above standard inflationary rise (and bringing into line across Libraries and Heritage)
	Learning & Access	Facilitated Community Group Visits to The Oxfordshire Museum - per group during normal opening hours	30.00	30.00	30.75	30.75	3%	01/04/2025	Discretionary	NB	INCREASE - Slightly above standard inflationary rise
		Family Learning Drop In at The Oxfordshire Museum - per child costs supported by Friends of Museum	2.00	2.00	2.00	2.00	0%	01/04/2025	Discretionary	NB	NO CHANGE - Suggest no increase to encourage educational use. However, on holidays where Friends do not cover the cost, we will actively encourage donations to cover cost of materials (at suggested £2 pp)
		Outreach School Sessions KS1 (approximately 1.25 hours) - up to 30 children	115.00	115.00	115.00	115.00	0%	01/04/2025	Discretionary	NB	NO CHANGE - increased last year and wish to encourage schools in context of stretched educational budgets
		Outreach School Sessions KS2 (approximately 1.5 hours) - up to 30 children	140.00	140.00	140.00	140.00	0%	01/04/2025	Discretionary	NB	NO CHANGE - increased last year and wish to encourage schools in context of stretched educational budgets
		Community Group: Box Loans - per 2 week loan	26.00	26.00	27.00	27.00	4%	01/04/2025	Discretionary	NB	INCREASE - Slightly above standard inflationary rise

Review of Charges 2025/26
PH & Communities

Service Area	Charge	Unit	Current		Proposed		Change %	Proposed date effective from	Discretionary or Statutory	VAT Class	Comments
			Charge exc VAT 2024/25 £	Charge inc VAT 2024/25 £	Charge exc VAT 2025/26 £2	Charge inc VAT 2025/26 £3					
		Community Group session - Maximum 15 participants	25.00	25.00	25.00	25.00	0%	01/04/2025	Discretionary	NB	NO CHANGE - Retain current fee for session, as many small groups struggle currently to afford session and are now shutting down in places
		Reminiscence sessions - Over 15 participants	35.00	35.00	35.00	35.00	0%	01/04/2025	Discretionary	NB	NO CHANGE - Retain current fee for session, as many small groups struggle currently to afford session and are now shutting down in places
		School Box Loans - per term	39.00	39.00	39.00	39.00	0%	01/04/2025	Discretionary	NB	NO CHANGE - See below, introducing new transport fee this year - freeze loan box fee to encourage uptake as we introduce additional logistical cost to the service
		NEW Delivery charge for Oxfordshire loan box delivery (inc. return collection)			8.00	8.00	n/a	01/04/2025	Discretionary	NB	NEW - Encouraging schools to collect loan boxes themselves
		Non Oxfordshire School / commercial loan box fee (exc. delivery as will require customer to arrange/collect) per term / use	45.00	45.00	46.50	46.50	3%	01/04/2025	Discretionary	NB	INCREASE - Slightly above inflationary rise. In reality, this fee is rarely required.
		School Sessions at The Oxfordshire Museum - up to 30 children	93.00	93.00	93.00	93.00	0%	01/04/2025	Discretionary	NB	NO CHANGE - Retain to attract more schools to the OM site (have levied increase for outreach sessions to balance income)
		NEW Workshops for adults. Minimum of £10 pp per session (based on minimum of 7 participants to cover costs)			10.00	10.00	n/a	01/04/2025	Discretionary	NB	NEW - Minimum fee for charged for workshops; actual fee could be higher depending on freelancer cost and materials etc.
	Microform Copying	Copying by Staff - per A3 copy	1.67	2.00	1.67	2.00	0%	01/04/2025	Discretionary	SR	NO CHANGE - in line with History Service
		Copying by Staff - per A4 copy	1.67	2.00	1.67	2.00	0%	01/04/2025	Discretionary	SR	NO CHANGE - in line with History Service
	MRC Digital Imaging	Administration fee - for any staff time per hour needed to prepare digital Museum files (not applicable in all cases)	54.17	65.00	55.58	66.70	3%	01/04/2025	Discretionary	SR	INCREASE - To bring into line with Archaeology team admin fee
		Plain paper Digital Prints (pre-existing image) - per copy on A3	7.50	9.00	7.50	9.00	0%	01/04/2025	Discretionary	SR	NO CHANGE - in line with History Service
		Electronic files (pre-existing image, compressed) - per image 700 pixels	1.67	2.00	1.67	2.00	0%	01/04/2025	Discretionary	SR	NO CHANGE - in line with History Service
		Use of Digital Camera/USB Memory Stick - per day	7.50	9.00	7.50	9.00	0%	01/04/2025	Discretionary	SR	NO CHANGE - in line with History Service
		Use of Digital Camera/USB Memory Stick - per week	21.67	26.00	21.67	26.00	0%	01/04/2025	Discretionary	SR	NO CHANGE - in line with History Service
		Electronic files (automated scan or pre-existing scans) - per sheet scanned	1.67	2.00	1.67	2.00	0%	01/04/2025	Discretionary	SR	NO CHANGE - in line with History Service
		Electronic files (photographed to order, uncompressed) - per image 3200 pixels and above	14.17	17.00	14.17	17.00	0%	01/04/2025	Discretionary	SR	NO CHANGE - in line with History Service
		Electronic files (photographed to order, compressed) - per image 2500 pixels	10.83	13.00	10.83	13.00	0%	01/04/2025	Discretionary	SR	NO CHANGE - in line with History Service
		Electronic files (pre-existing image, compressed) - per image 2250 pixels	7.50	9.00	7.50	9.00	0%	01/04/2025	Discretionary	SR	NO CHANGE - in line with History Service
		Electronic files (pre-existing image, uncompressed) - per image 3200 pixels and above	10.83	13.00	10.83	13.00	0%	01/04/2025	Discretionary	SR	NO CHANGE - in line with History Service
		Internal Use Commercial - For use within organisation	26.25	31.50	26.25	31.50	0%	01/04/2025	Discretionary	SR	NO CHANGE - in line with History Service
		Photo paper Digital Prints (photographed to order) - per copy on A3 paper	14.17	17.00	14.17	17.00	0%	01/04/2025	Discretionary	SR	NO CHANGE - in line with History Service (but possibly can be removed TBC)
		Photo paper Digital Prints (photographed to order) - per copy on A4 (or smaller)	14.17	17.00	14.17	17.00	0%	01/04/2025	Discretionary	SR	NO CHANGE - in line with History Service (but possibly can be removed TBC)
		Photo paper Digital Prints (pre-existing image) - per copy A3	10.83	13.00	10.83	13.00	0%	01/04/2025	Discretionary	SR	NO CHANGE - in line with History Service (but possibly can be removed TBC)
		Photo paper Digital Prints (pre-existing image) - per copy A4	10.83	13.00	10.83	13.00	0%	01/04/2025	Discretionary	SR	NO CHANGE - in line with History Service (but possibly can be removed TBC)
		Plain paper Digital Prints (photographed to order) - per copy on A4	10.83	13.00	10.83	13.00	0%	01/04/2025	Discretionary	SR	NO CHANGE - in line with History Service (but possibly can be removed TBC)
		Plain paper Digital Prints (photographed to order) - per copy on A3	10.83	13.00	10.83	13.00	0%	01/04/2025	Discretionary	SR	NO CHANGE - in line with History Service (but possibly can be removed TBC)
		Plain paper Digital Prints (pre-existing image) - per copy on A4	7.50	9.00	7.50	9.00	0%	01/04/2025	Discretionary	SR	NO CHANGE - in line with History Service
		Publication: Commercial –per use of 1-5 images	25.00	30.00	25.00	30.00	0%	01/04/2025	Discretionary	SR	NO CHANGE - in line with History Service
		Publication: Commercial –per use of 6 or more images.	50.00	60.00	50.00	60.00	0%	01/04/2025	Discretionary	SR	NO CHANGE - in line with History Service

Review of Charges 2025/26
PH & Communities

Assume
01-Apr-25

Service Area	Charge	Unit	Current Charge exc VAT 2024/25 £	Current Charge inc VAT 2024/25 £	Proposed Charge exc VAT 2025/26 £2	Proposed Charge inc VAT 2025/26 £3	Change %	Proposed date effective from	Discretionary or Statutory	VAT Class	Comments
		NEW Broadcast Media (all platforms, regions or countries) - per image used, 0-5 years			100.00	120.00	n/a	01/04/2025	Discretionary	SR	NEW - simplified structure, removing unenforceable distinctions between fees for different term lengths or geographical areas.
		NEW Broadcast Media (all platforms, regions or countries) - per image used, in perpetuity			166.67	200.00	n/a	01/04/2025	Discretionary	SR	NEW - simplified structure, removing unenforceable distinctions between fees for different term lengths or geographical areas.
		NEW Publication: Academic - per use of 1-5 images			12.50	15.00	n/a	01/04/2025	Discretionary	SR	NEW - with simplified charging structure. Previous distinctions between academic charges little or nil used and difficult to enforce.
		NEW Publication: Academic - per use of 6 or more images			25.00	30.00	n/a	01/04/2025	Discretionary	SR	NEW - with simplified charging structure. Previous distinctions between academic charges little or nil used and difficult to enforce.
		NEW Publication: Local individuals, organisations and partners - per use of 1-5 images			8.33	10.00	n/a	01/04/2025	Discretionary	SR	NEW - to encourage fair re-use and publication. Charge has a specific community focus and impacts on local history engagement.
		NEW Publication: Local individuals, organisations and partners - per use of 6 or more images			16.67	20.00	n/a	01/04/2025	Discretionary	SR	NEW - to encourage fair re-use and publication. Charge has a specific community focus and impacts on local history engagement.
	Museums Service Research Enquires	Higher rate for businesses and profit-making organisations - per hour (or pro-rata) Minimum 30 minutes £40. Maximum 2 hours £160.	66.67	80.00	66.67	80.00	0%	01/04/2025	Discretionary	SR	NO CHANGE - Consistent with History Service and already higher than competitors rates
		Written reply to each enquiry - per hour (or pro-rata) Minimum 30 minutes £21, Maximum 2 hours £92.	38.33	46.00	38.33	46.00	0%	01/04/2025	Discretionary	SR	NO CHANGE - Consistent with History Service and already higher than competitors rates
	Oxfordshire Museum Service Lecture Fees plus travel at current OCC rates	Per event	63.33	76.00	66.66	80.00	5%	01/04/2025	Discretionary	SR	INCREASE - slightly above standard inflationary rise; and bring in line with History Service
	NEW Oxfordshire Museum Research Centre Tour	Per person (minimum number 10 people)			5.00	6.00	n/a			SR	NEW - to increase income generation
	NEW Postage & Packing	UK postage			3.50	4.20	n/a	01/04/2025	Discretionary	SR	NEW CHARGE - Bring into line with History Service
		Air Mail postage	6.67	8.00	7.00	8.40	5%	01/04/2025	Discretionary	SR	INCREASE - By 5% to create rational fee amount
		CHANGED WORDING Reinforced C4 envelope	3.33	4.00	3.50	4.20	5%	01/04/2025	Discretionary	SR	INCREASE - By 5% to create rational fee amount
	Administrative Charge	Minimum charge for providing an invoice for any service	30.00	36.00	30.83	37.00	3%	01/04/2025	Discretionary	SR	INCREASE - By 3% to match History Service and create rational fee amount
	Use of Oxfordshire Museum Garden for Wedding Photography	Per event	115.00	138.00	115.00	115.00	0%	01/04/2025	Discretionary	EX	NO CHANGE - This fee is rarely implemented
	NEW Use of Oxfordshire Museum Garden for out of hours event (exclusive hire)	Per event at 3 hours			230.00	230.00	n/a	01/04/2025	Discretionary	EX	NEW - Didn't have a hire fee for garden use previously, and have had enquiries
	Virtual workshop for OCC controlled schools	Per session	35.00	35.00	35.00	35.00	0%	01/04/2025	Discretionary	NB	NO CHANGE - We only do on average one a year and there is no change in real terms cost to deliver.
	Virtual workshop for non-OCC controlled schools	Per session	35.00	35.00	35.00	35.00	0%	01/04/2025	Discretionary	EX	NO CHANGE - We only do on average one a year and there is no change in real terms cost to deliver.
	Virtual workshop with loan box for OCC controlled schools	Per session	56.00	56.00	58.00	58.00	4%	01/04/2025	Discretionary	NB	INCREASE - we do very few, but for those using loan materials - increase to cover cost
	Virtual workshop with loan box for non-OCC controlled schools	Per session	56.00	56.00	58.00	58.00	4%	01/04/2025	Discretionary	EX	INCREASE - we do very few, but for those using loan materials - increase to cover cost

Review of Charges 2025/26
Oxfordshire Fire & Rescue Service and Community Safety

Assume
01-Apr-25

Service Area	Charge	Unit	Current Charge exc VAT 2024/25 £	Current Charge inc VAT 2024/25 £	Proposed Charge exc VAT 2025/26 £2	Proposed Charge inc VAT 2025/26 £3	Change %	Proposed date effective from	Discretionary or Statutory	VAT Class	Comments
Fire and Rescue Service	Fire Reports	Insurance Interviews	107.42	107.42	111.18	111.18	3.5%	01/04/2025	Discretionary	NB	
		Preparation of a Fire Investigation Report - full report or one involving extensive enquiries, photographs etc	518.60	518.60	536.75	536.75	3.5%	01/04/2025	Discretionary	NB	
		Preparation of a Fire Investigation Report - full report or one on major incidents requiring extensive protracted investigation etc	759.99	759.99	786.59	786.59	3.5%	01/04/2025	Discretionary	NB	
		Preparation of a Fire Investigation Report - short or extracted	389.24	389.24	402.86	402.86	3.5%	01/04/2025	Discretionary	NB	
		Preparation of Fire Report	free	free	free	free	n/a	01/04/2025	Discretionary	NB	
	Special Services	Aerial Ladder Platform per hour or part hour excluding petrol	317.52	381.02	328.63	394.36	3.5%	01/04/2025	Discretionary	SR	
		Personnel, regardless of rank, per hour or part hour.	23.00	27.60	23.81	28.57	3.5%	01/04/2025	Discretionary	SR	
		Vehicles/appliances exceeding 2 tons (unladen) per hour or part hour	210.84	253.01	218.22	261.86	3.5%	01/04/2025	Discretionary	SR	
		Vehicles/appliances NOT exceeding 2 tons (unladen) per hour or part hour	83.06	99.67	85.97	103.16	3.5%	01/04/2025	Discretionary	SR	
Trading Standards - Licenses	Licence to store explosives where no minimum separation distance or a 0 metres minimum separation distance is prescribed (Explosive Goods Act 1875 and 1923)	1 year	113.00	113.00	119.00	119.00	5.3%	01/04/2025	Statutory	NB	Set by statute. Will need to be amended should the statutory charge be updated further.
		2 years	147.00	147.00	154.00	154.00	4.8%	01/04/2025	Statutory	NB	
		3 years	181.00	181.00	190.00	190.00	5.0%	01/04/2025	Statutory	NB	
		4 years	215.00	215.00	226.00	226.00	5.1%	01/04/2025	Statutory	NB	
		5 years	248.00	248.00	260.00	260.00	4.8%	01/04/2025	Statutory	NB	
	Licence to store explosives where, by virtue of regulation 27 of, and Schedule 5 to, the 2014 Regulations, a minimum separation distance of greater than 0 metres is prescribed (Explosive Goods Act 1875 and 1923)	1 year	193.00	193.00	202.00	202.00	4.7%	01/04/2025	Statutory	NB	
		2 years	253.00	253.00	266.00	266.00	5.1%	01/04/2025	Statutory	NB	
		3 years	317.00	317.00	333.00	333.00	5.0%	01/04/2025	Statutory	NB	
		4 years	390.00	390.00	409.00	409.00	4.9%	01/04/2025	Statutory	NB	
		5 years	441.00	441.00	463.00	463.00	5.0%	01/04/2025	Statutory	NB	
	Renewal of licence to store explosives where a minimum separation distance of greater than 0 metres is prescribed (Explosive Goods Act 1875 and 1923)	1 year	90.00	90.00	94.00	94.00	4.4%	01/04/2025	Statutory	NB	
		2 years	153.00	153.00	161.00	161.00	5.2%	01/04/2025	Statutory	NB	
		3 years	215.00	215.00	226.00	226.00	5.1%	01/04/2025	Statutory	NB	
		4 years	277.00	277.00	291.00	291.00	5.1%	01/04/2025	Statutory	NB	
		5 years	340.00	340.00	357.00	357.00	5.0%	01/04/2025	Statutory	NB	

Review of Charges 2025/26
Oxfordshire Fire & Rescue Service and Community Safety

Assume
01-Apr-25

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	Renewal of licence to store explosives where there is no minimum separation distance or a 0 metres minimum separation distance is prescribed (Explosive Goods Act 1875 and 1923)	1 year	56.00	56.00	59.00	59.00	5.4%	01/04/2025	Statutory	NB	
		2 years	90.00	90.00	94.00	94.00	4.4%	01/04/2025	Statutory	NB	
		3 years	125.00	125.00	132.00	132.00	5.6%	01/04/2025	Statutory	NB	
		4 years	158.00	158.00	166.00	166.00	5.1%	01/04/2025	Statutory	NB	
		5 years	193.00	193.00	202.00	202.00	4.7%	01/04/2025	Statutory	NB	
	Statutory Charge for issuing a licence to store petroleum under Dangerous Substances and Explosive Atmospherics Regulations 2002	Not exceeding 2,500 litres	46.00	46.00	48.00	48.00	4.3%	01/04/2025	Statutory	NB	Set by statute. Will need to be updated later in the process.
		Exceeding 2,500 litres but less than 50,000 litres	62.00	62.00	65.00	65.00	4.8%	01/04/2025	Statutory	NB	
		Over 50,000 litres	131.00	131.00	137.00	137.00	4.6%	01/04/2025	Statutory	NB	
	Varying a licence under Explosive Goods Act 1875 and 1923	Varying name or address	38.00	38.00	40.00	40.00	5.3%	01/04/2025	Statutory	NB	
		Transfer of licence/registration	38.00	38.00	40.00	40.00	5.3%	01/04/2025	Statutory	NB	
		Replacement of licence/registration	38.00	38.00	40.00	40.00	5.3%	01/04/2025	Statutory	NB	
Trading Standards - Other	Achieving Best Evidence (ABE) Interview Service - Income received from other local authorities requesting this Service to carryout ABE interviews on their behalf	Time charged per hour, per officer	86.50	103.80	89.53	107.43	3.5%	01/04/2025	Discretionary	SR	
	Additional Business Support (per hour)		86.50	103.80	89.53	107.43	3.5%	01/04/2025	Discretionary	SR	
	Buy with Confidence Trader Approval scheme	First year total for 1-5 employees	440.00	528.00	454.00	544.80	3.2%	01/04/2025	Discretionary	SR	Fees set by national scheme provider
		First year total for 6-20 employees	645.00	774.00	660.00	792.00	2.3%	01/04/2025	Discretionary	SR	As above
		First year total for 21-49 employees	840.00	1,008.00	862.00	1,034.40	2.6%	01/04/2025	Discretionary	SR	As above
		Renewal Fee (from 2018/19) for 1-5 employees	285.00	342.00	295.00	354.00	3.5%	01/04/2025	Discretionary	SR	As above
		Renewal Fee (from 2018/19) for 6-20 employees	430.00	516.00	440.00	528.00	2.3%	01/04/2025	Discretionary	SR	As above
		Renewal Fee (from 2018/19) for 21-49 employees	570.00	684.00	585.00	702.00	2.6%	01/04/2025	Discretionary	SR	As above
		Renewal Fee (members prior to April 2017) for 1-5 employees	275.00	330.00	285.00	342.00	3.6%	01/04/2025	Discretionary	SR	Higher increase to match national fee, over time
		Renewal Fee (members prior to April 2017) for 6-20 employees	400.00	480.00	430.00	516.00	7.5%	01/04/2025	Discretionary	SR	As above
		Renewal Fee (members prior to April 2017) for 21-49 employees	550.00	660.00	570.00	684.00	3.6%	01/04/2025	Discretionary	SR	As above
		Additional premises fee	90.00	108.00	92.00	110.40	2.2%	01/04/2025	Discretionary	SR	Fees set by national scheme provider
		Additional trading style	145.00	174.00	149.00	178.80	2.8%	01/04/2025	Discretionary	SR	Fees set by national scheme provider

Review of Charges 2025/26

Oxfordshire Fire & Rescue Service and Community Safety

Assume

01-Apr-25

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	Carrying Agent for imported dogs, cats and other mammals: Includes local authorities within TSSE region (excl Isle of Wight), Warwickshire, Gloucestershire, Northamptonshire and Wiltshire where the pick-up and destination locations are within the areas identified above	Bank Holidays	638.50	766.20	660.85	793.02	3.5%	01/04/2025	Discretionary	SR	
		Monday to Friday	318.15	381.78	329.29	395.14	3.5%	01/04/2025	Discretionary	SR	
		Saturday and Sunday	477.75	573.30	494.47	593.37	3.5%	01/04/2025	Discretionary	SR	
	Hire of cattle crush (mobile unit taken to farms / sites for the safe handling of cattle when conducting welfare checks):	Oxfordshire businesses - First day	357.00	428.40	369.50	443.39	3.5%	01/04/2025	Discretionary	SR	
		Non-Oxfordshire businesses - Additional fee for re-location per hour	22.00	26.40	22.77	27.32	3.5%	01/04/2025	Discretionary	SR	
		Non-Oxfordshire businesses - First day	428.50	514.20	443.50	532.20	3.5%	01/04/2025	Discretionary	SR	
		Non-Oxfordshire businesses - Subsequent days	107.00	128.40	110.75	132.89	3.5%	01/04/2025	Discretionary	SR	
		Oxfordshire businesses - Additional fee for re-location per hour	22.00	26.40	22.77	27.32	3.5%	01/04/2025	Discretionary	SR	
		Oxfordshire businesses - Subsequent days	110.00	132.00	113.85	136.62	3.5%	01/04/2025	Discretionary	SR	
	Petroleum Environmental Searches		173.00	207.60	179.06	214.87	3.5%	01/04/2025	Discretionary	SR	
	Petroleum Vapour Recovery Services (TBC). Income received from those local authorities where an agreement exists for the provision of vapour recovery services by the Council. Based on a percentage of the relevant permit fee	Annual Subsistence Charge - PVR Stage 1 (low risk)	63.20	63.20	63.20	63.20	0.0%	01/04/2025	Statutory	NB	Set by statute. Could change by 01/04/25
		Annual Subsistence Charge - PVR Stage 1 and 2 (low risk)	90.40	90.40	90.40	90.40	0.0%	01/04/2025	Statutory	NB	As above
		Application - PVR Stage 1	124.00	124.00	124.00	124.00	0.0%	01/04/2025	Statutory	NB	As above
		Application - PVR Stage 1 and 2	205.60	205.60	205.60	205.60	0.0%	01/04/2025	Statutory	NB	As above
		Transfer - Standard Process	397.60	397.60	397.60	397.60	0.0%	01/04/2025	Statutory	NB	As above
		Partial Transfer	135.20	135.20	135.20	135.20	0.0%	01/04/2025	Statutory	NB	As above
	Primary Authority agreement	10 hours support and registration fee	955.00	955.00	988.43	988.43	3.5%	01/04/2025	Discretionary	NB	
	Work undertaken in relation to the issuing, amending, revising, replacing or transferring of a safety certificate, in respect of 'Designated Sports Grounds' and 'Regulated Stands'	Per hour	New	New	107.37	107.37	n/a	01/04/2025	Discretionary	NB	New specific fee
	Carrying out any of the following activities which produce products which are placing on the market for use in feed - processing of crude vegetable oil, oleochemical manufacturing of fatty acids, manufacturing of biodiesel, fat blending		451.00	451.00	451.00	451.00	0.0%	01/04/2025	Statutory	NB	Set by statute. Could change by 01/04/25

Review of Charges 2025/26
Oxfordshire Fire & Rescue Service and Community Safety

Assume
01-Apr-25

Service Area	Charge	Unit	Current Charge exc VAT 2024/25 £	Current Charge inc VAT 2024/25 £	Proposed Charge exc VAT 2025/26 £2	Proposed Charge inc VAT 2025/26 £3	Change %	Proposed date effective from	Discretionary or Statutory	VAT Class	Comments
	Manufacture, or manufacture and placing on the market of additives and/or premixtures		451.00	451.00	451.00	451.00	0.0%	01/04/2025	Statutory	NB	
	Placing on the market of additives and/or premixtures		226.00	226.00	226.00	226.00	0.0%	01/04/2025	Statutory	NB	
Trading Standards - Verifying weights and measures	Testing fees - weights and measures (inc capacity measures, measuring instruments, intoxicating liqueur and pharmaceutical measures)	Hourly Rate	105.00	126.00	108.68	130.41	3.5%	01/04/2025	Discretionary	SR	
	Surcharge for testing outside normal hours (Outside 8:30-17:00, Monday to Friday and on Saturday)	Non Trading Standards Officer, per hour	11.00	13.20	11.39	13.66	3.5%	01/04/2025	Discretionary	SR	
		Trading Standards Officer, per hour	16.50	19.80	17.08	20.49	3.5%	01/04/2025	Discretionary	SR	
	Surcharge for testing outside normal hours (Sunday and Bank Holidays)	Non Trading Standards Officer, per hour	22.00	26.40	22.77	27.32	3.5%	01/04/2025	Discretionary	SR	
		Trading Standards Officer, per hour	31.50	37.80	32.60	39.12	3.5%	01/04/2025	Discretionary	SR	
	Length measures	Less than 10m	21.00	25.20	21.74	26.08	3.5%	01/04/2025	Discretionary	SR	
	Measuring instruments for Liquid fuel and Lubricants	Per Nozzle - First item	154.50	185.40	159.91	191.89	3.5%	01/04/2025	Discretionary	SR	
		Second and subsequent items on same site	97.00	116.40	100.40	120.47	3.5%	01/04/2025	Discretionary	SR	
		Testing of credit card acceptor (per unit, regardless of number of nozzles etc)	105.00	126.00	108.68	130.41	3.5%	01/04/2025	Discretionary	SR	
		Testing peripheral electronic equipment on a separate visit (per site)	105.00	126.00	108.68	130.41	3.5%	01/04/2025	Discretionary	SR	
	Weighing instruments	49Kg or less - First item	105.00	126.00	108.68	130.41	3.5%	01/04/2025	Discretionary	SR	
		Over 50Kg to 1,000kg - First item	136.50	163.80	141.28	169.53	3.5%	01/04/2025	Discretionary	SR	
		Over 1,000kg to 10t - First item	282.00	338.40	291.87	350.24	3.5%	01/04/2025	Discretionary	SR	
		Over 10t to 60t - First item	467.00	560.40	483.35	580.01	3.5%	01/04/2025	Discretionary	SR	
		Reduced fee for subsequent items - based on hourly rate	105.00	126.00	108.68	130.41	3.5%	01/04/2025	Discretionary	SR	
	Weights	500mg - 5kg	7.15	8.58	7.40	8.88	3.5%	01/04/2025	Discretionary	SR	
		Below 500mg or above 5kg	10.50	12.60	10.87	13.04	3.5%	01/04/2025	Discretionary	SR	

Review of Charges 2025/26

Resources and Law & Governance

Assume

01-Apr-25

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Education Appeals-logging appeal	Academies Admissions - lodged	per appeal	20.00	24.00	25.00	30.00	25%	01/04/2025	Discretionary	SR	New charge reflects 0.5 hours at Grade 8
	Academies Admissions - Allocated place or appeal withdrawn ahead of appeal hearing	per appeal	75.00	90.00	75.00	90.00	0%	01/04/2025	Discretionary	SR	New charge reflects 1.5 hours at Grade 8. Current charge reflects contracts with academies - range £70 to £80 depending on when contract entered into.
	Academies Admissions - Appeal hearing and notification of outcome	per appeal	78.00	93.60	100.00	120.00	28%	01/04/2025	Discretionary	SR	New charge reflects 2 hours at Grade 8. Current charge reflects contracts with academies - range £60 to £96 depending on when contract entered into.
	Academies - Exclusions	Per exclusion up to 25 hours	1,400.00	1,680.00	1,750.00	2,100.00	25%	01/04/2025	Discretionary	SR	New maximum charge reflects 25 hours at Grade 12
Information Management	Information advice	per hour	55.65	66.78	70.00	84.00	26%	01/04/2025	Discretionary	SR	New hourly rate based on Grade 12
	Data Protection Impact Assessments	Per assessment (est 10hrs)	556.50	667.80	700.00	840.00	26%	01/04/2025	Discretionary	SR	New charge based on 10 hours at Grade 12
	Information Sharing Agreement	Per assessment (est 15hrs)	834.75	1,001.70	1,050.00	1,260.00	26%	01/04/2025	Discretionary	SR	New charge based on 15 hours at Grade 12
Legal Services	Academies	Hour	175.00	210.00	205.00	246.00	17%	01/04/2025	Discretionary	SR	% increase based on internal rate
	Legal Hub (OUTS)	Hour	120.00	120.00	120.00	120.00	0%	01/04/2025	Discretionary	NB	outside of OCC control to change
	Legal Hub (3rd Party rate)	Hour	£175	175.00	175.00	175.00	0%	01/04/2025	Discretionary	NB	outside of OCC control to change
	Internal Clients Maintained Schools	Hour	100.00	100.00	115.00	115.00	15%	01/04/2025	Discretionary	NB	To reflect full recovery of costs
	Section 106 and other Charges (OUTS)	Hour	215.00	215.00	250.00	250.00	16%	01/04/2025	Statutory & Discretionary	NB	% increase based on internal rate
	Town & Parish Councils	Hour	125.00	150.00	140.00	168.00	12%	01/04/2025	Discretionary	SR	
Property Staff	Charging for work of officers in Property Service for bespoke agreements	Group Manager / Operational Manager (day rate)	910.80	1,092.96	943.00	1,131.60	3.5%	01/04/2025	Discretionary	SR	Standardise across Children, E&P iHUB, Property.Inflationary increase applied
		Team Leader (day rate)	816.50	979.80	845.00	1,014.00	3.5%	01/04/2025	Discretionary	SR	Standardise across Children, E&P iHUB, Property.Inflationary increase applied
		Principal Officer / Technical Lead (day rate)	672.75	807.30	696.00	835.20	3.5%	01/04/2025	Discretionary	SR	Standardise across Children, E&P iHUB, Property.Inflationary increase applied
		Officer (day rate)	527.85	633.42	546.00	655.20	3.4%	01/04/2025	Discretionary	SR	Standardise across Children, E&P iHUB, Property.Inflationary increase applied
		Assistant (day rate)	425.50	510.60	440.00	528.00	3.4%	01/04/2025	Discretionary	SR	Standardise across Children, E&P iHUB, Property.Inflationary increase applied
		Large meeting (up to 5 Officers in attendance)	1,842.30	2,210.76	1,906.00	2,287.20	3.5%	01/04/2025	Discretionary	SR	Standardise across Children, E&P iHUB, Property.Inflationary increase applied
		Small meeting (2-3 Officers in attendance)	918.85	1,102.62	951.00	1,141.20	3.5%	01/04/2025	Discretionary	SR	Standardise across Children, E&P iHUB, Property.Inflationary increase applied
School Meals	Adults	per meal	3.68	4.42	4.19	5.02	14%	01/04/2025	Discretionary	SR	Reflects increase in funding to schools
	Charge for paid meal, OCC maintained schools	Per meal	2.55	3.06	2.90	2.90	14%	01/04/2025	Discretionary	NB	Reflects increase in funding to schools
	Free School Meal, OCC maintained schools	Per Meal	2.53	2.53	2.90	2.90	15%	01/04/2025	Discretionary	NB	Reflects increase in funding to schools
	Universal Infant Free School Meal, OCC maintained schools	Per Meal	2.55	2.55	2.90	2.90	14%	01/04/2025	Discretionary	NB	Reflects increase in funding to schools
	Charge for paid meal, Academies	Per meal	2.55	3.06	2.90	3.48	14%	01/04/2025	Discretionary	SR	Reflects increase in funding to schools
	Free School Meal, Academies	Per Meal	2.53	3.04	2.90	3.48	15%	01/04/2025	Discretionary	SR	Reflects increase in funding to schools
	Universal Infant Free School Meal, Academies	Per Meal	2.55	3.06	2.90	3.48	14%	01/04/2025	Discretionary	SR	Reflects increase in funding to schools

Review of Charges 2025/26
Resources and Law & Governance

Assume
01-Apr-25

Service Area	Charge	Unit	Current Charge exc VAT 2024/25 £	Current Charge inc VAT 2024/25 £	Proposed Charge exc VAT 2025/26 £2	Proposed Charge inc VAT 2025/26 £3	Change %	Proposed date effective from	Discretionary or Statutory	VAT Class	Comments
Coroner's Service	Coroners Fees for disclosure after inquest	Document disclosed by a coroner as a paper copy: - additional charge for each subsequent page	0.50	0.50	0.50	0.50	0%	01/04/2025	Statutory	NB	No change
		Document disclosed by a coroner as a paper copy: - document of 10 pages or less	5.00	5.00	5.00	5.00	0%	01/04/2025	Statutory	NB	No change
		Document disclosed in any other medium, other than by email or as a paper copy - fee per document	5.00	5.00	5.00	5.00	0%	01/04/2025	Statutory	NB	No change
		No fee shall be payable where a document is disclosed by email by a coroner to an interested person	No charge	No charge	No charge	No charge		01/04/2025	Statutory	NB	No change
		Transcription of an inquest hearing: - copy consisting of 360 words or less	6.20	6.20	6.20	6.20	0%	01/04/2025	Statutory	NB	No change
		Transcription of an inquest hearing: - copy consisting of between 1,440 words or more - each additional 72 words or part thereof	0.70	0.70	0.70	0.70	0%	01/04/2025	Statutory	NB	No change
		Transcription of an inquest hearing: - copy consisting of between 1,440 words or more - first 1,440 words	13.10	13.10	13.10	13.10	0%	01/04/2025	Statutory	NB	No change
		Transcription of an inquest hearing: - copy consisting of between 361 words and up to and including 1,439 words	13.10	13.10	13.10	13.10	0%	01/04/2025	Statutory	NB	No change
	Human Resources	Job Evaluations for Academies	Ad-Hoc/ Re-evaluation of a Role per hour up to 25 hours	180.00	216.00	180.00	216.00	0%	01/04/2025	Discretionary	SR
		Rate per hour if it takes more than 25 hours per role	270.00	324.00	270.00	324.00	0%	01/04/2025	Discretionary	SR	No change as have been charging £110 + VAT per hour. This higher hourly rate will apply for 25/26 and income coded to R22008-Professional Services Team. Free for Maintained Schools
Gypsy & Traveller Service	Rent for nine additional plots at Redbridge	Weekly site rental	114.00	114.00	118.00	118.00	4%	01/04/2025	Discretionary	EX	The 2025/26 rate reflects inflation 3.5% and rounding
	Weekly rent of plot to site resident (there are 89 plots across the 6 Oxfordshire sites).	Weekly site rental	87.00	87.00	90.00	90.00	3%	01/04/2025	Discretionary	EX	The 2025/26 rate reflects inflation 3.5% and rounding

Review of Charges 2025/26

Transformation, Digital & Customer Experience

Assume

01-Apr-25

Service Area	Charge	Unit	Current Charge exc VAT 2024/25 £	Current Charge inc VAT 2024/25 £	Proposed Charge exc VAT 2025/26 £2	Proposed Charge inc VAT 2025/26 £3	Change %	Proposed date effective from	Discretionary or Statutory	VAT Class	Comments
Customer Experience	Concessionary Fares	Card issue and admin	10.00	10.00	10.00	10.00	0%	01/04/2025	Discretionary	NB	No change to costs
	Disabled Parking	Card issue and admin, assessment service	10.00	10.00	10.00	10.00	0%	01/04/2025	Discretionary	NB	No change to costs

Review of Charges 2025/26
Resources - Registration Annex

ALREADY AGREED (Cabinet January 2024)
NEW CHARGES HIGHLIGHTED IN BOLD>

Service Area	Charge	Unit	Current Charge exc VAT 2024/25 £	Current Charge inc VAT 2024/25 £	Proposed Charge exc VAT 2025/26 £	Proposed Charge inc VAT 2025/26 £	Change %	Proposed date effective from	Discretionary or Statutory	VAT Class	Comments
Registration Service	Amendment Fee for all Marriage and Civil partnership ceremonies.	per amendment	63.00	63.00	65.00	65.00	3.2%	01/04/2025	Discretionary	NB	
	Amendment Fee for other non-statutory ceremonies	per amendment	52.50	63.00	54.17	65.00	3.2%	01/04/2025	Discretionary	SR	Should attract VAT as this is a non-statutory fee.
	Amendment Fee for Private Citizenship Ceremonies	per amendment	20.00	24.00	20.00	24.00	0.0%	01/04/2025	Discretionary	SR	Should attract VAT as this is a non-statutory fee.
	Births, Deaths, Marriage or Civil Partnership Certificates	per certificate	12.50	12.50	12.50	12.50	0.0%	01/04/2025	Statutory	NB	No proposed date for statutory fee review.
	Short Birth, Death Certificates	per certificate	12.50	12.50	12.50	12.50	0.0%	01/04/2025	Statutory	NB	No proposed date for statutory fee review.
	Space 17 addition	Per application	44.00	44.00	44.00	44.00	0.0%	01/04/2025	Statutory	NB	No proposed date for statutory fee review.
	Commemorative Certificates	per certificate	8.33	10.00	8.33	10.00	0.0%	01/04/2025	Discretionary	SR	Should attract VAT as this is a non-statutory fee.
	Consideration for a correction	Per application	83.00	83.00	83.00	83.00	0.0%	01/04/2025	Statutory	NB	No proposed date for statutory fee review.
	Consideration for a correction (RG involvement)	Per application	99.00	99.00	99.00	99.00	0.0%	01/04/2025	Statutory	NB	No proposed date for statutory fee review.
	Consideration of Foreign Divorce	Per application	55.00	55.00	55.00	55.00	0.0%	01/04/2025	Statutory	NB	No proposed date for statutory fee review.
	Consideration of Foreign Divorce (RG involvement)	Per application	83.00	83.00	83.00	83.00	0.0%	01/04/2025	Statutory	NB	No proposed date for statutory fee review.
	Conversion of a Civil Partnership into Marriage	Standard Service	50.00	50.00	50.00	50.00	0.0%	01/04/2025	Statutory	NB	No proposed date for statutory fee review.
		Two stage procedure on other premises - completing the declaration	30.00	30.00	30.00	30.00	0.0%	01/04/2025	Statutory	NB	No proposed date for statutory fee review.
		Two stage procedure on other premises - signing the declaration in a religious registered for marriage of same sex couples	101.00	101.00	101.00	101.00	0.0%	01/04/2025	Statutory	NB	No proposed date for statutory fee review.
	Statutory Priority Certificate	Per application	38.50	38.50	38.50	38.50	0.0%	01/04/2025	Statutory	NB	No proposed date for statutory fee review.
	Approved Premises license application fee	Per application for 3 year licence	2,425.00	2,425.00	2,607.00	2,607.00	7.5%	01/04/2025	Discretionary	NB	
	Approved Premises license amendment fee	Per amendment	125.00	150.00	134.17	161.00	7.3%	01/04/2025	Discretionary	SR	
	Classic Marriage & Civil partnership ceremony at former Register Office Ceremony rooms at advertised times Monday - Friday	Registration Office Ceremony Room (Monday to Friday during advertised hours)	375.00	375.00	403.00	403.00	7.5%	01/04/2025	Discretionary	NB	Certificates will be charged separately
	Classic Marriage & Civil partnership ceremony at former Register Office Ceremony rooms on advertised Saturday mornings only 09:00 - 12:00	Registration Office Ceremony Room (Saturday - during advertised hours)	460.00	460.00	494.50	494.50	7.5%	01/04/2025	Discretionary	NB	Certificates will be charged separately
	Classic Marriage & Civil partnership ceremony at LARGE registration office ceremony room at advertised times Monday - Friday	Registration Office Large Ceremony Room (Monday to Friday during advertised hours)	490.00	490.00	527.00	527.00	7.6%	01/04/2025	Discretionary	NB	Certificates will be charged separately
	Classic Marriage & Civil partnership ceremony at LARGE Registration Office Ceremony rooms on advertised Saturday mornings only 09:00 - 12:00	Registration Office Large Ceremony Room (Saturday - during advertised hours)	600.00	600.00	645.00	645.00	7.5%	01/04/2025	Discretionary	NB	Certificates will be charged separately

Review of Charges 2025/26
Resources - Registration Annex

ALREADY AGREED (Cabinet January 2024)
NEW CHARGES HIGHLIGHTED IN BOLD

Service Area	Charge	Unit	Current Charge exc VAT 2024/25 £	Current Charge inc VAT 2024/25 £	Proposed Charge exc VAT 2025/26 £	Proposed Charge inc VAT 2025/26 £	Change %	Proposed date effective from	Discretionary or Statutory	VAT Class	Comments
	Enhanced Marriage & Civil partnership ceremony at former Register Office Ceremony rooms outside of advertised times Monday - Friday	Registration Office Ceremony Room (Monday to Friday - outside advertised hours)	475.00	475.00	511.00	511.00	7.6%	01/04/2025	Discretionary	NB	Certificates will be charged separately
	Enhanced Marriage & Civil partnership ceremony at former Register Office Ceremony rooms outside of advertised times Saturday 09:00 - 17:30	Registration Office Ceremony Room (Saturday - outside advertised hours)	560.00	560.00	602.00	602.00	7.5%	01/04/2025	Discretionary	NB	Certificates will be charged separately
	Enhanced Marriage & Civil partnership fees at former Register Office Ceremony rooms Sundays and Bank Holidays 09:00 - 17:30	Registration Office Ceremony Room (Sunday / Bank Holiday)	660.00	660.00	709.50	709.50	7.5%	01/04/2025	Discretionary	NB	Certificates no longer included and will be charged separately. Increase from previously agreed £605 to £660 to reflect full cost recovery of new hourly rate of pay model
	Enhanced Marriage & Civil partnership ceremony at LARGE Registration Office Ceremony rooms outside of advertised times Monday - Friday	Registration Office large Ceremony Room (Monday to Friday - outside advertised hours)	620.00	620.00	667.00	667.00	7.6%	01/04/2025	Discretionary	NB	Certificates will be charged separately
	Enhanced Marriage & Civil partnership ceremony at LARGE Registration Office Ceremony rooms outside of advertised times Saturday 09:00 - 17:30	Registration Office Ceremony Room (Saturday - outside advertised hours)	700.00	700.00	735.00	735.00	5.0%	01/04/2025	Discretionary	NB	Certificates will be charged separately
	Enhanced Marriage & Civil partnership fees at LARGE Register Office Ceremony rooms Sundays and Bank Holidays 09:00 - 17:30	Registration Office Large Ceremony Room (Sunday / Bank Holiday)	780.00	780.00	838.50	838.50	7.5%	01/04/2025	Discretionary	NB	Certificates will be charged separately
	Enhanced Marriage & Civil partnership fees at former Register Office Ceremony rooms Monday to Sunday Surcharge on top of standard fee for ceremony taking place OOH at 6pm or later	Registration Office Ceremony Room Monday - Sunday OOH	105.00	105.00	113.00	113.00	7.6%	01/04/2025	Discretionary	NB	
	Re-attendance of Registrars on the same day for late ceremony at Registration Office Ceremony Room	Monday - Friday	n/a	n/a	82.00	82.00	n/a	01/04/2025	Discretionary	NB	New service.
		Saturday	n/a	n/a	122.00	122.00	n/a	01/04/2025	Discretionary	NB	New service.
		Sunday	n/a	n/a	243.00	243.00	n/a	01/04/2025	Discretionary	NB	New service.
	Marriage & Civil Partnership and Registered Premises (Church or Chapel)	Attending chapel / church	104.00	104.00	104.00	104.00	0.0%	01/04/2025	Statutory	NB	
	Marriage & Civil Partnership fees in Oxford Register Office Statutory Room	Statutory Marriage or Civil Partnership RO (Tues only)	56.00	56.00	56.00	56.00	0.0%	01/04/2025	Statutory	NB	Certificates (£11 each) no longer included and will be charged separately. No proposed date for statutory fee review.
	Non refundable booking fee.	Per Ceremony	100.00	100.00	100.00	100.00	0.0%	01/04/2025	Discretionary	NB	
	Marriages and Civil Partnerships at Approved Venues (9.00 - 17:30)	Monday - Friday	700.00	700.00	720.00	720.00	2.9%	01/04/2025	Discretionary	NB	Certificates no longer included and will be charged separately.
		Saturday	740.00	740.00	790.00	790.00	6.8%	01/04/2025	Discretionary	NB	Certificates no longer included and will be charged separately.
		Sunday & Bank Holiday	850.00	850.00	914.00	914.00	7.5%	01/04/2025	Discretionary	NB	Certificates no longer included and will be charged separately. Increase from previously agreed £780 to £850 to reflect full cost recovery of new hourly rate of pay model
	Marriages at Approved Venues Surcharge on top of standard fee for ceremony taking place OOH at 6pm or later	Monday - Sunday OOH	105.00	105.00	113.00	113.00	7.6%	01/04/2025	Discretionary	NB	

Review of Charges 2025/26
Resources - Registration Annex

ALREADY AGREED (Cabinet January 2024)
NEW CHARGES HIGHLIGHTED IN BOLD

Service Area	Charge	Unit	Current Charge exc VAT 2024/25 £	Current Charge inc VAT 2024/25 £	Proposed Charge exc VAT 2025/26 £	Proposed Charge inc VAT 2025/26 £	Change %	Proposed date effective from	Discretionary or Statutory	VAT Class	Comments
	Re-attendance of Registrars on the same day for late ceremony at Approved Venues	Monday - Friday	n/a	n/a	144.00	144.00	n/a	01/04/2025	Discretionary	NB	New service.
		Saturday	n/a	n/a	211.00	211.00	n/a	01/04/2025	Discretionary	NB	New service.
		Sunday	n/a	n/a	290.00	290.00	n/a	01/04/2025	Discretionary	NB	New service.
	Notice of Marriages and Civil Partnership - Foreign Nationals	Extended 70 day Notice for foreign Nationals (for 1 person)	57.00	57.00	57.00	57.00	0.0%	01/04/2025	Statutory	NB	No proposed date for statutory fee review.
	Notice of Marriages and Civil Partnership	Notice of Marriage/Civil Partnership (for 1 person)	42.00	42.00	42.00	42.00	0.0%	01/04/2025	Statutory	NB	No proposed date for statutory fee review.
	Other Non-Statutory Civil Ceremonies (Naming Ceremonies, Renewal of Vows, Partnership/Commitment Ceremonies) at Registration Offices (09:00 - 17:30)	Registration Office Ceremony Room Monday - Friday	250.00	300.00	268.75	322.50	7.5%	01/04/2025	Discretionary	SR	
		Registration Office Ceremony Room Saturday	291.67	350.00	313.33	376.00	7.4%	01/04/2025	Discretionary	SR	
		Registration Office Ceremony Room Sunday & Bank Holiday	333.33	400.00	358.33	430.00	7.5%	01/04/2025	Discretionary	SR	
	Other Non-Statutory Civil Ceremonies (Naming Ceremonies, Renewal of Vows, Partnership/Commitment Ceremonies) at Approved venues (09:00 - 17:30)	Approved Venue Monday - Friday	275.00	330.00	295.83	355.00	7.6%	01/04/2025	Discretionary	SR	
		Approved Venue Saturday	308.33	370.00	331.67	398.00	7.6%	01/04/2025	Discretionary	SR	
		Approved Venue Sunday & Bank Holiday	345.83	415.00	388.33	466.00	12.3%	01/04/2025	Discretionary	SR	
	Other Non-Statutory Civil Ceremonies (Naming Ceremonies, Renewal of Vows, Partnership/Commitment Ceremonies) at venues not approved by Oxfordshire County Council (09:00 - 17:30)	Venues not approved by Oxfordshire County Council Monday - Friday	395.83	475.00	425.42	510.50	7.5%	01/04/2025	Discretionary	SR	
		Venues not approved by Oxfordshire County Council Saturday	429.17	515.00	461.25	553.50	7.5%	01/04/2025	Discretionary	SR	
		Venues not approved by Oxfordshire County Council Sunday & Bank Holiday	466.67	560.00	501.67	602.00	7.5%	01/04/2025	Discretionary	SR	
	Marriage or Civil Partnership Ceremony and a non-statutory civil ceremony	Your day your way ceremony	820.00	820.00	881.50	881.50	7.5%	01/04/2025	Statutory	NB	
	Other Civil Ceremonies - Group Citizenship Monday - Friday (09:00 - 16:00)	Group Citizenship Ceremony at County Hall	130.00	130.00	130.00	130.00	0.0%	01/04/2025	Statutory	NB	No proposed date for statutory fee review.
	Other Civil Ceremonies - Private Individual Citizenship Monday - Friday (09:00 - 16:00)	Private Individual Ceremony at a Registration Office only	95.83	115.00	102.92	123.50	7.4%	01/04/2025	Discretionary	SR	Increase from previously agreed £95 to £115 to reflect full cost recovery
	Other Civil Ceremonies - Private Individual Citizenship Saturday (09:00 - 12:00)	Private Individual Ceremony at a Registration Office only	116.67	140.00	125.42	150.50	7.5%	01/04/2025	Discretionary	SR	Should attract VAT as this is a non-statutory fee.
	Other Civil Ceremonies - Private Family Citizenship - 2 adults and up to 3 children Monday - Friday (09:00 - 16:00)	Private Ceremony at Oxford Register Office only	240.00	288.00	257.92	309.50	7.5%	01/04/2025	Discretionary	SR	Should attract VAT as this is a non-statutory fee.
	Other Civil Ceremonies - Private Family Citizenship - 2 adults and up to 3 children Saturday (09:00 - 12:00)	Private Ceremony at Oxford Register Office only	275.00	330.00	295.42	354.50	7.4%	01/04/2025	Discretionary	SR	Should attract VAT as this is a non-statutory fee.
	Other Civil Ceremonies - Private Family Citizenship - Each additional child Monday - Friday (09:00 - 16:00)	Private Ceremony at Oxford Register Office only	n/a	n/a	16.67	20.00	n/a	01/04/2024	Discretionary	SR	New Service. Should attract VAT as this is a non-statutory fee.
	Other Civil Ceremonies - Private Family Citizenship - Each additional child Saturday (09:00 - 12:00)	Private Ceremony at Oxford Register Office only	n/a	n/a	20.83	25.00	n/a	01/04/2024	Discretionary	SR	New Service. Should attract VAT as this is a non-statutory fee.

Review of Charges 2026/27
Resources - Registration Annex

Assume
01-Apr-26

Service Area	Charge	Unit	Current Charge exc VAT 2025/26 £	Current Charge inc VAT 2025/26 £	Proposed Charge exclusive of VAT 2026/27 £	Proposed Charge inclusive of VAT 2026/27 £	Change %	Proposed date effective from	Discretionary or Statutory	VAT Class	Comments
Registration Service	Amendment Fee for all Marriage and Civil partnership ceremonies.	per amendment	65.00	65.00	69.50	69.50	6.9%	01/04/2026	Discretionary	NB	
	Amendment Fee for other Civil ceremonies- If the fee for other civil ceremonies attracts VAT so does the amendment fee. Fee already at limit so no increase	per amendment	54.17	65.00	57.92	69.50	6.9%	01/04/2026	Discretionary	SR	
	Amendment Fee for Private Citizenship Ceremonies	per amendment	20.00	24.00	20.83	25.00	4.1%	01/04/2024	Discretionary	SR	
	Births, Deaths, Marriage, Civil Partnership, Still Birth Certificates	per certificate	12.50	12.50	12.50	12.50	0.0%	01/04/2026	Statutory	NB	No proposed date for statutory fee review.
	Short Birth, Death Certificates	per certificate	12.50	12.50	12.50	12.50	0.0%	01/04/2026	Statutory	NB	No proposed date for statutory fee review
	Space 17 addition	Per application	44.00	44.00	44.00	44.00	0.0%	01/04/2026	Statutory	NB	No proposed date for statutory fee review
	Commemorative Certificates	per certificate	8.33	10.00	8.75	10.50	5.0%	01/04/2026	Discretionary	SR	
	Consideration for a correction	Per application	83.00	83.00	83.00	83.00	0.0%	01/04/2026	Statutory	NB	No proposed date for statutory fee review
	Consideration for a correction (RG involvement)	Per application	99.00	99.00	99.00	99.00	0.0%	01/04/2026	Statutory	NB	No proposed date for statutory fee review
	Consideration of Foreign Divorce	Per application	55.00	55.00	55.00	55.00	0.0%	01/04/2026	Statutory	NB	No proposed date for statutory fee review
	Consideration of Foreign Divorce (RG involvement)	Per application	83.00	83.00	83.00	83.00	0.0%	01/04/2026	Statutory	NB	No proposed date for statutory fee review
	Conversion of a Civil Partnership into Marriage	Standard Service	50.00	50.00	50.00	50.00	0.0%	01/04/2026	Statutory	NB	No proposed date for statutory fee review
		Two stage procedure on other premises - completing the declaration	30.00	30.00	30.00	30.00	0.0%	01/04/2026	Statutory	NB	No proposed date for statutory fee review
		Two stage procedure on other premises -signing the declaration in a religious registered for marriage of same sex couples	101.00	101.00	101.00	101.00	0.0%	01/04/2026	Statutory	NB	No proposed date for statutory fee review
	Statutory Priority Certificate	Per application	38.50	38.50	38.50	38.50	0.0%	01/04/2026	Statutory	NB	No proposed date for statutory fee review
	Licence for approved premises. No increase proposed as already at limit (from benchmarking undertaken).	3 year licence	2,607.00	2,607.00	2,750.00	2,750.00	5.5%	01/04/2026	Discretionary	NB	
	Approved Premises license amendment fee	per amendment	161.00	161.00	173.00	173.00	7.5%	01/04/2026	Discretionary	SR	
	Classic Marriage & Civil partnership ceremony at former Register Office Ceremony Room (Monday to Friday during advertised hours)	Registration Office Ceremony Room (Monday to Friday during advertised hours)	403.00	403.00	433.00	433.00	7.4%	01/04/2026	Discretionary	NB	Proposed increase based on full cost recovery analysis.

Review of Charges 2026/27
Resources - Registration Annex

Assume
01-Apr-26

Service Area	Charge	Unit	Current Charge exc VAT 2025/26 £	Current Charge inc VAT 2025/26 £	Proposed Charge exclusive of VAT 2026/27 £	Proposed Charge inclusive of VAT 2026/27 £	Change %	Proposed date effective from	Discretionary or Statutory	VAT Class	Comments
	Classic Marriage & Civil partnership ceremony at former Register Office Ceremony rooms on advertised Saturday mornings only 09:00 - 12:00	Registration Office Ceremony Room (Saturday - during advertised hours)	494.50	494.50	548.00	548.00	10.8%	01/04/2026	Discretionary	NB	Proposed increase based on full cost recovery analysis.
	Classic Marriage & Civil partnership ceremony at LARGE registration office ceremony room at advertised times Monday - Friday	Registration Office Large Ceremony Room (Monday to Friday during advertised hours)	527.00	527.00	567.00	567.00	7.6%	01/04/2024	Discretionary	NB	Proposed increase based on full cost recovery analysis.
	Classic Marriage & Civil partnership ceremony at LARGE Registration Office Ceremony rooms on advertised Saturday mornings only 09:00 - 12:00	Registration Office Large Ceremony Room (Saturday - during advertised hours)	645.00	645.00	694.00	694.00	7.6%	01/04/2024	Discretionary	NB	Proposed increase based on full cost recovery analysis.
	Enhanced Marriage & Civil partnership ceremony at former Register Office Ceremony rooms outside of advertised times Monday - Friday	Registration Office Ceremony Room (Monday to Friday - outside advertised hours)	511.00	511.00	545.00	545.00	6.7%	01/04/2026	Discretionary	NB	Proposed increase based on full cost recovery analysis.
	Enhanced Marriage & Civil partnership ceremony at former Register Office Ceremony rooms outside of advertised times Saturday 09:00 - 17:30	Registration Office Ceremony Room (Saturday - outside advertised hours)	602.00	602.00	635.00	635.00	5.5%	01/04/2026	Discretionary	NB	Proposed increase based on full cost recovery analysis.
	Enhanced Marriage & Civil partnership fees at former Register Office Ceremony rooms Sundays and Bank Holidays 09:00 - 17:30	Registration Office Ceremony Room (Sunday / Bank Holiday)	709.50	709.50	750.00	750.00	5.7%	01/04/2026	Discretionary	NB	Proposed increase based on full cost recovery analysis.
	Enhanced Marriage & Civil partnership ceremony at LARGE Registration Office Ceremony rooms outside of advertised times Monday - Friday	Registration Office large Ceremony Room (Monday to Friday - outside advertised hours)	667.00	667.00	710.00	710.00	6.4%	01/04/2024	Discretionary	NB	Proposed increase based on full cost recovery analysis.
	Enhanced Marriage & Civil partnership ceremony at LARGE Registration Office Ceremony rooms outside of advertised times Saturday 09:00 - 17:30	Registration Office Ceremony Room (Saturday - outside advertised hours)	735.00	735.00	785.00	785.00	6.8%	01/04/2024	Discretionary	NB	Proposed increase based on full cost recovery analysis.
	Enhanced Marriage & Civil partnership fees at LARGE Register Office Ceremony rooms Sundays and Bank Holidays 09:00 - 17:30	Registration Office Large Ceremony Room (Sunday / Bank Holiday)	838.50	838.50	901.00	901.00	7.5%	01/04/2024	Discretionary	NB	Proposed increase based on full cost recovery analysis.
	Marriage & Civil partnership fees at former Register Office Ceremony rooms Monday to Sunday - Surcharge on top of standard fee for ceremony taking place OOH at 6pm or later	Registration Office Ceremony Room Monday - Sunday OOH	113.00	113.00	121.00	121.00	7.1%	01/04/2026	Discretionary	NB	Proposed increase based on full cost recovery analysis.

Review of Charges 2026/27
Resources - Registration Annex

Assume
01-Apr-26

Service Area	Charge	Unit	Current Charge exc VAT 2025/26 £	Current Charge inc VAT 2025/26 £	Proposed Charge exclusive of VAT 2026/27 £	Proposed Charge inclusive of VAT 2026/27 £	Change %	Proposed date effective from	Discretionary or Statutory	VAT Class	Comments
	Re-attendance of Registrars on the same day for late ceremony at	Monday - Friday	82.00	82.00	87.00	87.00	6.1%	01/04/2026	Discretionary	NB	New service.
		Saturday	122.00	122.00	130.00	130.00	6.6%	01/04/2026	Discretionary	NB	New service.
		Sunday	243.00	243.00	260.00	260.00	7.0%	01/04/2026	Discretionary	NB	New service.
	Marriage & Civil Partnership and Register Premises (Church or Chapel)	Attending chapel / church	104.00	104.00	104.00	104.00	0.0%	01/04/2026	Statutory	NB	No proposed date for statutory fee review
	Marriage & Civil Partnership fees in Oxford Register Office Statutory Room	Statutory Marriage or Civil Partnership RO (Tues only)	56.00	56.00	56.00	56.00	0.0%	01/04/2026	Statutory	NB	No proposed date for statutory fee review
	Non refundable booking fee.	Per Ceremony	100.00	100.00	100.00	100.00	0.0%	01/04/2026	Discretionary	NB	
	Marriages and Civil Partnerships at Approved Venues (9.00 - 17:30)	Monday - Friday	720.00	720.00	760.00	760.00	5.6%	01/04/2026	Discretionary	NB	At limit of full cost recovery
		Saturday	790.00	790.00	820.00	820.00	3.8%	01/04/2026	Discretionary	NB	At limit of full cost recovery
		Sunday & Bank Holiday	914.00	914.00	958.00	958.00	4.8%	01/04/2026	Discretionary	NB	At limit of full cost recovery
	Marriages at Approved Venues Surcharge on top of standard fee for ceremony taking place OOH at 6pm or later	Monday - Sunday OOH	113.00	113.00	121.00	121.00	7.1%	01/04/2026	Discretionary	NB	
	Re-attendance of Registrars on the same day for late ceremony at Approved Venues Monday to Friday	Monday - Friday	144.00	144.00	155.00	155.00	7.6%	01/04/2026	Discretionary	NB	New service.
		Saturday	211.00	211.00	225.00	225.00	6.6%	01/04/2026	Discretionary	NB	New service.
		Sunday	290.00	290.00	310.00	310.00	6.9%	01/04/2026	Discretionary	NB	New service.
	Notice of Marriages and Civil Partnership - Foreign Nationals	Extended 70 day Notice for foreign Nationals (for 1 person)	57.00	57.00	57.00	57.00	0.0%	01/04/2026	Statutory	NB	No proposed date for statutory fee review
	Notice of Marriages and Civil Partnership	Notice of Marriage/Civil Partnership (for 1 person)	42.00	42.00	42.00	42.00	0.0%	01/04/2026	Statutory	NB	No proposed date for statutory fee review
	Other Non-Statutory Civil Ceremonies (Naming Ceremonies, Renewal of Vows, Partnership/Commitment Ceremonies) at Registration Offices (09:00 - 17:30)	Registration Office Ceremony Room Monday - Friday	268.75	322.50	288.33	346.00	7.3%	01/04/2026	Discretionary	SR	

Review of Charges 2026/27
Resources - Registration Annex

Assume
01-Apr-26

Service Area	Charge	Unit	Current Charge exc VAT 2025/26 £	Current Charge inc VAT 2025/26 £	Proposed Charge exclusive of VAT 2026/27 £	Proposed Charge inclusive of VAT 2026/27 £	Change %	Proposed date effective from	Discretionary or Statutory	VAT Class	Comments
		Registration Office Ceremony Room Saturday	313.33	376.00	333.33	400.00	6.4%	01/04/2026	Discretionary	SR	
		Registration Office Ceremony Room Sunday & Bank Holiday	358.33	430.00	383.33	460.00	7.0%	01/04/2026	Discretionary	SR	
	Other Non-Statutory Civil Ceremonies (Naming Ceremonies, Renewal of Vows,	Approved Venue	295.83	355.00	316.67	380.00	7.0%	01/04/2026	Discretionary	SR	
		Approved Venue Saturday	331.67	398.00	358.33	430.00	8.0%	01/04/2026	Discretionary	SR	
		Approved Venue Sunday & Bank Holiday	371.67	446.00	400.00	480.00	7.6%	01/04/2026	Discretionary	SR	
	Other Non-Statutory Civil Ceremonies (Naming Ceremonies, Renewal of Vows, Partnership/Commitment Ceremonies) at venues not approved by Oxfordshire County Council (09:00 - 17:30)	Venues not approved by Oxfordshire County Council Monday - Friday	425.42	510.50	458.33	550.00	7.7%	01/04/2026	Discretionary	SR	
		Venues not approved by Oxfordshire County Council Saturday	461.25	553.50	495.83	595.00	7.5%	01/04/2026	Discretionary	SR	
		Venues not approved by Oxfordshire County Council Sunday & Bank Holiday	501.67	602.00	537.50	645.00	7.1%	01/04/2026	Discretionary	SR	
	Marriage or Civil Partnership Ceremony and a non-statutory civil ceremony	Your day your way ceremony	880.00	880.00	946.00	946.00	7.5%	01/04/2026	Discretionary	NB	
	Other Civil Ceremonies - Group Citizenship	Group Citizenship Ceremony at County Hall	130.00	130.00	130.00	130.00	0.0%	01/04/2026	Statutory	NB	No proposed date for statutory fee review
	Other Civil Ceremonies - Private Individual Citizenship	Private Individual Ceremony at a Registration Office only	102.92	123.50	110.83	133.00	7.7%	01/04/2026	Discretionary	SR	
	Other Civil Ceremonies - Private Individual Citizenship	Private Individual Ceremony at a Registration Office only	125.42	150.50	135.00	162.00	7.6%	01/04/2026	Discretionary	SR	
	Other Civil Ceremonies - Private Family Citizenship - 2 adults and up to 3 children	Private Ceremony at Oxford Register Office only	257.92	309.50	277.50	333.00	7.6%	01/04/2026	Discretionary	SR	
	Other Civil Ceremonies - Private Family Citizenship - 2 adults and up to 3	Private Ceremony at Oxford Register Office only	295.42	354.50	317.50	381.00	7.5%	01/04/2026	Discretionary	SR	
	Other Civil Ceremonies - Private Citizenship - Each additional child	Private Ceremony at Oxford Register Office only	16.67	20.00	17.92	21.50	7.5%	01/04/2026	Discretionary	SR	

Review of Charges 2026/27
Resources - Registration Annex

Assume
01-Apr-26

Service Area	Charge	Unit	Current Charge exc VAT 2025/26 £	Current Charge inc VAT 2025/26 £	Proposed Charge exclusive of VAT 2026/27 £	Proposed Charge inclusive of VAT 2026/27 £	Change %	Proposed date effective from	Discretionary or Statutory	VAT Class	Comments
	Other Civil Ceremonies - Private Citizenship - Each additional child	Private Ceremony at Oxford Register Office only	20.83	25.00	22.50	27.00	8.0%	01/04/2026	Discretionary	SR	
	Completion of PD2 Change of Name for Passport Form	Per form	26.67	32.00	28.75	34.50	7.8%	01/04/2026	Discretionary	SR	
	Completion of Foreign Pension Proof of Life & Residence forms	Per form	26.67	32.00	28.75	34.50	7.8%	01/04/2026	Discretionary	SR	
	Certificate Keepsake Folder	Per folder	2.71	3.25	2.92	3.50	7.7%	01/04/2026	Discretionary	SR	
	Searches in indexes	General Search	20.00	20.00	20.00	20.00	0.0%	01/04/2026	Statutory	NB	No proposed date for statutory fee review

Review of Charges 2027/28
Resources - Registration Annex

Assume
01-Apr-27

Service Area	Charge	Unit	Current Charge exc VAT 2026/27 £	Current Charge inc VAT 2026/27 £	Proposed Charge exclusive of VAT 2027/28 £	Proposed Charge inclusive of VAT 2027/28 £	Change %	Proposed date effective from	Discretionary or Statutory	VAT Class	Comments
Registration Service	Amendment Fee for all Marriage and Civil partnership ceremonies.	per amendment	69.50	69.50	73.00	73.00	5.0%	01/04/2027	Discretionary	NB	
	Amendment Fee for other Civil ceremonies- If the fee for other civil ceremonies attracts VAT so does the amendment fee. Fee already at limit so no increase	per amendment	57.92	69.50	60.83	73.00	5.0%	01/04/2027	Discretionary	SR	
	Amendment Fee for Private Citizenship Ceremonies	per amendment	20.83	25.00	22.08	26.50	6.0%	01/04/2024	Discretionary	SR	
	Birth, Death, Marriage, Civil Partnership, Still-birth Certificates	per certificate	12.50	12.50	12.50	12.50	0.0%	01/04/2027	Statutory	NB	No proposed date for statutory fee review.
	Short Birth Death Certificate	per certificate	12.50	12.50	12.50	12.50	0.0%	01/04/2027	Statutory	NB	No proposed date for statutory fee review
	Space 17 addition	Per application	44.00	44.00	44.00	44.00	0.0%	01/04/2027	Statutory	NB	No proposed date for statutory fee review
	Commemorative Certificates	per certificate	8.75	10.50	9.58	11.50	9.5%	01/04/2027	Discretionary	SR	
	Consideration for a correction	Per application	83.00	83.00	83.00	83.00	0.0%	01/04/2027	Statutory	NB	No proposed date for statutory fee review
	Consideration for a correction (RG involvement)	Per application	99.00	99.00	99.00	99.00	0.0%	01/04/2027	Statutory	NB	No proposed date for statutory fee review
	Consideration of Foreign Divorce	Per application	55.00	55.00	55.00	55.00	0.0%	01/04/2027	Statutory	NB	No proposed date for statutory fee review
	Consideration of Foreign Divorce (RG involvement)	Per application	83.00	83.00	83.00	83.00	0.0%	01/04/2027	Statutory	NB	No proposed date for statutory fee review
	Conversion of a Civil Partnership into Marriage	Standard Service	50.00	50.00	50.00	50.00	0.0%	01/04/2027	Statutory	NB	No proposed date for statutory fee review
		Two stage procedure on other premises - completing the declaration	30.00	30.00	30.00	30.00	0.0%	01/04/2027	Statutory	NB	No proposed date for statutory fee review
		Two stage procedure on other premises -signing the declaration in a religious registered for marriage of same sex couples	101.00	101.00	101.00	101.00	0.0%	01/04/2027	Statutory	NB	No proposed date for statutory fee review
	Statutory Priority Certificate	Per application	38.50	38.50	38.50	38.50	0.0%	01/04/2027	Statutory	SR	No proposed date for statutory fee review
	Licence for approved premises. No increase proposed as already at limit (from benchmarking undertaken).	3 year licence	2,750.00	2,750.00	2,850.00	2,850.00	3.6%	01/04/2027	Discretionary	NB	
	Approved Premises license amendment fee	per amendment	144.17	173.00	148.33	178.00	2.9%	01/04/2027	Discretionary	SR	
	Classic Marriage & Civil partnership ceremony at Registration Office Ceremony rooms at advertised times Monday - Friday	Registration Office Ceremony Room (Monday to Friday during advertised hours)	433.00	433.00	465.00	465.00	7.4%	01/04/2027	Discretionary	NB	
	Classic Marriage & Civil partnership ceremony at Registration Office Ceremony rooms on advertised Saturday mornings only 09:00 - 12:00	Registration Office Ceremony Room (Saturday - during advertised hours)	548.00	548.00	589.00	589.00	7.5%	01/04/2024	Discretionary	NB	
	Classic Marriage & Civil partnership ceremony at LARGE registration office ceremony room at advertised times Monday - Friday	Registration Office Large Ceremony Room (Monday to Friday during advertised hours)	567.00	567.00	610.00	610.00	7.6%	01/04/2024	Discretionary	NB	

Review of Charges 2027/28
Resources - Registration Annex

Assume
01-Apr-27

Service Area	Charge	Unit	Current Charge exc VAT 2026/27 £	Current Charge inc VAT 2026/27 £	Proposed Charge exclusive of VAT 2027/28 £	Proposed Charge inclusive of VAT 2027/28 £	Change %	Proposed date effective from	Discretionary or Statutory	VAT Class	Comments
	Classic Marriage & Civil partnership ceremony at LARGE Registration Office Ceremony rooms on advertised Saturday mornings only 09:00 - 12:00	Registration Office Large Ceremony Room (Saturday - during advertised hours)	694.00	694.00	746.00	746.00	7.5%	01/04/2027	Discretionary	NB	
	Enhanced Marriage & Civil partnership ceremony at Registration Office Ceremony rooms outside of advertised times Monday - Friday	Registration Office Ceremony Room (Monday to Friday - outside advertised hours)	545.00	545.00	586.00	586.00	7.5%	01/04/2027	Discretionary	NB	Proposed increase for 203/24 based on full cost recovery analysis, using rate card.
	Enhanced Marriage & Civil partnership ceremony at Registration Office Ceremony rooms outside of advertised times Saturday 09:00 - 17:30	Registration Office Ceremony Room (Saturday - outside advertised hours)	635.00	635.00	682.00	682.00	7.4%	01/04/2027	Discretionary	NB	Proposed increase for 203/24 based on full cost recovery analysis, using rate card, as well as increased staffing costs for Saturday enhancements
	Enhanced Marriage & Civil partnership fees at Registraton Office Ceremony rooms Sundays and Bank Holidays 09:00 - 17:30	Registration Office Ceremony Room (Sunday / Bank Holiday)	750.00	750.00	806.00	806.00	7.5%	01/04/2027	Discretionary	NB	Proposed increase for 203/24 based on full cost recovery analysis, using rate card, as well as increased staffing costs for Sunday / Bank Hol enhancements
	Enhanced Marriage & Civil partnership ceremony at LARGE Registration Office Ceremony rooms outside of advertised times Monday - Friday	Registration Office Large Ceremony Room (Saturday - outside advertised hours)	710.00	710.00	763.00	763.00	7.5%	02/04/2027	Discretionary	NB	
	Enhanced Marriage & Civil partnership ceremony at LARGE Registration Office Ceremony rooms outside of advertised times Saturday 09:00 - 17:30	Registration Office Ceremony Room (Saturday - outside advertised hours)	785.00	785.00	843.00	843.00	7.4%	02/04/2027	Discretionary	NB	
	Enhanced Marriage & Civil partnership fees at LARGE Register Office Ceremony rooms Sundays and Bank Holidays 09:00 - 17:30	Registration Office Large Ceremony Room (Sunday / Bank Holiday)	901.00	901.00	968.00	968.00	7.4%	02/04/2027	Discretionary	NB	
	Marriage & Civil partnership fees at Registration Office Ceremony rooms Monday to Sunday - Surcharge on top of standard fee for ceremony taking place OOH at 6pm or later	Registration Office Ceremony Room Monday - Sunday OOH	121.00	121.00	130.00	130.00	7.4%	01/04/2027	Discretionary	NB	
	Re-attendance of Registrars on the same day for late ceremony at Registration Office Ceremony Room	Monday - Friday	87.00	87.00	93.50	93.50	7.5%	01/04/2027	Discretionary	NB	New service.
		Saturday	130.00	130.00	140.00	140.00	7.7%	01/04/2027	Discretionary	NB	New service.
		Sunday	260.00	260.00	279.00	279.00	7.3%	01/04/2027	Discretionary	NB	New service.
	Marriage & Civil Partnership and Register Premises (Church or Chapel)	Attending chapel / church	104.00	104.00	104.00	104.00	0.0%	01/04/2027	Statutory	NB	No proposed date for statutory fee review
	Marriage & Civil Partnership fees in Oxford Register Office Statutory Room	Statutory Marriage or Civil Partership RO (Tues only)	56.00	56.00	56.00	56.00	0.0%	01/04/2027	Statutory	NB	No proposed date for statutory fee review
	Non refundable booking fee.	Per Ceremony	100.00	100.00	100.00	100.00	0.0%	01/04/2027	Discretionary	SR	
	Marriages and Civil Partnerships at Approved Venues (9.00 - 17.30)	Monday - Friday	760.00	760.00	800.00	800.00	5.3%	01/04/2027	Discretionary	NB	
		Saturday	820.00	820.00	880.00	880.00	7.3%	01/04/2027	Discretionary	NB	
		Sunday & Bank Holiday	958.00	958.00	1,029.00	1,029.00	7.4%	01/04/2027	Discretionary	NB	
	Marriages at Approved Venues Surcharge on top of standard fee for ceremony taking place OOH at 6pm or later	Monday - Sunday OOH	121.00	121.00	130.00	130.00	7.4%	01/04/2027	Discretionary	NB	

Review of Charges 2027/28
Resources - Registration Annex

Assume
01-Apr-27

Service Area	Charge	Unit	Current Charge exc VAT 2026/27 £	Current Charge inc VAT 2026/27 £	Proposed Charge exclusive of VAT 2027/28 £	Proposed Charge inclusive of VAT 2027/28 £	Change %	Proposed date effective from	Discretionary or Statutory	VAT Class	Comments
	Other Civil Ceremonies - Private Individual Citizenship Saturday (09:00 - 12:00)	Private Individual Ceremony at a Registration Office only Saturday	135.00	162.00	145.00	174.00	7.4%	01/04/2027	Discretionary	SR	
	Other Civil Ceremonies - Private Family Citizenship (2 adults and up to 3 children) Monday - Friday (09:00 - 16:00)	Private Family Ceremony at Oxford Register Office only Monday - Friday	277.50	333.00	298.33	358.00	7.5%	01/04/2027	Discretionary	SR	
	Other Civil Ceremonies - Private Family Citizenship (2 adults and up to 3 children) Saturday (09:00 - 12:00)	Private Family Ceremony at Oxford Register Office only Saturday	317.50	381.00	340.83	409.00	7.3%	01/04/2027	Discretionary	SR	
	Other Civil Ceremonies - Private Family Citizenship - Each additional child Monday - Friday (09:00 - 16:00)	Private Family Ceremony at Oxford Register Office only Monday - Friday	17.92	21.50	19.17	23.00	7.0%	01/04/2027	Discretionary	SR	New Service.
	Other Civil Ceremonies - Private Family Citizenship - Each additional child Saturday (09:00 - 12:00)	Private Family Ceremony at Oxford Register Office only Saturday	22.50	27.00	24.17	29.00	7.4%	01/04/2027	Discretionary	SR	New service.
	Completion of PD2 Change of Name for Passport Form	Per form	28.75	34.50	30.83	37.00	7.2%	01/04/2027	Discretionary	SR	
	Completion of Foreign Pension Proof of Life & Residence forms	Per form	28.75	34.50	30.83	37.00	7.2%	01/04/2027	Discretionary	SR	
	Certificate Keepsake Folder	Per folder	2.92	3.50	3.13	3.75	7.2%	01/04/2027	Discretionary	SR	
	Searches in indexes	General Search	20.00	20.00	20.00	20.00	0.0%	01/04/2027	Statutory	NB	No proposed date for statutory fee review