

SHAREHOLDER COMMITTEE
17 DECEMBER 2024

DIRECTOR RESIGNATION

Report by Director of Economy and Place

RECOMMENDATION

1. **The Shareholder Committee is RECOMMENDED to**
 - a) Note the resignation of Cllr Liz Leffman as a director of Oxfordshire Local Enterprise Partnership (OxLEP).

Executive Summary

2. At its meeting on 19 November the Cabinet established the Shareholder Committee to act as the sole member of the OxLEP company, providing strategic oversight and taking those decisions which are reserved to the sole member of the company by the Articles of Association. As the Leader will now be a member of the Shareholder Committee she has resigned as a director of OxLEP.

Background

3. In November 2024 Cabinet agreed to introduce new governance arrangements following the transfer of local enterprise partnership functions to the council on 1 April 2024. These changes include the establishment of the Shareholder Committee as a Committee of Cabinet to take decisions on any matters that are reserved to the Council as member in the company's Articles of Association and to receive annual and periodic reports for the company.
4. The Leader took no part in the vote at the Cabinet meeting on 19 November due to being a director of OxLEP. To avoid any conflicts of interest the Leader has written to the OxLEP Company Secretary to resign from her role as a Director. The Company Secretary has notified the council's democratic services team of the resignation.

Corporate Policies and Priorities

5. LEP transition aligns with the vision set out in the council's strategic plan 2023 – 2025 to lead positive change by working in partnership to make Oxfordshire a greener, fairer and healthier county. It also supports the priorities of:
 - Putting action to address the climate emergency at the heart of our work
 - Tackling inequalities in Oxfordshire

- Investing in an inclusive, integrated and sustainable transport network
- Working with local businesses and partners for environmental, economic and social benefit

Financial Implications

6. There are no financial implications from this report.

Comments checked by:
Filipp Skiffins (Assistant Finance Business Partner)

Legal Implications

7. The OxLEP Company Secretary will need to file the resignation with Companies House.

Comments checked by:
Paul Grant, Head of Legal and Deputy Monitoring Officer
paul.grant@oxfordshire.gov.uk (Legal)

Staff Implications

8. There are no staffing implications from this report.

Comments checked by:
Caroline Bing, HR Business Partner, Caroline.Bing@Oxfordshire.gov.uk

Equality & Inclusion Implications

9. A full Equality Impact Assessment was undertaken as part of the transition project this highlighted that equalities will be considered when reviewing board membership.

ROBIN ROGERS

Director of Economy and Place

Background papers: Nil

Contact Officer: Chloe Taylor, Head of Economy
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