

## CABINET – 18 DECEMBER 2018

### DAYTIME SUPPORT SUSTAINABILITY GRANT AWARDS 2019-20

#### Report by Deputy Director, Joint Commissioning

#### Recommendations

1. Cabinet is **RECOMMENDED** to:
  - (a) congratulate the voluntary sector for its dedication and commitment to continuing to provide much valued services, and their work towards self-sustainability
  - (b) approve for funding the bids listed under 31 (a) above.
  - (c) approve the recommendations for funding the bids listed under 31 (b) above.
  - (d) approve the recommendations for funding the bids listed under 31 (c) above, subject to conditions as set out in the cross-party panel recommendations (Annex 2).
  - (e) approve for funding the combined bids listed under 31 (d) above.
  - (f) approve the recommendation to reject the bids listed under 31 (e) above.
  - (g) approve transferring the remaining amount, as set out under 31 (f) above, to the Innovation Fund 2018; and
  - (h) approve the recommendations set out under 37 (1-5) above.

#### Executive Summary

2. The Daytime Support Sustainability Fund 2019-20 was open to applications from all community and voluntary organisations providing daytime support services with the aim of supporting the continuation and development of community and voluntary organisations.
3. Oxfordshire's voluntary sector delivers excellent support to many vulnerable people; and the majority do so without funding from Oxfordshire County Council. However, there are a number of funding streams available to help with the transition to the new, flexible countywide system of daytime support in Oxfordshire; with innovation and for those requiring some additional support to ensure sustainability. This report covers the Sustainability Fund, with £250,000 available for 2018/19 & 2019/20.

4. Applications are assessed, against agreed criteria by an cross-party panel and the report contains the recommendations for cabinet to consider. The list of organisations with recommendations is set out at paragraph 31. Paragraph 37 proposes a review of the application process and makes 5 recommendations for consideration as part of the review.

### **Introduction**

5. The Daytime Support Sustainability Fund 2019-20 was open to applications from all community and voluntary organisations providing daytime support services, to apply on behalf of these services.
6. The aim of the funding is to support the continuation and development of community and voluntary sector daytime support opportunities in Oxfordshire, and to further support these services to increase their self-sustainability. This funding comes from the Adult Social Care precept.
7. As per the agreed cross-party panel decision making process, the cross-party panel reviewed the applications and assessed them against the grant criteria as set out in the guidance.
8. This paper sets out the final cross-party panel recommendations for allocation of the Sustainability Fund 2019-20, for decision by Cabinet.
9. This paper sets out the cross-party panel's recommendations for future applications to the Sustainability Grant Fund and the reviewing process, for decision by Cabinet.

### **Background**

10. Daytime support is an important part of the lives of many people. It provides vital links to the community that help people to live independent and fulfilling lives. As demand for social care grows and government funding reduces, we need to make sure that daytime support is fit for the future and sustainable over the longer term. Following the decisions made at Cabinet in January and full council in February 2017, we have now implemented a new, flexible countywide system of daytime support in Oxfordshire.
11. Oxfordshire's voluntary sector delivers excellent support to many vulnerable people; and the majority do so without funding from Oxfordshire County Council.
12. Some of these daytime support voluntary sector services had contracts with the county council, which ended on 31 August 2017. These organisations were eligible to apply to the Transition Fund in 2017-18 for transition funding, to enable them to move to more self-sustaining models as their contracts end.
13. Several of the services which previously had contracts with the county council did not to apply for further funding in 2018-19, as they have successfully transitioned to self-sustainability with local support.

14. Whilst we want to support as many community and voluntary sector daytime support services as possible to flourish independently, we recognise some services require some additional support. The Sustainability Fund is available to support these services, with £250,000 for 2018/19 & 2019/20.
15. We also want to support the development of new, self-sustaining initiatives. The Innovation Fund (phases 1 and 2) opened in May and August 2018, and has awarded funding to 14 new projects across Oxfordshire. Phase 3 of this fund will open on 1 December 2018 and close on 18 January 2019, with £49,247.40 available.
16. We recognise the importance of supporting and enabling services which had contracts with the county council, to transition to more self-sustaining models. £550,000 of additional Transition Funding was made available for 2017-18 and 2018-19.
17. £300,000 was available for services whose contracts with the council ended at the end of August 2017, for the period 1 September 2017 to 31 March 2018. Applicants were asked to outline how they would use the funding applied for to work towards becoming self-sustaining.

### **Our approach**

18. This paper and Cabinet decision is for the allocation of the available Sustainability funding in 2019-20. This fund is £250,000.
19. Support has been and continues to be available to voluntary and community organisations, and communities and groups, through Oxfordshire Community and Voluntary Action. They have been supporting services to develop and action their sustainability plans, and to submit applications to the grant fund.

### **Process**

20. The process was set out and agreed by the Cabinet Member for Adult Social Care at the Delegated Decisions Meeting on Tuesday 19 September 2017.
21. Applications to the fund were open from Wednesday 12 September to Friday 2 November 2018.
22. These applications were assessed by the cross-party panel against the criteria outlined in the guidance notes at Annex 1.
23. Applicants, along with their local county councillor, will be notified by e-mail of the Cabinet decision. Applicants will be notified of the decision by the end of December 2018.
24. Funding arrangements will be made in January/February, to start on 1 April 2019.

## Criteria

25. The fund was open to applications from community and voluntary sector organisations providing, or seeking to provide, daytime support services. We want to support these services to continue to exist, flourish and develop across Oxfordshire. The following criteria were set out alongside the application form (see Annex 1).
26. These **daytime support services** support people to **live well** in their **local communities**. They need to **offer what people have told us they need** from daytime support. In the case of these services, this is mostly: social contact; getting out of the house; maintaining independence; seeing friends; having a meal. Many of these services also provide a much-valued break for carers.
27. They also need to be **rooted in local communities**; this means well-used; connected to and supported by local organisations, people and businesses; linked to other local support and opportunities; and supported by volunteers.
28. We will **prioritise the grant funding** at supporting those services which **require this financial support** to enable them to provide daytime support opportunities locally.
29. We will judge applications according to both:
  1. The **need for the service**, including
    - Increased risk of multiple deprivations, with reduced alternative opportunities for daytime support.
    - Increased risk of loneliness and isolation, with increased need for daytime support.
  2. The **need for our financial support**, including:
    - The service is providing support in an area/to people at risk of multiple deprivation, and is unable to become self-sustaining through combinations such as increasing charges and fundraising.
    - The service is already good value for money, largely volunteer-run and raises significant income through fundraising, but there are critical expenses which it cannot cover without this funding.
    - Where possible, the service can demonstrate that they have taken steps to maximise self-sustaining options available to them.
    - The service is provided by a community/voluntary organisation which cannot reasonably rely on its own resources to support its transition to a more self-sustaining model.
    - There is clear information regarding what the sustainability fund will cover, which may include one off costs
    - There are sustainability and business plans in place to fund the service on an ongoing basis.

## Assessment of applications

30. There were 34 applications received.
31. Having carefully assessed all the bids received against the established criteria, the cross-party panel are recommending the following. Details of the cross-party panel recommendations are set out in Annex 2.
- (a) To approve the requested funding for the following bids:
- (1) Age UK
  - (2) Bromsgrove Day Centre
  - (3) Cornhill – R.V.S
  - (4) Day Break
  - (5) Cluster Care
  - (6) Kennington Memory Club
  - (7) Volunteer Link Up
- (b) To approve the recommended funding amount for the following bids (the proportion of the requested funding amount recommended to award is specified in the cross-party recommendations – annex 2).
- (1) Berinsfield Day Centre
  - (2) Chalgrove Day Centre
  - (3) Charlbury Day Centre
  - (4) Chinnor Day Centre
  - (5) Eynsham Day Centre
  - (6) Forget Me Not
  - (7) October Club
  - (8) Witney Day Centre
  - (9) Wychwoods Day Centre
- (c) To approve the recommended funding amount for the following bids (the proportion of the requested funding amount recommended to award is specified in the cross-party recommendations – annex 2), subject to conditions (these are specified in the cross-party recommendations – annex 2 and mostly relate to a requirement to further develop sustainability plans, and review attendance fee and a requirement to work with Oxfordshire Community & voluntary Action)
- (1) Aspire
  - (2) Enrych
  - (3) Carterton Day Centre
  - (4) Deddington Day Centre
  - (5) Hanborough Day Centre
  - (6) Happy Place
  - (7) Oxfordshire Chinese Community
  - (8) Stonesfield Lunch Club
  - (9) St Mary's
  - (10) Thame Day Centre
  - (11) West Way Day Centre – R.V.S

- (d) To approve the recommended combined funding for the following bids (the amount recommended is specified in the cross-party recommendations – annex 2).
- (1) Watlington Day Centre- Thursday Club
  - (2) Watlington Drop In
- (e) To approve the recommendation to reject bids from all organisations that are declined.
- (1) Archway Befriending Services
  - (2) Highlands Day Centre
  - (3) The Stroke Club
  - (4) Oxfordshire Association for the Blind
  - (5) St John’s Care Home
- (f) To reallocate the remaining amount of £5,153 to the Innovation Fund. Applications to this fund will open on 1 December 2018, for the financial year 2019-20. This will provide one-off funding to support the development of new, self-sustaining daytime support opportunities across the county.

**Financial and Staff Implications**

32. To allocate the available funding to as many organisations as possible, the panel recommendation was to award a maximum level of 70% of the amount awarded in 2018-19, where applicable. This is in line with the intention of the grant to support services to move towards a self-sustaining financial model.
33. The panel reviewed applications on an individual basis for those requesting more than 2018/19, the same as 2018/19, no previous funding and seeking to provide, and in some cases, did agree to the full award requested. The panel’s decision in all cases was based on the individual circumstances described within the application and how these aligned with the grant criteria.
34. Where appropriate, organisations will be made aware of the Innovation Fund 2018, with the panel in agreement that the sustainability application can be used when applying to this fund.
35. This table summarises the funding requests and cross-party panel funding recommendations and the total financial impact.

**Existing services requesting less than 2018/2019**

Name of Service	Name of Organisation	Amount Requested	Amount Recommended 30% reduction compared to 18/19, where applicable
Age UK services	Age UK Oxfordshire	£27,500	£27,500
Berinsfield Voluntary Day Centre	Berinsfield Voluntary Day Centre	£12,000	£10,500

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Bromsgrove Day Centre	Bromsgrove Day Centre - Faringdon	£5,000	£5,000
Daybreak Services	Daybreak Services	£50,000	£50,000
Chalgrove Day Centre	Chalgrove Day Centre	£10,000	£8,750
Charlbury Day Centre	Charlbury Day Centre	£3,000	£2,520
Chinnor Day Centre	Chinnor Day Centre	£9,000	£7,000
Cluster Care Group	Cluster Care Group	£2,500	£2,500
Eynsham Day Centre	Eynsham Day Centre	£4,000	£3,262
Kennington Memory Club	Kennington Memory Club	£4,000	£4,000
October Club	October Club	£15,000	£14,000
Volunteer Transport & Befriending Services	Volunteer Link Up	£4,970	£4,970
Wychwoods Day Centre	The Wychwoods Day centre Ltd.	£4,906	£3,500
<b>Total</b>		<b>£151,876</b>	<b>£143,502</b>

**Existing services requesting the same as 2018/2019**

Name of Service	Name of Organisation	Amount Requested	Amount Recommended 30% reduction compared to 18/19 amount
Forget Me Not	Forget Me Not	£15,000	£10,500
St Mary's Thursday Club	St Mary's Bloxham	£5,000	£3,500
Stonesfield Lunch Club	Stonesfield Lunch Club	£5,000	£3,500
Thame Day Centre	Thame Day Centre	£12,000	£8,400
Witney Day Centre	Oasis Church	£5,000	£3,500
<b>Total</b>		<b>£42,000</b>	<b>£29,400</b>

**Existing services requesting more than 2018/2019**

Name of Service	Name of Organisation	Amount Requested	Amount Recommended
Carterton Day Centre	Carterton Day Centre	£10,000	£5,000
Deddington Day Centre	Deddington Day Centre Thursday Club	£10,000	£5,000
Cornhill Day Centre	R.V. S	£10,945	£10,945
Happy Place Day Centre	Oxfordshire Older Chinese Community	£7,500	£5,000
Hanborough Day Centre	Hanborough & District Day Centre	£9,000	£4,000
Highlands Day Centre	Highlands	£10,000	No award
Oxfordshire Chinese Centre	Oxfordshire Chinese Centre	£12,400	£7,000
West Way Day Centre	R.V. S	£10,178	£5,000
Watlington Drop In	Watlington & District Day Centre	£8,000	Combined amount to cover Drop In and Day Centre £8,000
Watlington Day Centre – Thursday Club	Watlington & District	£8,000	As Above
<b>Total</b>		<b>£45,500</b>	<b>£49,945</b>

**Existing with no previous funding**

Name of Service	Name of Organisation	Amount Requested	Amount Recommended
The Stroke Club	Chinnor Day Services	£2,000	No award
Enrych	Enrych	£15,000	£10,000
<b>Total</b>		<b>£17,000</b>	<b>£10,000</b>

**Seeking to provide services**

Name of Service	Name of Organisation	Amount Requested	Amount Recommended
Archway Foundation	Archway Foundation	£11,900	Reject
Aspire	Aspire	£12,500	£12,000
Oxfordshire Association for the Blind	Oxfordshire Association for the Blind	£14,300	Reject- defer to Innovation Fund
St John's Care Home	Accurocare	£5,000	Reject – defer to Innovation Fund
<b>Total</b>		<b>£43,700</b>	<b>£12,000</b>
<b>Overall amount</b>		<b>£350,599</b>	<b>£244,847</b>
<b>Remaining</b>			<b>£5,153</b>

36. The cross-party panel recommendations for the Sustainability Fund 2019/20 are summarised within table 1 as set out in Annex 3.
37. The cross-party panel felt that there needs to be a review of the process and timeline for future grant funding to ensure that the cross-party panel can explore bids in more detail, where they deem this necessary, and to include the following recommendations.
- (1) To develop a map to identify geographical location and reach of each service requesting funding, with a view to prioritising funding in areas where there is limited daytime support services
  - (2) A recommendation to review the evaluation process to allow the opportunity for more detailed evaluation where necessary.
  - (3) A recommendation to review officer time to monitor what is happening over the grant period.
  - (4) A recommendation to review the application questions to ensure that all necessary information is gathered.
  - (5) A recommendation to find an electronic means of viewing applications or an alternative to avoid masses of paperwork for the panel decision making process
38. Equality and inclusion implications have been considered. The proposal to offer grants to community and voluntary sector services is only thought to confer a benefit on those with a protected characteristic and there is no adverse impact on those individuals.
39. All criteria for grant funding will require services to demonstrate how they meet the 'need' criteria, which includes consideration of impact. This will also be taken into account in the decision processes.



BENEDICT LEIGH

Deputy Director for Joint Commissioning

December 2018

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Background papers: Sustainability Fund 2019-20 Application Forms

Annex 1: Guidance & Application Form Sustainability Fund 19-20

Annex 2: Cross-party panel recommendations