

AUDIT & GOVERNANCE COMMITTEE – 23 APRIL 2014**ANNUAL GOVERNANCE STATEMENT –
ACTIONS PLANNED FOR 2013-14****Report by the County Solicitor & Monitoring Officer****Introduction**

1. Audit & Governance Committee agreed the Council's Annual Governance Statement for 2012/13 in July 2013 (it is included in our Statement of Accounts for 2012/13). The 'Statement' sets out details of our governance arrangements.
2. The Annual Governance Statement listed 7 actions that were planned to improve our governance, for implementation in 2013/14. This report says whether these actions have been completed or whether more work will be needed on them in 2014/15 - in which case they will be included as actions in the next Annual Governance Statement.

Seven Actions planned for 2013/14

3. Seven actions were planned for 2013/14 in the Annual Governance Statement. They are listed in Annex 1. Annex 1 gives more explanation of what each action involved and also the planned implementation date, responsible officer and monitoring body.
4. The final column of Annex 1 sets out what progress has been made towards completing the planned actions to date. In short:

Action	Outcome
1. Data transfers	Ongoing as only partly completed
2. Health & Safety	Completed
3. Legislation	Completed
4. Data quality	Ongoing
5. Commercial Services Board	Ongoing as only partly completed
6. Self-service for Human resources and finance	Completed
7. Improving client charging	Completed

5. Actions 1 and 5 are only partly completed and Action 4 is not completed. So these three will continue to be actions in the next Annual Governance

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Statement. This Committee will consider the next Annual Governance Statement in July.

6. Whilst assessing the seven actions and other information from Corporate Leads, it became apparent that further consideration needs to be given to the governance implications of our new operating model involving, for example, the developing partnership with Hampshire County Council's Integrated Business Centre.

Financial and Staff Implications

7. None, though the individual projects will have implications.

RECOMMENDATION

8. **The Committee is RECOMMENDED to agree and confirm the progress made on the actions planned for 2013/14 which will be reported in the next Annual Governance Statement.**

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County Solicitor & Monitoring Officer

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Background papers: The Annual Governance Statement for 2013/14 is included in the Annual Statement of Accounts for that year, which is on the Internet at:

<https://www.oxfordshire.gov.uk/cms/sites/default/files/folders/documents/aboutyourcouncil/counciltaxandfinance/auditandaccounts/StatementOfAccounts2012-13.pdf>

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