

6 April 2010

Joanna Simons
Chief Executive
Oxfordshire County Council
County Hall
New Road
Oxford
OX1 1ND

Direct line 0844 798 5682

Dear Joanna

Annual inspection fee 2010/11

Further to recent meetings, I am writing to confirm the assessment and inspection work that we propose to undertake for the 2010/11 financial year at Oxfordshire County Council. The inspection fee:

- is based on the risk-based approach to inspection planning as set out in the Comprehensive Area Assessment (CAA) framework and associated guidance; and
- reflects only the Audit Commission's inspection work, excluding any audit fees. Maria Grindley, your appointed auditor, will be writing to you separately on fees for audit work.

CAA will deliver a more proportionate and risk based approach to inspection, targeting only high risk services and outcomes for inspection where alternative improvement activity is not appropriate. The inspection plan will be reviewed and updated as necessary.

The total indicative fee for inspection for 2010/11 is £18,293 and is shown in the table below. The inspection fee has been set in accordance with the Audit Commission's work programme and scales of fees 2010/11.

Assessment and inspection work plan and fee

Assessment / inspection activity	Planned fee for 2010/11
Area assessment of local partnership	n/a (CLG grant funded)
Managing performance theme of organisational assessment	n/a (CLG grant funded)

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for Oxfordshire Fire and Rescue	
Managing performance theme of organisational assessment	18,293.00
Total inspection fee	18,293.00

If I need to make any significant amendments to the inspection plan and fee during the course of the year, I will first discuss this with you and then confirm in writing outlining the reasons for the change, including the proposed scope for the work.

The above fee excludes any work you requested and the Commission has agreed to undertake using its advice and assistance powers.

If you have any questions regarding this letter, please contact me in the first instance. Alternatively you may wish to contact the Neil Childs, Head of Operations, at n-childs@audit-commission.gov.uk

Yours sincerely,

Robert Hathaway
Comprehensive Area Assessment Lead

cc Sue Scane, Chief Financial Officer and Assistant Chief Executive
cc David Wilmshurst, Chair of the Audit Committee
cc Maria Grindley, District Auditor