

## Oxfordshire Shadow Health and Wellbeing Board

### Children and Young People's Partnership Board

#### Terms of Reference

##### **Purpose:**

The Oxfordshire Shadow Health and Wellbeing Board is the principal structure in Oxfordshire with responsibility for promoting the health and wellbeing of the people of the county.

The Children and Young People's Partnership Board exists to support the Health and Wellbeing Board in this purpose by delivering service change and improved outcomes through partnership working.

##### **Responsibilities:**

To achieve its purpose, the Children and Young People's Partnership Board (Partnership Board) has the following responsibilities:

- To demonstrate effective partnership working across Oxfordshire to meet peoples' health and social care needs and to achieve effective use of resources
- To deliver the priorities and objectives arising from the Joint Health and Wellbeing Needs Assessment (JSNA) for Oxfordshire,
- In particular to
  - a. *Contribute to the overall joint strategy and make specific recommendations on the key outcomes for children and young people in Oxfordshire and as they move into adulthood.*
  - b. *Report on the delivery of joint existing key performance targets for children and young people for the NHS and County Council*
  - c. *Be responsible for holding the Joint Management Group (JMG) to account in relation to Children and Adolescent Mental Health Services (CAMHS) and comment on the joint governance of pooled budgets for children*

*d. Contribute to the development of pooled budgets where they will enable delivery of key outcomes*

- To meet the performance measures agreed by the Health and Wellbeing Board.

## **Membership**

The core membership of the Partnership Board is:

- The County Council Cabinet Member for Children's Services who is also the Chairman of the Board
- Oxfordshire Clinical Commissioning Group GP who is also Vice Chairman
- Director for Children's Services, County Council
- Assistant Director Public Health
- Oxfordshire Clinical Commissioning Group GP representative
- Chair, Oxfordshire Safeguarding Children Board
- District Council Member
- Public Involvement Board representative(s)

In attendance

- Sara Livadeas, Deputy Director, Joint Commissioning, Oxfordshire County Council
- Sarah Breton, Lead Commissioner, Children & Young People
- Val Johnson, Partnership Development Manager, Oxfordshire's District Councils
- Hannah Farncombe, Safeguarding Manager
- Public Engagement Team (to support the Public Involvement Board representatives)

It is proposed that a wide range of stakeholders can be invited to Board meetings at the discretion of the Chairman. They may attend as expert witnesses and to report on the implementation of plans.

## **Governance**

The meetings of the Partnership Board and its decision-making will be subject to the provisions of the County Council's Constitution including the Council Procedure Rules and

the Access to Information Procedure Rules, insofar as these are applicable to the Partnership Board in its shadow form.

The Partnership Board will also be subject to existing scrutiny arrangements with Oxfordshire's Health Overview and Scrutiny Committee providing the lead role.

Members of the Group will be subject to the Code of Conduct applicable to the body which they represent.

The Partnership Board will meet at least three times a year. Dates, times and places of meetings will be determined by the Chairman of the Sub Board.

The County Council's Joint Commissioning Team will service the meetings of the partnership board including the preparation and circulation of agendas and minutes.

The Health and Wellbeing Board will agree terms of reference and membership for the Partnership Board. It will also agree its priorities, proposed outcomes and performance measures.

The Partnership Board will review the Terms of Reference on an annual basis.

Peter Clark

County Solicitor and Monitoring Officer

March 2012.