

OXFORDSHIRE WASTE PARTNERSHIP JOINT COMMITTEE

20 January 2012

Role of Host Authority and Dates of Future Meetings

1 Purpose of Report

- 1.1 To advise of future chairing arrangements for the Oxfordshire Waste Partnership (OWP) Joint Committee and Environment Partnership.

2 Background

- 2.1 The OWP Partnership Agreement sets out that “the role of the Host Authority will rotate automatically in alphabetical order between the Partner Authorities every two years from the date of the relevant Annual General Meeting”. This means that the role will move from Oxfordshire County Council to South Oxfordshire District Council in June 2012. The next meeting of OWP (in March 2012) will be the last meeting to be hosted and chaired by the County Council. South Oxfordshire District Council will then host its first meeting in June 2012.
- 2.2 In July 2009, OWP and the Environment Partnership agreed that both meetings should be chaired by the same person and that this should be an elected member from one of the Oxfordshire local authorities, elected according to the OWP constitution. This means that South Oxfordshire District Council will also assume chairmanship of the Environment Partnership meeting with effect from June 2012.
- 2.3 Chairing of the OWP Officer Strategy Group (OSG) also rotates in alphabetical order every two years, so that it mirrors the OWP Joint Committee arrangements. South Oxfordshire District Council will also begin chairing the OSG in June 2012. The County Council will continue to provide technical support to the Environment Partnership through the OCC Environment Programme Manager. Administrative and legal support to both the OWP joint committee and Environment Partnership meetings is provided by the Host Authority.
- 2.4 The role of OWP Auditing Authority rotates alphabetically every two years, with Cherwell District Council assuming this role for the 2011/12 – 2012/13 period. This was agreed by OWP on 24 June 2011.
- 2.5 Two further roles set out within the OWP Partnership Agreement, those of Accounting Authority and Employing Authority, are fixed. These will remain with Oxfordshire County Council and Cherwell District Council respectively.
- 2.6 Proposed OWP and Environment Partnership meeting dates for 2012/13 and 2013/14 are given below.

22 June 2012
26 October 2012
18 January 2013
29 March 2013

21 June 2013

OWP/EP11
OXFORDSHIRE WASTE PARTNERSHIP JOINT COMMITTEE

1 November 2013
17 January 2014
21 March 2014

Meetings will be held at South Oxfordshire District Council, Benson Lane, Crowmarsh Gifford, Wallingford. All meetings are on Fridays, starting at 9.30 am.

3 Financial, Risk and Staff Implications

- 3.1 The Partnership Agreement allows for costs incurred by Partner Authorities whilst undertaking their duties as OWP Host Authority, Auditing Authority, Accounting Authority and Employing Authority to be reimbursed from the OWP Core budget.

4 Areas Affected

- 4.1 Oxfordshire County Council and South Oxfordshire District Council are affected by the matters within this report.

5 Effect on Strategic Policies

- 5.1 N/A

6 Options or Alternatives

- 6.1 Alternative meeting dates for 2012/13 -2013/14 may be proposed.

7 Recommendations

- 7.1 That the hand-over of the role of OWP Host Authority and chair of the Environment Partnership to South Oxfordshire District Council with effect from the June 2012 meeting is noted and the meeting dates for 2012/13 and 2013/14 are agreed.

8 Reasons for Recommendations

- 8.1 To ensure all Partners engage fully in the work of the OWP and are able to optimise the contributions they are able to make.

9 Contact Officer

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Background Papers: None.