

CHARLOTTE COXE TRUST COMMITTEE

MINUTES of the meeting held on Thursday, 29 January 2026 commencing at 4.00 pm and finishing at 4.10 pm

Present:

Voting Members: Councillor Ben Higgins – in the Chair

Councillor Geoff Saul
Councillor Matt Webb

Other Members in Attendance: Councillor Maggie Filipova-Rivers attended online

Officers:

Whole of meeting Richard Hodby, Solicitor; Colm Ó Caomhánaigh, Democratic Services Manager.

The Committee considered the matters, reports and recommendations contained or referred to in the agenda for the meeting and agreed as set out below. Copies of the agenda and reports are attached to the signed Minutes.

1 **APOLOGIES FOR ABSENCE**

(Agenda No. 1)

Apologies were received from Councillor Snowdon. Councillor Filipova-Rivers participated online.

2 **DECLARATIONS OF INTEREST**

(Agenda No. 2)

There were no declarations of interest.

3 **MINUTES**

(Agenda No. 3)

RESOLVED:

- a) That the minutes of the meeting held on 13 March 2025 be approved and signed as an accurate record of the proceedings.
- b) That the minutes of the meeting held on 20 May 2025 be approved and signed as an accurate record of the proceedings.

4 PETITIONS AND PUBLIC ADDRESS

(Agenda No. 4)

The Chair agreed to a request to speak from Gill Bindoff. Ms Bindoff expressed gratitude to new and former Members of the Committee and outlined concerns regarding the draft constitution for the Charitable Incorporated Organisation, requesting a joint meeting with Council officers and the charity lawyer to resolve outstanding issues.

5 FINANCIAL ACTIVITIES FOR THE YEAR TO 31 MARCH 2025

(Agenda No. 5)

The Committee considered a report on the Trust’s financial position and statutory reporting requirements.

The following points were noted:

- A reported deficit of approximately £8,900, largely attributable to expenditure on 33 High Street and legal reports.
- Total Trust assets reported at approximately £302,000, primarily property-based, with the observation that valuations were not fully up to date.
- Accountancy charges by Oxfordshire County Council were offset by an equivalent refund, resulting in no net cost to the Trust.
- The need to submit the annual return to the Charity Commission by 31 January 2026.

No questions were raised by Members on the financial statements.

RESOLVED to:

- (a) Approve the Statement of Financial Activities for the year to 31 March 2025 annexed to this report and**
- (b) Authorise a Council officer to submit data from the Statement to the Charity Commission online before midnight on 31 January 2026 so that annual financial reporting obligations are complied with.**

6 EXEMPT MINUTES

(Agenda No. 6)

RESOLVED:

That the exempt minutes of the meeting held on 13 March 2025 be approved and signed as an accurate record of the proceedings.

..... in the Chair

Date of signing 20