



**OXFORDSHIRE
COUNTY COUNCIL**

Delegated Decisions by Cabinet Member for Adult Social Care

Tuesday, 25 February 2025 at 9.00 am

Room 3 - County Hall, New Road, Oxford OX1 1ND

If you wish to view proceedings, please click on this [Live Stream Link](#).
However, that will not allow you to participate in the meeting.

Items for Decision

The items for decision under individual Cabinet Members' delegated powers are listed overleaf, with indicative timings, and the related reports are attached. Decisions taken will become effective at the end of the working day on 4 March 2025 unless called in by that date for review by the appropriate Scrutiny Committee.

Copies of the reports are circulated (by e-mail) to all members of the County Council.

These proceedings are open to the public

A handwritten signature in blue ink that reads "Reeves".

Martin Reeves
Chief Executive

February 2025

Committee Officer: **Committee Services**
E-Mail: committeesdemocraticservices@oxfordshire.gov.uk

Note: *Date of next meeting: 25 March 2025*

If you have any special requirements (such as a large print version of these papers or special access facilities) please contact the officer named on the front page, but please give as much notice as possible before the meeting.

Items for Decision

1. Declarations of Interest

See guidance below.

2. Questions from County Councillors

Any county councillor may, by giving notice to the Proper Officer by 9 am two working days before the meeting, ask a question on any matter in respect of the Cabinet Member's delegated powers.

The number of questions which may be asked by any councillor at any one meeting is limited to two (or one question with notice and a supplementary question at the meeting) and the time for questions will be limited to 30 minutes in total. As with questions at Council, any questions which remain unanswered at the end of this item will receive a written response.

Questions submitted prior to the agenda being despatched are shown below and will be the subject of a response from the appropriate Cabinet Member or such other councillor or officer as is determined by the Cabinet Member, and shall not be the subject of further debate at this meeting. Questions received after the despatch of the agenda, but before the deadline, will be shown on the Schedule of Addenda circulated at the meeting, together with any written response which is available at that time.

3. Petitions and Public Address

Members of the public who wish to speak at this meeting can attend the meeting in person or 'virtually' through an online connection.

Requests to speak must be submitted by no later than 9am four working days before the meeting. Requests to speak should be sent to committeesdemocraticservices@oxfordshire.gov.uk.

If you are speaking 'virtually', you may submit a written statement of your presentation to ensure that if the technology fails, then your views can still be taken into account. A written copy of your statement can be provided no later than 9 am 2 working days before the meeting. Written submissions should be no longer than 1 A4 sheet.

4. Minutes of the Previous Meeting (Pages 1 - 4)

The Cabinet Member is asked to approve the minutes of the last two meetings held on 17 December 2024 and 21 January 2025 as an accurate record of proceedings.

5. Kingwood - Contract Extension (Pages 5 - 12)

Cabinet Member: Adult Social Care

Forward Plan Ref: 2025/026

Contact: Jordan Marsh (Jordan.marsh@oxfordshire.gov.uk)

Report by Director of Adult Social Services.

The Cabinet Member is RECOMMENDED to

Authorise the extension of the following contracts for a further two years:

- (i) Contract for the Provision of Specialist Learning Disability Supported Living Services at Culver Lodge, Oxford between Oxfordshire County Council and Autism at Kingwood dated 03 June 2019. The 2-year extension would be from 29 September 2025 to 29 September 2027
- (ii) Contract for the Provision of Specialist Learning Disability Supported Living Services at Abingdon, Didcot, Oxford, between Oxfordshire County Council and Autism at Kingwood dated 01 April 2019. The 2-year extension would be from 29 September 2025 to 29 September 2027
- (iii) Contract for the provision of Specialist Learning Disability Supported Living Services at Wallingford, Carterton and North Leigh. The 2-year extension would be from 06 September 2025 to 06 September 2027

6. Learning Disability Respite Service Contract Extension (Pages 13 - 16)

Cabinet Member: Adult Social Care

Forward Plan Ref: 2024/366

*Contact: Derek Gravett-Smith, Commissioning Manager – Promote and Prevent
(Derek.Gravett-Smith@oxfordshire.gov.uk)*

Report by Director of Adult Social Care (**CMDASC**).

The Cabinet Member is RECOMMENDED to

Agree to a continued extension of the contract with Brandon Trust to deliver the Adult Learning Disability Respite contract with the Council for an additional 7 months, from 1st September 2025 to 31st March 2026.

Councillors declaring interests

General duty

You must declare any disclosable pecuniary interests when the meeting reaches the item on the agenda headed 'Declarations of Interest' or as soon as it becomes apparent to you.

What is a disclosable pecuniary interest?

Disclosable pecuniary interests relate to your employment; sponsorship (i.e. payment for expenses incurred by you in carrying out your duties as a councillor or towards your election expenses); contracts; land in the Council's area; licenses for land in the Council's area; corporate tenancies; and securities. These declarations must be recorded in each councillor's Register of Interests which is publicly available on the Council's website.

Disclosable pecuniary interests that must be declared are not only those of the member her or himself but also those member's spouse, civil partner or person they are living with as husband or wife or as if they were civil partners.

Declaring an interest

Where any matter disclosed in your Register of Interests is being considered at a meeting, you must declare that you have an interest. You should also disclose the nature as well as the existence of the interest. If you have a disclosable pecuniary interest, after having declared it at the meeting you must not participate in discussion or voting on the item and must withdraw from the meeting whilst the matter is discussed.

Members' Code of Conduct and public perception

Even if you do not have a disclosable pecuniary interest in a matter, the Members' Code of Conduct says that a member 'must serve only the public interest and must never improperly confer an advantage or disadvantage on any person including yourself' and that 'you must not place yourself in situations where your honesty and integrity may be questioned'.

Members Code – Other registrable interests

Where a matter arises at a meeting which directly relates to the financial interest or wellbeing of one of your other registrable interests then you must declare an interest. You must not participate in discussion or voting on the item and you must withdraw from the meeting whilst the matter is discussed.

Wellbeing can be described as a condition of contentedness, healthiness and happiness; anything that could be said to affect a person's quality of life, either positively or negatively, is likely to affect their wellbeing.

Other registrable interests include:

- a) Any unpaid directorships
- b) Any body of which you are a member or are in a position of general control or management and to which you are nominated or appointed by your authority.

- c) Any body (i) exercising functions of a public nature (ii) directed to charitable purposes or (iii) one of whose principal purposes includes the influence of public opinion or policy (including any political party or trade union) of which you are a member or in a position of general control or management.

Members Code – Non-registrable interests

Where a matter arises at a meeting which directly relates to your financial interest or wellbeing (and does not fall under disclosable pecuniary interests), or the financial interest or wellbeing of a relative or close associate, you must declare the interest.

Where a matter arises at a meeting which affects your own financial interest or wellbeing, a financial interest or wellbeing of a relative or close associate or a financial interest or wellbeing of a body included under other registrable interests, then you must declare the interest.

In order to determine whether you can remain in the meeting after disclosing your interest the following test should be applied:

Where a matter affects the financial interest or well-being:

- a) to a greater extent than it affects the financial interests of the majority of inhabitants of the ward affected by the decision and;
- b) a reasonable member of the public knowing all the facts would believe that it would affect your view of the wider public interest.

You may speak on the matter only if members of the public are also allowed to speak at the meeting. Otherwise you must not take part in any discussion or vote on the matter and must not remain in the room unless you have been granted a dispensation.

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Agenda Item 4

DELEGATED DECISIONS BY CABINET MEMBER FOR ADULT SOCIAL CARE

MINUTES of the meeting held on Tuesday, 17 December 2024 commencing at 9.00 am and finishing at 09.05 am

Present:

Voting Members: Councillor Tim Bearder – in the Chair

Officers: Jack Nicholson (Democratic Services Officer)
Izzie Rockingham (Commissioning Manager – Improve Enable)

The Cabinet Member considered the matters, reports and recommendations contained or referred to in the agenda for the meeting and decided as set out below. Except as insofar as otherwise specified, the reasons for the decisions are contained in the agenda and reports, copies of which are attached to the signed Minutes.

26 **DECLARATIONS OF INTEREST**

(Agenda No. 1)

There were none.

27 **QUESTIONS FROM COUNTY COUNCILLORS**

(Agenda No. 2)

There were none.

28 **PETITIONS AND PUBLIC ADDRESS**

(Agenda No. 3)

There were none.

29 **MINUTES OF THE PREVIOUS MEETING**

(Agenda No. 4)

The minutes of the meeting held on 17 September 2024 were approved and signed by the Chair as a correct record.

30 **TECHNOLOGY ENABLED CARE**

(Agenda No. 5)

The Chair agreed to the recommendations in the report.

RESOLVED to:

- a) **approve the proposal to deliver a new Telecare Monitoring and Response Service, by deployment of the Buckinghamshire Framework from April 2025;**
- b) **note the changes from the current Telecare Monitoring and Response Service for existing users and the mitigating actions to support this; and**
- c) **note the opportunity to develop how the Council uses Technology Enabled Care (TEC) to support our residents to live independently at home as part of this service.**

..... in the Chair

Date of signing

DELEGATED DECISIONS BY CABINET MEMBER FOR ADULT SOCIAL CARE

MINUTES of the meeting held on Tuesday, 21 January 2025 commencing at 9.00 am and finishing at 9.07am.

Present:

Voting Members: Councillor Liz Leffman – in the Chair

Other Members in Attendance: Jack Nicholson, Democratic Services Officer

Agenda Item

5 Jordan Marsh, Commissioning Officer
6 Ian Bottomley, Head of Joint Commissioning LC Age Well

The Cabinet Member considered the matters, reports and recommendations contained or referred to in the agenda for the meeting, and decided as set out below. Except as insofar as otherwise specified, the reasons for the decisions are contained in the agenda and reports, copies of which are attached to the signed Minutes.

31/25 DECLARATIONS OF INTEREST

(Agenda No. 1)

There were no declarations of interest.

32/25 QUESTIONS FROM COUNTY COUNCILLORS

(Agenda No. 2)

There were no questions from County Councillors.

33/25 PETITIONS AND PUBLIC ADDRESS

(Agenda No. 3)

There were no petitions and public address.

34/25 MINUTES OF THE PREVIOUS MEETING

(Agenda No. 4)

In the absence of the Cllr Bearder, who chaired the previous meeting, it was agreed that the minutes would be approved by him at the next meeting.

35/25 DIMENSIONS - HENLEY, OXFORD, WALLINGFORD, DIDCOT, ABINGDON, BANBURY LOT 1, 2, 4 AND 5 CONTRACT REPLACEMENT

(Agenda No. 5)

The Chair approved the recommendations in the report.

RESOLVED to:

- a) agree to the re-tender of the supported living services currently provided by Dimensions under four separate service contracts – Henley, Oxford, Wallingford, Didcot, Abingdon, Banbury (HOWDAB) lot 1, 2, 4 and 5 (“Current Service Contracts”);
- b) agree to separating the services provided under the Current Service Contracts into two different contracts based on the needs of the people supported (“New Contracts”); and
- c) delegate the completion of New Contracts to the Director of Adult Social Care following the selection of a provider or providers under the mini1 competition process of the Live Well Supported Services Framework Agreement under Lot 1.

36/25 SHORT STAY HUB BEDS

(Agenda No. 6)

The Chair said that everything the Council had already done to enable as many people as possible go home after they leave hospital was absolutely the right thing to do but that she recognised that some need additional support. She said that her understanding was that some locations would need beds more than others and that public transport links had been taken into consideration in delivery of that provision. She noted the extensive discussion which had taken place around this item and approved the recommendations in the report.

RESOLVED to:

- a) approve the procurement and commitment of budget to purchase the new Short Stay Hub Bed (SSHB) model; and
- b) delegate to the Director of Adult Social Services authority to award call off contracts under the Light Touch Care Homes Framework further to procurement.

..... in the Chair

Date of signing 2025

Delegated Decision by the Cabinet Member for Adult Social Care 25th February 2025

Kingwood – Contract Extension

Report by the Director of Adult Social Care

RECOMMENDATIONS

The Cabinet Member for Adult Social Care is RECOMMENDED to

Authorise the extension of the following contracts for a further two years:

- (i) Contract for the Provision of Specialist Learning Disability Supported Living Services at Culver Lodge, Oxford between Oxfordshire County Council and Autism at Kingwood dated 03 June 2019. The 2-year extension would be from 29 September 2025 to 29 September 2027.
- (ii) Contract for the Provision of Specialist Learning Disability Supported Living Services at Abingdon, Didcot, Oxford, between Oxfordshire County Council and Autism at Kingwood dated 01 April 2019. The 2-year extension would be from 29 September 2025 to 29 September 2027.
- (iii) Contract for the provision of Specialist Learning Disability Supported Living Services at Wallingford, Carterton and North Leigh. The 2-year extension would be from 06 September 2025 to 06 September 2027.

Executive Summary

1. A range of supported living contracts exist within the Council to ensure quality of life standards for people whose care and support needs require more specialist services. These contracts enable people to live as independently as possible within Oxfordshire.
2. The provision to extend supported living contracts allows consistency of support for individuals who require ongoing support and ensures efficiency of procurement activity for the Council to extend, where the contract is meeting an acceptable quality standard alongside supporting market sustainability.

3. This paper focuses specifically on contracts held by Autism at Kingwood – Specialist Learning Disability and Autism Supported Living Services at Abingdon, Didcot, Oxford, and Specialist Learning Disability and Autism Supported Living Services at Culver Lodge, Oxford, and Specialist Learning Disability Supported Living Services Wallingford, Carterton and North Leigh supported living contract extensions.
4. The hourly rate for Specialist Learning Disability and Autism Supported Living Services at Abingdon, Didcot, Oxford, and Specialist Learning Disability and Autism Supported Living Services at Culver Lodge, and Specialist Learning Disability Supported Living Services Wallingford, Carterton and North Leigh is £25.06. Annual uplifts will be in accordance with the contract price review mechanism. The current annual spend is £4,027,269.13.

Background

5. The requirement to extend contracts for supported living enables Oxfordshire County Council to meet people's needs with a Learning Disability and / or Autism as identified by an assessment under the Care Act (2014).
6. This is in line with the vision of Oxfordshire County Council (The Council) to provide adult social care for our residents, enabling everyone to live as independently as possible, for as long as possible. The Council seeks to provide residents good quality support that will have a positive impact on their lives.
7. The recommendation to extend the Specialist Learning Disability Supported Living Services at Abingdon, Didcot, Oxford, Specialist Learning Disability Supported Living Services at Culver Lodge, Oxford, and Specialist Learning Disability Supported Living Services at Wallingford, Carterton and North Leigh contracts was agreed to go to key decision by the Directorate Leadership Team on 25th November 2024.
8. The original contracts were for 5 years, with a maximum permissible extension period of 5 years.
9. To enforce an extension the Council must provide a minimum of 6 months' notice, therefore the Council needs to notify Autism at Kingwood by 6 March 2025 for Specialist Learning Disability Supported Living Services at Wallingford, Carterton and North Leigh, and 29 March 2025 for Specialist Learning Disability Supported Living Services at Abingdon, Didcot, Oxford, and Culver Lodge, Oxford.

10. Feedback from the Council's Quality Improvement Team and Autism at Kingwood Operational Social Work Team was obtained. The recommendation from both was to extend these contracts for a period of time to allow Autism at Kingwood time to implement their transformation programme.
11. There are 22 people supported in 8 properties at Specialist Learning Disability Supported Living Services Abingdon, Didcot and Oxford.
12. There are 4 people supported in 1 property at Specialist Learning Disability Supported Living Services Culver Lodge, Oxford.
13. There are 16 people supported over 3 properties at Specialist Learning Disability Supported Living Services at Wallingford, Carterton and North Leigh.

Governance and Decision Making

14. Recommendations of this key decision were supported by the Adult Social Care Directorate Leadership Team.

Procurement Process

15. For the extension of these contracts, procurement will provide written notice to the contracted provider (Autism at Kingwood) of the contract extension to meet the terms of the existing agreement.
16. The price for these contract extensions will be maintained at a market sustainable level to reflect the level of complexity of the contract and support required. The hourly rate for 24/25 has already been set at £25.06. This hourly rate will be uplifted as per the council's uplift process for 25/26 onwards annually.

User and Family Involvement

17. For these contract extensions to be considered, feedback regarding contract performance was obtained through the Council's contract monitoring process, including experts by experience who use support and family members through quality checker questionnaires and interviews.

Council Priorities & Policies

18. The prevention and relief of homelessness and achievement and maintenance of independent living continues to be a priority for

Oxfordshire County Council. The Supported Living contract extensions contribute to this priority.

19. Accommodation based support services adopt a person-centred and outcomes focused approach to secure and maintain a sustainable housing tenancy with the opportunity to maximise independence and potentially step down / move on as assessed.

Financial Implications

Supported Living Contract Costs

20. Financial assumptions have been made with the supported living contracts in terms of support delivery and existing hours of support individuals require. The supported living contracts are set up with core shared hours and 1 to 1 hours that can increase or decrease dependant on individual needs. Estimates on the level of core hours of support and the 1:1 hours have been predicted from previous spend on existing contracts including input from Social Workers, Brokerage and Commissioning. Care Act assessments will determine the level of support each person requires. Models to determine how to maximise the core support within and between properties (core and cluster) has been developed for each scheme.

Hourly Rates & Uplifts

21. The price will be set based on the existing contract and review of needs to be met by Adult Social Care and will then be uplifted in accordance with an annual review mechanism considering inflationary changes, changes to National Minimum Wage and the National Living Wage and local market factors in Oxfordshire.
22. There will be no financial implications directly attributable to this contract extension.

Finance Comments Checked by;
Name – Stephen Rowles
Title – Strategic Finance Business Partner
Email – Stephen.rowles@oxfordshire.gov.uk

Legal Implications

23. The Council has a statutory duty to provide the services under the contracts to be extended under the Care Act 2014.
24. The contracts as originally procured each contain a unilateral right for the Council to extend them as proposed in this report. Such extensions are therefore compliant with procurement legislation and do not pose any legal risk

Legal Comments Checked by;
Name – Jonathan Pool
Title – Solicitor (contracts)
Email – Jonathan.pool@oxfordshire.gov.uk

Staff Implications

25. The contract is delivered by Autism at Kingwood and does not involve services or staff directly provided by the Council. Therefore, there is no impact on the Council's workforce as a result of these recommendations.

Equality & Inclusion Implications

26. This supported living contract is designed to meet the specific needs of people with a learning disability, complex health, and physical disabilities. The expectation of care providers is to deliver person centred support which ensures:
- a Provision of in-county accommodation so people with Care Act needs are not moved away from their networks.
 - b The least restrictive care to support greater independence for people. People are integrated into their local communities, with their individual needs and preference are met.
 - c Their cultural and religious beliefs are supported to be observed, specific dietary requirements.
 - d People can become economically sufficient by supporting people to access training, learning, voluntary and employment opportunities.
 - e People are supported to have better access to universal services.
 - f Competition in the market to support people to have choice in their care provider.
27. These Supported Living contracts include the requirement for the provider to have an Equalities Policy. Providers are required within the replacement contracts to self-certify that their organisation has an active Equality & Diversity Policy in keeping with the Equality Act 2010 (a requirement under the Live Well Supported Services Adults Framework).

The Quality & Improvement Team carry out regular monitoring of services and include equality items in their reviews.

28. The Care Act assessment and subsequent support planning will be done in conjunction with the individual, their family and support network to ensure the support is tailored to their specific needs and is made clear to the care provider. Routine reviews of care alongside

contract monitoring reports will enable the Council to monitor how the provider is upholding.

Sustainability Implications

29. At present a Climate / Environmental Policy is not required by providers.

Recruitment

30. Recruitment for care and support mostly attracts a local workforce, therefore limiting the amount of extensive travel time.

Staff Travel

31. These supported living contracts are for existing accommodation-based services. These are static workplaces unlike domiciliary care calls to multiple locations.
32. People living in supported living are unlikely to attend day centres as support is generally provided by the main supported living contract and therefore are less likely to access vehicles which transport people to and from the day services. Instead within the course of supporting someone staff will be required to travel alongside the individual often on public transport both for accessing the community and for travel training where this is part of an individual's support plan.

Staff Training

33. Many of the support providers contracted offer training online so their staff are not having to travel.

Medical & Health Appointments

34. Where possible support staff will work with an individual to access online appointments. If a face-to-face appointment is required then staff will use public transport, unless this is not possible e.g. risks posed to travel.

Shopping

35. Where possible support staff will work with an individual to access their shopping online. Where it is practical to do so they will carry out online shopping for several people to limit the number of deliveries. Where online shopping is not possible staff will endeavour to use public transport unless it is unsafe to do so.

Risk Management

Risks in agreeing this recommendation.

36. There are no risks to this recommendation. The Recommendation is to extend the current contracts for a further 2 years, which would allow for continuity of care for the people supported.

Risk in not agreeing this recommendation.

37. Not agreeing this recommendation would have a negative impact on the continuity of services and contractual arrangements. It may also lead to less effective market shaping and impact on the Council's compliance with the new CQC assurance regime and the Care Act (2014).

Consultations

38. People who use support and family members have already been involved in feeding back on quality through quality monitoring processes. Autism at Kingwood, Quality Improvement, and the Social Work teams have also had the opportunity to feedback on the quality of the existing provision.

NAME Karen Fuller
Corporate Director of Adult Social Care

Contact Officer:

Name – Jordan Marsh
Title – Commissioning Officer – Adult Social Care
Email – jordan.marsh@oxfordshire.gov.uk

14th February 2025

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Delegated Decision by Cabinet Member for Adult Social Care 25th February 2025

Learning Disability Respite Service Contract Extension

Report by the Director of Adult Social Care

RECOMMENDATION

The Cabinet Member is RECOMMENDED to

- A) Agree to a continued extension of the contract with Brandon Trust to deliver the Adult Learning Disability Respite contract with the Council for an additional 7 months, from 1st September 2025 to 31st March 2026.

Executive Summary

1. A tender process was completed in September 2024 to appoint a new provider to take over the running of Adult Learning Disability Respite Services in Oxfordshire. The tenders received did not meet the required quality threshold. Therefore, a short-term extension was used between 1st April 2025 to 31st August 2025, this was under the existing contract terms to ensure continuity for people receiving support from the respite service.
2. A further extension is now required as a key decision to enable a further extension of the existing contract between the dates 1st September 2025 to 31st March 2026. This will allow time for market engagement to bring in a wider pool of providers to tender for a new contract to start from 1st April 2026. Additional time is also required to improve the buildings that providers will be asked to provide support in the new contract from 1st April 2026.
3. The Council continues to work with Brandon Trust to find efficiencies and to also identify where improvements can be made to the service whilst maintaining support for those who use the respite services on offer.

Background

4. Brandon Trust holds the current contract for Adult Learning Disability Respite Services with the council. A replacement tender in September 2024 was unable to award to a support provider that met the quality threshold set. A short-term extension was used within Brandon Trust's existing contract terms between 1st April 2025 to 31st August 2025. This was a short extension to ensure continuity of support for people using respite services.

5. The council have responded to Brandon Trust's concerns regarding the service's financial feasibility under the current contract, this included a cost review between the council and Brandon Trust. This will allow the council to continue with the existing terms for the remainder of the contract.
6. There continues to be dialogue with the provider on developing the respite service. Building work will be required to bring the buildings up to standard, co-production with users has taken place and identified areas that they want to improve including décor and signage.

Council Priorities & Policies

7. Respite is one of the fundamental services that support carers to be able to continue in their caring roles. The offer that the council provides in terms of building-based provision is within this contract. Respite are planned, time limited, or emergency care provided to support customers and care givers with having a break from each other or a break from their caring role, also allowing individuals to socialise with their peers in their personal time.

Financial Implications

8. The Adult Learning Disability Respite contract is currently delivered by Brandon Trust across 4 Oxfordshire sites. This service was commissioned as a 5 year plus 5 year building based spot contract, commencing on 16th October 2018. The extension is fully funded by the council from the Live Well pooled budget. No change to existing funding arrangements is required.

Comments checked by:

Stephen Rowles, Strategic Finance Business Partner
Email: Stephen.rowles@oxfordshire.gov.uk

Legal Implications

The legal implications section should be completed by a member of the legal service

9. The council has the statutory power to purchase and provide the Adult Learning Disability Respite contract under the Care Act 2014.
10. The contract as originally procured contains a unilateral right for the council to extend it on any number of occasions for up to 5 years in aggregate. The extension proposed in this report is within such 5-

year period and is therefore compliant with procurement legislation and does not pose any legal risk.

Comments checked by: Jonathan Pool, Solicitor (Contracts)
Email: jonathan.pool@oxfordshire.gov.uk

Staff Implications

11. The current contract recommended to extend does not involve services or staff directly provided by the Council. Therefore, there is no impact on the Council's workforce because of this recommendation.
12. There will be no anticipated impact on the staff employed by Brandon Trust who will continue to operate the contract during the extension to maintain continuity of support provided.

Equality & Inclusion Implications

13. This Adult Learning Disability Respite contract is designed to meet the specific needs of people with a learning disability, autism, complex health, and physical disabilities. The expectation of care providers is to deliver person centred support. The contract includes a requirement to have an equalities policy and to self-certify that their organisation has an active equality and diversity policy in keeping with the Equality Act 2010.

Sustainability Implications

14. At present a Climate/Environmental Policy is not required by providers.

Recruitment

15. Recruitment for care and support mostly attracts a local workforce, therefore limiting the amount of extensive travel time.

Staff Travel

16. The contract for Adult Learning Disability Respite is currently across 4 OCC sites and are building based provision only, therefore there is limited requirement for staff travel.

Risk Management

Risks in agreeing this recommendation

17. There are no risks to agreeing this recommendation. This recommendation will allow for the continuation of respite provisions with no disruption to the existing provision and those using the service.

Risks in not agreeing this recommendation

18. If this recommendation is not agreed then the provision of respite will cease to be offered to carers, causing significant disruption to carers lives and the people that they support. It may cause an upturn in the breakdown of caring roles and lead to an increase in the need for supported living or increased packages of care.

Consultations

19. The Council spoke to users of the service and families/carers that utilise the service via OXFSN and directly. They were consulted on the improvements we are making to the building including new colour schemes, blinds and outside signage. The Council are planning on a new session once decisions have been reached on the number and placement of buildings the Council will be using in future.

Karen Fuller
Corporate Director of Adult Social Care

Contact Officer:

Name – Derek Gravett-Smith
Title – Commissioning Manager – Live Well
Email – derek.gravett-smith@oxfordshire.gov.uk

14 February 2025