

To: **Members of the Cabinet**

Notice of a Meeting of the Cabinet

Tuesday, 17 September 2024 at 2.00 pm

Room 2&3 - County Hall, New Road, Oxford OX1 1ND

If you wish to view proceedings online, please click on this [Live Stream Link](#).



Martin Reeves
Chief Executive

September 2024

Committee Officer: **Chris Reynolds**

Tel: 07542 029441; E-Mail: chris.reynolds@oxfordshire.gov.uk

Membership

Councillors

Liz Leffman	Leader of the Council
Dr Pete Sudbury	Deputy Leader of the Council with responsibility for Climate Change, Environment & Future Generations
Tim Bearder	Cabinet Member for Adult Social Care
Neil Fawcett	Cabinet Member for Community & Corporate Services
Andrew Gant	Cabinet Member for Transport Management
Kate Gregory	Cabinet Member for SEND Improvement
John Howson	Cabinet Member for Children, Education & Young People's Services
Dan Levy	Cabinet Member for Finance
Dr Nathan Ley	Cabinet Member for Public Health, Inequalities & Community Safety
Judy Roberts	Cabinet Member for Infrastructure & Development Strategy

*The Agenda is attached. Decisions taken at the meeting
will become effective at the end of the working day on 25 September 2024
unless called in by that date for review by the appropriate Scrutiny Committee.*

*Copies of this Notice, Agenda and supporting papers are circulated
to all Members of the County Council.*

Date of next meeting: 15 October 2024

AGENDA

1. Apologies for Absence

2. Declarations of Interest

- guidance note below

3. Minutes (Pages 1 - 10)

To approve the minutes of the meeting held on 16 July 2024 (CA3) and to receive information arising from them.

4. Questions from County Councillors

Any county councillor may, by giving notice to the Proper Officer by 9 am two working days before the meeting, ask a question on any matter in respect of the Cabinet's delegated powers.

The number of questions which may be asked by any councillor at any one meeting is limited to two (or one question with notice and a supplementary question at the meeting) and the time for questions will be limited to 30 minutes in total. As with questions at Council, any questions which remain unanswered at the end of this item will receive a written response.

Questions submitted prior to the agenda being despatched are shown below and will be the subject of a response from the appropriate Cabinet Member or such other councillor or officer as is determined by the Cabinet Member, and shall not be the subject of further debate at this meeting. Questions received after the despatch of the agenda, but before the deadline, will be shown on the Schedule of Addenda circulated at the meeting, together with any written response which is available at that time.

5. Petitions and Public Address

Members of the public who wish to speak at this meeting can attend the meeting in person or 'virtually' through an online connection.

To facilitate 'hybrid' meetings we are asking that requests to speak or present a petition are submitted by no later than 9am four working days before the meeting i.e. Wednesday 11 September 2024. Requests to speak should be sent to committeesdemocraticservices@oxfordshire.gov.uk

If you are speaking 'virtually', you may submit a written statement of your presentation to ensure that your views are taken into account. A written copy of your statement can be

provided no later than 9am 2 working days before the meeting. Written submissions should be no longer than 1 A4 sheet.

6. Appointments

7. Reports from Scrutiny Committees

There are no Scrutiny reports for consideration at this meeting.

8. Sustainable School Travel Strategy 2024-25 (Pages 11 - 84)

Cabinet Member: Transport Management

Forward Plan Ref: 2024/141

Contact: Kim Sutherland, School Engagement Officer
Kim.sutherland@oxfordshire.gov.uk

Report by Director of Environment and Highways **(CA8)**

The Cabinet is RECOMMENDED to

- (a) **Approve the draft strategy for adoption and publication on the County Council's website by 19th September 2024.**

9. Community Wealth Building - Action Plan and Next Steps (Pages 85 - 164)

Cabinet Member: Public Health, Inequalities and Community Safety

Forward Plan Ref: 2024/266

Contact: Emily Urquhart, Policy Officer – CWB Lead
(Emily.Urquhart@oxfordshire.gov.uk)

Report by Director of Economy and Place **(CA9)**

The Cabinet is RECOMMENDED:

- a) **to approve the project allocation of the existing budget for the Community Wealth Building Programme**
- b) **to agree the principles laid out in the first iteration of the social value definition statement (at Annex 2), for incorporation into operational policy and strategy**

10. Ethical Procurement Policy (Pages 165 - 196)

Cabinet Member: Finance

Forward Plan Ref: 2024/204

Contact: Fiona Williams, Head of Category (Fiona.Williams@oxfordshire.gov.uk),
Melissa Sage, Head of Procurement (Melissa.Sage@oxfordshire.gov.uk)

Report by Executive Director for Resources and Section 151 Officer **(CA10)**.

The Cabinet is RECOMMENDED to

- a) Approve the the Ethical Procurement Policy (attached at Annex 1).**

11. His Majesty's Inspectorate of Constabulary and Fire and Rescue Services (HMICFRS) Report for Oxfordshire Fire and Rescue Service (Pages 197 - 204)

Cabinet Member: Public Health, Inequalities and Community Safety

Forward Plan Ref: 2024/275

Contact: Rob MacDougall, Chief Fire Officer and Director of Community Safety

rob.macdougall@oxfordshire.gov.uk

Report by the Chief Fire Officer and Director of Community Safety **(CA11)**

The Cabinet is RECOMMENDED to note the report and approve the suggested approach of monitoring improvements.

12. Workforce Report and Staffing Data - Quarter 1 - April to June 2024 (Pages 205 - 212)

Cabinet Member: Community and Corporate Services

Forward Plan Ref: 2023/279

Contact: Cherie Cuthbertson, Director of Workforce & Organisational Development, Cherie.cuthbertson@oxfordshire.gov.uk

Report by Executive Director of Resources and Section 151 Officer **(CA12)**

Cabinet is RECOMMENDED to note the report.

13. Business Management and Monitoring Report - July 2024 (Pages 213 - 328)

Cabinet Member: Finance

Forward Plan Ref: 2024/200

Contact: Kathy Wilcox, Head of Financial Strategy

Kathy.wilcox@oxfordshire.gov.uk

Report by Executive Director of Resources & Section 151 Officer **(CA13)**

The Cabinet is RECOMMENDED to

- a) Note the report and annexes.**

- b) Approve the virement requests in Annex B-2a and note the requests in Annex B-2b.**

c) Approve the use of Homes for Ukraine grant funding as set out in Annex C and authorise the Executive Director of Resources to update funding agreements with the City and District Councils accordingly.

14. Treasury Management Quarter 1 Report 2024/25 (Pages 329 - 342)

Cabinet Member: Finance

Forward Plan Ref: 2024/163

Contact: Tim Chapple, Treasury Manager,
Tim.chapple@oxfordshire.gov.uk

Report by Executive Director of Resources and Section 151 Officer (CA14)

Cabinet is **RECOMMENDED** to note the council's treasury management activity at the end of the first quarter of 2024/25.

15. Capital Programme Approvals - September 2024 (Pages 343 - 346)

Cabinet Member: Finance

Forward Plan Ref: 2024/201

Contact: Natalie Crawford, Capital Programme Manager
Natalie.crawford@oxfordshire.gov.uk

Report by Executive Director of Resources and Section 151 Officer (CA15)

The Cabinet is **RECOMMENDED** to:

- a) approve an increase in budget of £5.445m for the Tramway Accessibility Improvements scheme, to be funded from S106 developer contributions and reallocating funding from the Housing and Growth Deal.
- b) approve an increase of £1.300m for Banbury Road Roundabout to be funded from the Housing and Growth Deal.
- c) approve a request to forward fund £15.300m for third party delivered projects at Oxford Rewley Road Fire Station and Oxford Grandpont Depot site.
- d) to note the latest estimated funding gap of £6.745m on the current balanced capital programme due which will be addressed through the annual business planning process and Capital Programme for Council approval in February 2025.

16. Forward Plan and Future Business (Pages 347 - 358)

Cabinet Member: All

Contact Officer: Chris Reynolds, Senior Democratic Services Officer,
chris.reynolds@oxfordshire.gov.uk

The Cabinet Procedure Rules provide that the business of each meeting at the Cabinet is to include "updating of the Forward Plan and proposals for business to be conducted

at the following meeting". Items from the Forward Plan for the immediately forthcoming meetings of the Cabinet appear in the Schedule at **CA16**. This includes any updated information relating to the business for those meetings that has already been identified for inclusion in the next Forward Plan update.

The Schedule is for noting, but Cabinet Members may also wish to take this opportunity to identify any further changes they would wish to be incorporated in the next Forward Plan update.

The Cabinet is RECOMMENDED to note the items currently identified for forthcoming meetings.

17. For information only: Cabinet response to Scrutiny items (Pages 359 - 374)

ASC Assurance Update
Vision Zero Strategy and Action Plan

Councillors declaring interests

General duty

You must declare any disclosable pecuniary interests when the meeting reaches the item on the agenda headed 'Declarations of Interest' or as soon as it becomes apparent to you.

What is a disclosable pecuniary interest?

Disclosable pecuniary interests relate to your employment; sponsorship (i.e. payment for expenses incurred by you in carrying out your duties as a councillor or towards your election expenses); contracts; land in the Council's area; licenses for land in the Council's area; corporate tenancies; and securities. These declarations must be recorded in each councillor's Register of Interests which is publicly available on the Council's website.

Disclosable pecuniary interests that must be declared are not only those of the member her or himself but also those member's spouse, civil partner or person they are living with as husband or wife or as if they were civil partners.

Declaring an interest

Where any matter disclosed in your Register of Interests is being considered at a meeting, you must declare that you have an interest. You should also disclose the nature as well as the existence of the interest. If you have a disclosable pecuniary interest, after having declared it at the meeting you must not participate in discussion or voting on the item and must withdraw from the meeting whilst the matter is discussed.

Members' Code of Conduct and public perception

Even if you do not have a disclosable pecuniary interest in a matter, the Members' Code of Conduct says that a member 'must serve only the public interest and must never improperly confer an advantage or disadvantage on any person including yourself' and that 'you must not place yourself in situations where your honesty and integrity may be questioned'.

Members Code – Other registrable interests

Where a matter arises at a meeting which directly relates to the financial interest or wellbeing of one of your other registerable interests then you must declare an interest. You must not participate in discussion or voting on the item and you must withdraw from the meeting whilst the matter is discussed.

Wellbeing can be described as a condition of contentedness, healthiness and happiness; anything that could be said to affect a person's quality of life, either positively or negatively, is likely to affect their wellbeing.

Other registrable interests include:

- a) Any unpaid directorships

- b) Any body of which you are a member or are in a position of general control or management and to which you are nominated or appointed by your authority.
- c) Any body (i) exercising functions of a public nature (ii) directed to charitable purposes or (iii) one of whose principal purposes includes the influence of public opinion or policy (including any political party or trade union) of which you are a member or in a position of general control or management.

Members Code – Non-registrable interests

Where a matter arises at a meeting which directly relates to your financial interest or wellbeing (and does not fall under disclosable pecuniary interests), or the financial interest or wellbeing of a relative or close associate, you must declare the interest.

Where a matter arises at a meeting which affects your own financial interest or wellbeing, a financial interest or wellbeing of a relative or close associate or a financial interest or wellbeing of a body included under other registrable interests, then you must declare the interest.

In order to determine whether you can remain in the meeting after disclosing your interest the following test should be applied:

Where a matter affects the financial interest or well-being:

- a) to a greater extent than it affects the financial interests of the majority of inhabitants of the ward affected by the decision and;
- b) a reasonable member of the public knowing all the facts would believe that it would affect your view of the wider public interest.

You may speak on the matter only if members of the public are also allowed to speak at the meeting. Otherwise you must not take part in any discussion or vote on the matter and must not remain in the room unless you have been granted a dispensation.