

To: Members of the Health Improvement Partnership Board

## ***Notice of a Meeting of the Health Improvement Partnership Board***

**Thursday, 20 February 2020 at 2.00 pm**

**Long Room, Town Hall, Oxford**



Yvonne Rees  
Chief Executive

Date Not Specified

Contact Officer: **Julieta Estremadoyro, Partnership Board Officer**  
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### **Membership**

Chairman – Councillor Andrew McHugh  
Vice Chairman - District City Councillor Louise Upton

#### **Board Members:**

Ansaf Azhar	Director of Public Health, Oxfordshire County Council
Dr Kiren Collison	Clinical Chair of Oxfordshire Clinical Commissioning Group
Cllr Maggie Filipova-Rivers	South Oxfordshire District Council
Daniella Granito	District Partnership Liaison
Diane Hedges	Chief Operating Officer, Oxfordshire Clinical Commissioning Group
Vacant	District Council Director Representative
Det Chief Insp Clare Knibbs	Domestic Abuse Lead, Thames Valley Police
Andy McLellan	Healthwatch Oxfordshire Ambassador
Cllr Michele Mead	West Oxfordshire District Council
Cllr Helen Pighills	Vale of White Horse District Council
Cllr Lawrie Stratford	Cabinet Member for Adult Social Care & Public Health, Oxfordshire County Council
Jackie Wilderspin	Public Health Specialist, Oxfordshire County Council

#### **Notes:**

- **Date of next meeting: 14 May 2020**

## Declarations of Interest

### The duty to declare.....

Under the Localism Act 2011 it is a criminal offence to

- (a) fail to register a disclosable pecuniary interest within 28 days of election or co-option (or re-election or re-appointment), or
- (b) provide false or misleading information on registration, or
- (c) participate in discussion or voting in a meeting on a matter in which the member or co-opted member has a disclosable pecuniary interest.

### Whose Interests must be included?

The Act provides that the interests which must be notified are those of a member or co-opted member of the authority, **or**

- those of a spouse or civil partner of the member or co-opted member;
- those of a person with whom the member or co-opted member is living as husband/wife
- those of a person with whom the member or co-opted member is living as if they were civil partners.

(in each case where the member or co-opted member is aware that the other person has the interest).

### What if I remember that I have a Disclosable Pecuniary Interest during the Meeting?.

The Code requires that, at a meeting, where a member or co-opted member has a disclosable interest (of which they are aware) in any matter being considered, they disclose that interest to the meeting. The Council will continue to include an appropriate item on agendas for all meetings, to facilitate this.

Although not explicitly required by the legislation or by the code, it is recommended that in the interests of transparency and for the benefit of all in attendance at the meeting (including members of the public) the nature as well as the existence of the interest is disclosed.

A member or co-opted member who has disclosed a pecuniary interest at a meeting must not participate (or participate further) in any discussion of the matter; and must not participate in any vote or further vote taken; and must withdraw from the room.

Members are asked to continue to pay regard to the following provisions in the code that *“You must serve only the public interest and must never improperly confer an advantage or disadvantage on any person including yourself”* or *“You must not place yourself in situations where your honesty and integrity may be questioned.....”*.

Please seek advice from the Monitoring Officer prior to the meeting should you have any doubt about your approach.

### List of Disclosable Pecuniary Interests:

**Employment** (includes *“any employment, office, trade, profession or vocation carried on for profit or gain”*.), **Sponsorship, Contracts, Land, Licences, Corporate Tenancies, Securities.**

For a full list of Disclosable Pecuniary Interests and further Guidance on this matter please see the Guide to the New Code of Conduct and Register of Interests at Members’ conduct guidelines. <http://intranet.oxfordshire.gov.uk/wps/wcm/connect/occ/Insite/Elected+members/> or contact Glenn Watson on **07776 997946** or [glenn.watson@oxfordshire.gov.uk](mailto:glenn.watson@oxfordshire.gov.uk) for a hard copy of the document.

**If you have any special requirements (such as a large print version of these papers or special access facilities) please contact the officer named on the front page, but please give as much notice as possible before the meeting.**

# AGENDA

- 1. Welcome by Chairman**
- 2. Apologies for Absence and Temporary Appointments**
- 3. Declaration of Interest - see guidance note opposite**
- 4. Petitions and Public Address**
- 5. Note of Decision of Last Meeting (Pages 1 - 10)**

To approve the Note of Decisions of the meeting held on 21<sup>st</sup> November 2019 and to receive information arising from them.

Matters arising:

- Mental wellbeing framework

- 6. Performance Framework and Report Card on smoking in pregnancy (Pages 11 - 24)**

Performance Framework report presented by Ansaf Azhar

*To receive an update on performance and discuss any Red or Amber rated indicators.*

Report Card on smoking in pregnancy presented by Midwifery Services representative, Oxford University Hospitals.

*To understand the work underway to support smoking cessation in pregnancy.*

- 7. Developing a tobacco strategy for Oxfordshire (Pages 25 - 28)**

Report presented by Eunan O'Neill, Consultant in Public Health, Oxfordshire County Council

*To outline the process for developing a multi-agency Tobacco Strategy to be launched on No Smoking Day.*

- 8. Report from Healthwatch Ambassador (Pages 29 - 36)**

Report presented by Andy McLellan

*To receive updates from Healthwatch Oxfordshire on topics relevant to the Board.*

**9. Preventing cardiovascular disease (Pages 37 - 44)**

Report presented by Kiren Collison, Ansaf Azhar and Jackie Wilderspin

*To outline the rationale for this system wide priority to tackle health inequalities and discuss actions for implementation.*

**10. Public Health, Health Protection Forum annual report (Pages 45 - 50)**

Report presented by Eunan O'Neill and a representative of NHSE

*To report a range of information on health protection topics and focus discussion on cancer screening uptake which is not meeting targets.*

**11. Priorities and targets for 2020-21 (Pages 51 - 52)**

Presented by Jackie Wilderspin

*To discuss the principles of how we will revise the Performance Framework, ambition in setting targets and future reporting.*

**12. Forward Plan (Pages 53 - 54)**

Presented by Jackie Wilderspin

*Discussion and suggestions for future items.*