

To: **Members of the Oxfordshire Waste Partnership Joint Committee (meeting with the Oxfordshire Environment Partnership)**

Notice of a Meeting of the Oxfordshire Waste Partnership Joint Committee (meeting with the Oxfordshire Environment Partnership)

Friday, 20 January 2012 at 9.30 am

County Hall, Oxford



Peter G. Clark
County Solicitor

January 2012

Contact Officer: **Julie Dean**
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Membership – Oxfordshire Waste Partnership

Councillors:

Lorraine Lindsay-Gale
(deputy: David Robertson)

David Dodds
(deputy: Any Cabinet Member)

John Tanner
(deputy: Any other member of the City Executive Board)

James Macnamara
(deputy: Barry Wood)

Reg Waite
(deputy: Tony de Vere)

David Harvey
(deputy: Barry Norton or Mark Booty)

Representing:

Chairman – Oxfordshire County Council

Deputy Chairman – South Oxfordshire District Council

Oxford City Council

Cherwell District Council

Vale of White Horse District Council

West Oxfordshire District Council

Membership – Oxfordshire Environment Partnership

Membership is a loose group of elected members, officers and representatives from government and non-governmental agencies. Those usually attending are listed in that order.

	<i>Representing:</i>
Cllr James Macnamara	Cherwell District Council
Cllr John Tanner	Oxford City Council
Cllr Reg Waite	Vale of White Horse District Council
Cllr David Harvey	West Oxfordshire District Council
Ian Davies	Cherwell District Council
John Copley	Oxford City Council
Tim Sadler	Oxford City Council
Martin Tugwell	Oxfordshire County Council
Andrew Pau	Oxfordshire County Council
Matt Prosser	South Oxfordshire & Vale of White Horse District Council
Steve Bishop	South Oxfordshire & Vale of White Horse District Council
Trevor Askew	West Oxfordshire District Council
Ben Morrish	Environment Agency
Matt Jackson	BBOWT
Robin Buxton	
Lee Horrocks	Environment Agency
Linda Watson	Oxfordshire Rural Community Council
Dave Woodwark	
Susie Ohlenschlager	Oxfordshire County Council Environment & Climate Change Team
Susan Kent	Oxfordshire County Council Environment & Climate Change Team
Wayne Lewis	Oxfordshire Waste Partnership Co-Coordinator

Notes:

- ***Date of next meeting: 30 March 2012***

Declarations of Interest

This note briefly summarises the position on interests which you must declare at the meeting. Please refer to the Members' Code of Conduct in Part 9.1 of the Constitution for a fuller description.

The duty to declare ...

You must always declare any "personal interest" in a matter under consideration, i.e. where the matter affects (either positively or negatively):

- (i) any of the financial and other interests which you are required to notify for inclusion in the statutory Register of Members' Interests; or
- (ii) your own well-being or financial position or that of any member of your family or any person with whom you have a close association more than it would affect other people in the County.

Whose interests are included ...

"Member of your family" in (ii) above includes spouses and partners and other relatives' spouses and partners, and extends to the employment and investment interests of relatives and friends and their involvement in other bodies of various descriptions. For a full list of what "relative" covers, please see the Code of Conduct.

When and what to declare ...

The best time to make any declaration is under the agenda item "Declarations of Interest". Under the Code you must declare not later than at the start of the item concerned or (if different) as soon as the interest "becomes apparent".

In making a declaration you must state the nature of the interest.

Taking part if you have an interest ...

Having made a declaration you may still take part in the debate and vote on the matter unless your personal interest is also a "prejudicial" interest.

"Prejudicial" interests ...

A prejudicial interest is one which a member of the public knowing the relevant facts would think so significant as to be likely to affect your judgment of the public interest.

What to do if your interest is prejudicial ...

If you have a prejudicial interest in any matter under consideration, you may remain in the room but only for the purpose of making representations, answering questions or giving evidence relating to the matter under consideration, provided that the public are also allowed to attend the meeting for the same purpose, whether under a statutory right or otherwise.

Exceptions ...

There are a few circumstances where you may regard yourself as not having a prejudicial interest or may participate even though you may have one. These, together with other rules about participation in the case of a prejudicial interest, are set out in paragraphs 10 – 12 of the Code.

Seeking Advice ...

It is your responsibility to decide whether any of these provisions apply to you in particular circumstances, but you may wish to seek the advice of the Monitoring Officer before the meeting.

If you have any special requirements (such as a large print version of these papers or special access facilities) please contact the officer named on the front page, but please give as much notice as possible before the meeting.

AGENDA

SECTION 1 - ENVIRONMENT PARTNERSHIP MATTERS

Note: Oxfordshire Waste Partnership members can participate in the discussion of items in this Section of the agenda but may not vote.

1. Apologies for Absence and Notification of Deputy Members

9:30

Please contact Julie Dean (Tel: 01865 815322) to give apologies and advise of attendance by the named Deputy Member.

2. Declaration of Interest - see guidance note

3. Minutes (Pages 1 - 6)

To approve the Minutes of the meeting of the Environment Partnership Committee held on 28 October 2011 (Minute 59/11 – 62/11 inclusive) **(EP3)** and to receive information arising from them.

4. ORCC Community Bulk Buying Scheme and TOE2 Wood Fuel Projects

9:35

Linda Watson, Chief Executive, Oxfordshire Rural Community Council (ORCC) will give a presentation updating the Partnerships on their Community Bulk Buying scheme and the TOE2 Wood Fuel projects.

5. Arrangements for Reporting Greenhouse Gas Emissions and progress on Energy/Carbon Reduction and Climate Change Adaptation work (Pages 7 - 12)

10:00

The report **(EP5)** recommends a form of reporting to Partnership members on energy/carbon reduction and climate change adaptation work within each organisation in order to support the work and share good practice.

The Environment Partnership is RECOMMENDED to agree the proposed process for reporting progress in reducing Greenhouse Gas emissions and for sharing practice as set out in paragraphs 4 to 7 of the report.

6. Oxfordshire 2030 Targets (Pages 13 - 24)

10:10

This item updates members of the Environment Partnership on the current situation and proposes some amendments prior to a report to the Oxfordshire Partnership meeting in the spring (**EP6**).

The Environment Partnership is RECOMMENDED to note the activities outlined in this report, and agree additions and/or amendments as proposed in paragraphs 3, 4, 6, 11 and 17.

SECTION 2 - MATTERS RELATING TO THE ENVIRONMENT PARTNERSHIP AND WASTE PARTNERSHIP JOINTLY

Note: OWP and EP members can participate in the discussion of items in this Section of the agenda. It is comes to a vote, OWP an EP members will need to vote separately.

7. Petitions and Addresses

8. Waste Development Framework

10:20

Peter Day, Oxfordshire County Council, will present an update on the development of the Waste Core Strategy document.

9. Oxfordshire Green Schools Programme

10:40

Tim Knight and Richard Pollard of Groundwork Thames Valley, will provide an update on the Oxfordshire Green Schools Programme.

10. EP/OWP Forward Plans (Pages 25 - 26)

11:00

The Partnerships are RECOMMENDED to agree a set of Forward Plans as set out at EP/OWP10.

11. Role of Host Authority and Dates of Future Meetings (Pages 27 - 28)

11:05

To note and agree arrangements for the organisation of the Partnerships for the next two years (**EP/OWP11**).

The Partnerships are RECOMMENDED to note that the hand-over of the role of OWP Host Authority and chair of the Environment Partnership to South Oxfordshire District Council will take place with effect from the June 2012 meeting and to agree the meeting dates for 2012/13 and 2013/14.

SECTION 3 - WASTE PARTNERSHIP MATTERS

Note: Environment Partnership members can participate in the discussion of items in this Section of the agenda but may not vote.

12. Apologies for Absence and Notification of Deputy Members

Please contact Julie Dean (Tel: 01865 815322) to give apologies and advise of attendance by the named Deputy Member).

13. Declarations of Interest - see guidance note

14. Minutes (Pages 29 - 34)

11:05

To approve the minutes of the Oxfordshire Waste Partnership Joint Committee held on 28 October 2011 (Minutes 64/11 to 74/11 inclusive) and to receive information arising from them.

15. Consultation on refreshing the Oxfordshire Joint Municipal Waste Management Strategy - Five Year Review (Pages 35 - 90)

11:05

The report considers a draft refresh of the Oxfordshire Joint Municipal Waste Management Strategy for public consultation (**OWP15**).

The Oxfordshire Waste Partnership is RECOMMENDED to approve the Oxfordshire Joint Municipal Waste Management Strategy consultation document and draft action plan, included at Appendix 1a and 1b, for public consultation.

16. Commercial Food Waste Collection - Pilot Project (Pages 91 - 94)

11:20

The report (**OWP16**) seeks approval to enter into a funding agreement with ReMade South East for the delivery of a pilot food waste recycling collection service for small and medium size enterprises in Oxford.

The Oxfordshire Waste Partnership is RECOMMENDED to agree to enter into the funding agreement with Remade South East and that Oxfordshire County Council

(as the Oxfordshire Waste Partnership Host Authority) signs the agreement on behalf of Oxfordshire Waste Partnership.

17. Financial Arrangements - Update (Pages 95 - 100)

11:30

The report provides an update on financial arrangements payments to date (**OWP17**).

The Oxfordshire Waste Partnership is RECOMMENDED to note the financial arrangements payments, as set out in Appendix 1 and the forecast year end adjustment figures, as set out in Appendix 2.

18. Performance Monitoring - Third Quarter 2011/112 (Pages 101 - 116)

11:35

A quarterly update on the performance of Oxfordshire Waste Partnership is provided at **OWP18**.

The Oxfordshire Waste Partnership is RECOMMENDED to note the report and that an update on NIF funded projects be considered at the next meeting of the Oxfordshire Waste Partnership.

19. Waste Treatment Project - Update (Pages 117 - 120)

11:40

The report (**OWP19**) updates the Partnership on the progress of the Residual Waste Treatment Procurement project and the related bulking and haulage procurement.

The Oxfordshire Waste Partnership is RECOMMENDED to:

- (a) note and support the progress made on the residual waste treatment project; and***
- (b) support the procurement of a bulking and haulage contract for the efficient delivery of waste to the Ardley EfW facility.***