

ANNEX 1: ORIGINAL CONSULTATION PACK, WITH COVERING LETTERS

Reading Road, Henley
Bus stop improvements

Oxfordshire County Council's Public Transport Development Team is carrying out a series of works to improve the quality of bus stops along Reading Road in Henley-on-Thames. The bus stops are served by the 800 bus service (High Wycombe – Henley-on-Thames – Reading) and some are served by the 152 town service.

These proposed works involve the provision of upgraded bus stop poles and flags at the existing bus stops, as well as new bus shelters at selected stops. The following details the work being undertaken.

1. Relocated bus stop on Reading Road/Upton Close (adjacent) bus stop

The council proposes to reposition the existing bus stop from its current location opposite Singers Lane to the position illustrated below which is to the north of the Upton Close access, adjacent to 89 Reading Road.

This work will involve the provision of a 2-bay cantilever bus shelter with no end panels to the back of the footway, as well as the installation of a premium route standard pole and flag which will be equipped with a timetable case.

The image below provides an illustration of where the public transport infrastructure will be positioned and what it would look like. Please note that the final appearance of the bus shelter and pole/flag may change.



2. New bus stop on Reading Road adjacent to Quebec Road

The council proposes to create a new bus stop near to Quebec Road, adjacent to 159 Reading Road. This work will involve the installation of a premium route standard pole/flag which will be equipped with a timetable case. This will replace the existing pole which is currently located next to the telephone post.

The image below provides an illustration of where the public transport infrastructure will be positioned and what it would look like. Please note that the final appearance of the bus stop pole/flag may change.



3. Bus stop on Reading Road opposite Newton Gardens

The bus stop will remain in its current position. The council proposes to replace the existing bus shelter, outside of the Gibbs & Dandy store, with a larger 2-bay cantilever shelter with quarter-end panels. This will be positioned at the back of the footway and will require modification to the wall and trimming back of the hedge in order to accommodate the larger shelter.

This will be complemented by the installation of a premium route standard pole/flag which will be equipped with a timetable case.

The image below provides an indicative illustration of where the public transport infrastructure will be positioned and what it would look like. Please note that the final appearance of the bus shelter and pole/flag may change.



4. Relocated bus stop on Reading Road opposite Noble Road

The council proposes to provide a 2-bay cantilever bus shelter with half end panels off the main footway on the grass verge, as well as the installation of a premium route standard pole/flag which will be equipped with a timetable case.

The bus stop will be moved approximately 10 metres south of the existing location, on the lamppost, in order to provide sufficient clearance from the mini roundabout junction with Newton Road. This would put it opposite the Noble Road access.

The image below provides an illustration of where the public transport infrastructure will be positioned and what it would look like. Please note that the final appearance of the bus shelter and pole/flag may change.



5. Outbound bus stop on Reading Road opposite Waterman's Road, near Tesco Supermarket (Henley Gate)

The bus stop will remain in its current position. The council proposes to provide a 2-bay cantilever bus shelter with half end panels and either solid or lattice rear panels (pictured) to provide improved privacy for the adjacent residential property, Henley Gate Apartments. This bus shelter will be positioned at the back of the footway. The work will also include the installation of a premium route standard pole/flag which will be equipped with a timetable case.

The image below provides an illustration of where the public transport infrastructure will be positioned and what it would look like. Please note that the final appearance of the bus shelter and pole/flag may change.



6. New inbound bus stop on Reading Road opposite Jet Garage

The council proposes to provide a new bus stop for inbound services into Henley Town Centre and beyond to High Wycombe. This will be positioned opposite the Jet Garage and Mill Lane on Reading Road at the end of the zig zag road markings for the zebra crossing. This will include a 2-bay cantilever bus shelter with half end panels off the main footway on the grass verge. The work will also include the installation of a premium route standard pole/flag which will be equipped with a timetable case.

The image below provides an illustration of where the public transport infrastructure will be positioned and what it would look like. Please note that the final appearance of the bus shelter and pole/flag may change.



7. Inbound bus stop on Reading Road opposite Newton Road

The bus stop will remain in its current position. The council proposes to provide a 2-bay cantilever bus shelter with no end panels to the back of the footway, as well as the installation of a premium route standard pole/flag which will be equipped with a timetable case.

The image below provides an illustration of where the public transport infrastructure will be positioned and what it would look like. Please note that the final appearance of the bus shelter and pole/flag may change.



8. Relocated bus stop on Reading Road adjacent to Niagara Road

The council proposes to relocate the existing bus stop approximately 15m to the south, closer to the Niagara Road junction, outside 154 Reading Road. This will involve the installation of a premium route standard pole/flag which will be equipped with a timetable case. This will replace the existing pole which is currently located on the property boundary between the 154 and 156 Reading Road properties.

A Bus Stop clearway cage was not deemed as necessary given the presence of hatched and double yellow line road markings.

The image below provides an illustration of where the public transport infrastructure will be positioned and what it would look like. Please note that the final appearance of the bus stop pole/flag may change.



9. Bus stop on Reading Road adjacent to St Marks Road, opposite the Builder's yard

The bus stop will remain in its current position. The council proposes to provide a 2-bay cantilever bus shelter with no end panels to the back of the footway against the wall, as well as the installation of a premium route standard pole/flag which will be equipped with a timetable case.

The image below provides an illustration of where the public transport infrastructure will be positioned and what it would look like. Please note that the final appearance of the bus shelter and pole/flag may change.



Residents & Proprietors
Reading Road
Henley-on-Thames

Oxfordshire County Council
Environment & Economy
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Martin Tugwell
Deputy Director
Strategy & Infrastructure Planning

22 April 2013

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Please ask for: Ian Connick

ian.connick@oxfordshire.gov.uk

Dear Resident / Proprietor

Reading Road Public Transport Infrastructure Improvements

Oxfordshire County Council is proposing a number of improvements to bus stop facilities along Reading Road, and this letter is being sent to all residents and businesses to give details of the scheme and to invite any comments or objections. More detailed discussions will be or have been held with residents or proprietors of certain properties if it was felt they were more directly affected.

As you will see, the proposals include new bus stops, with integrated flag and timetable units, as well as new shelters, some of which are being moved to more appropriate locations. All the improvements are being funded by monies secured from developments along this road over recent years. Full details are shown on the enclosed document, along with photo "mock ups" of how the new facilities will look.

If you have any comments, or wish to discuss the scheme in greater detail, please contact me as shown above. If, however, you wish to lodge a formal objection to the proposals, this must be done in writing within 28 days of the date of this letter.

Yours sincerely



Ian Connick
Marketing & Infrastructure Officer
Public Transport Development

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19 June 2013

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Please ask for: Ian Connick

Dear Resident

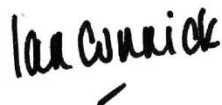
Reading Road Public Transport Infrastructure Improvements

It has come to our attention that the initial letter and consultation pack detailing a proposal to improve bus stop facilities along Reading Road may not have reached you when they were hand-delivered in April. Please accept my apologies for this.

I am enclosing a copy of the original documentation, and we are pleased to be able to extend the period during which you may respond until **Friday 5th July**.

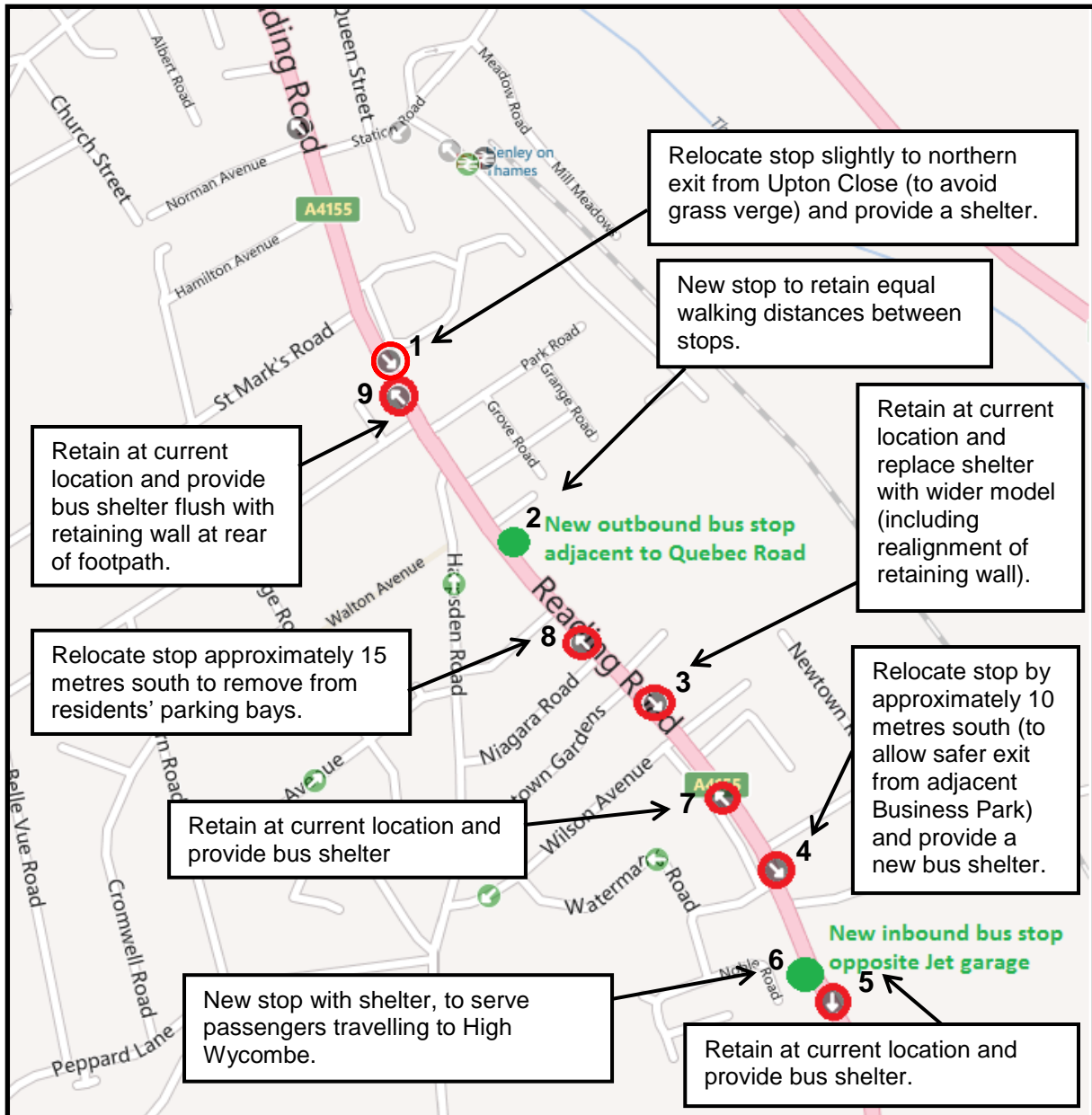
Please ensure that any objections are put in writing, but feel free to call me if you wish to discuss the scheme.



Yours sincerely



Ian Connick
Marketing & Infrastructure Officer
Public Transport Development

ANNEX 2 – PLAN OF PROPOSALS



-  stop to be upgraded
-  new stop to be installed

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Scheme Descriptions

1. Upton Close	Stop is currently located on a grass verge at the southern exit from Upton Close, with the flag approximately five metres in the air on a lamppost behind a road sign and the timetable case attached at eye level to the lamppost. Proposal is to relocate the stop to the northern exit from Upton Close on an area of scrub, and to provide a shelter.
2. Quebec Road	To maintain roughly equal distances between stops, a new stop is proposed following the northerly relocation of the stop at Upton Close.
3. Newtown Gardens	Current shelter to be replaced with wider model (including realignment of retaining wall). No change to location.
4. Noble Road s/b	Stop to be relocated from lamppost approximately 10 metres south to allow safer exit from adjacent Business Park and clearer visibility. Shelter to be provided.
5. Henley Gate	Stop to be retained in current location but shelter to be provided.
6. Noble Road n/b	New northbound stop with shelter to be created to serve passengers travelling to High Wycombe.
7. Newtown Road	Stop to be retained in current location but shelter to be provided.
8. Niagara Road	Stop to be relocated approximately 15 metres south of current location to allow the bus to stop on the hatching at the entrance to Niagara Road and passengers to board without having to negotiate parked cars.
9. St Mark's Road	Stop to be retained at its current location but shelter to be provided flush with retaining wall at rear of footpath.

ANNEX 3: SUMMARY OF CONSULTATION RESPONSES WITH OFFICER COMMENTS

Bus Stop	Consultation Response	Officer comment
1. Upton Close	<p>“loss of amenity” and downward effect on value of house</p> <p>Will obscure leftward view</p> <p>Will make it difficult to exit house opposite</p>	<p>We believe that the general improvement to the current area would be of actual benefit.</p> <p>There seems to be a misconception that buses will block the stop continuously. The frequency of the bus services is hourly at most.</p>
2. Quebec Road	<p>Road too narrow for two vehicles to pass</p> <p>Very busy during rush hour, and buses will make the congestion worse</p>	<p>A bus stopping in queuing traffic is likely to have limited impact.</p> <p>However, suggest that further observations be carried out here and at Niagara Road (8) and the proposal modified if evidence supports concerns.</p>
3. Newton Gardens	<p>No written response (phone conversation only)</p>	<p>Deep full-width seat will be added to the specification following request.</p>
4. Noble Road	<p>no response</p>	<p>-</p>
5. Waterman’s Road, Tesco (Henley Gate)	<p>Stop little used</p> <p>Stop will attract vagrants in the evening and at night. Invasion of privacy of ground floor flat</p>	<p>The Henley Town Council survey suggests that this is a popular stop. Last service leaves Henley at 1835.</p> <p>The scheme proposes the use of lattice panels on the shelter rather than the usual Perspex, which in our view as this is already an existing bus stop will improve privacy, not make it worse.</p>

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		If concerns arise regarding security or personal safety then the police should be contacted.
6. Opposite Jet garage	no response	-
7. Opposite Newton Road	no response	-
8. Niagara Road	Road too narrow	see response at 2.
9. St Marks Road	Footpath too narrow for a shelter	The photograph is slightly misleading, in that the shelter would be placed south of the lamppost, and would not have end panels.