

## **OXFORDSHIRE SUPPORTING PEOPLE COMMISSIONING BODY**

**MINUTES** of the meeting held on 20 January 2011 commencing at 10.30 am and finishing at 11.40 am

### **Present:**

### **Voting Members of Commissioning Body:**

Councillor Hilary Hibbert-Biles	West Oxfordshire District Council
Councillor Dorothy Brown	South Oxfordshire District Council
Councillor Arash Fatemian	Oxfordshire County Council
Councillor Michael Gibbard	Cherwell District Council
Graham McCartney	Thames Valley Probation Service
Graham Stratford	Oxford City Council
Fenella Trevillion)	representative for Oxfordshire Primary Care Trust

### **Supporting Officers and Members:**

Oxfordshire County Council		
Legal & Democratic Services	–	Sue Whitehead
Social & Community Services	–	Simon Kearey Natalia Lachkou
West Oxfordshire District Council	–	Lesley Sherratt
Cherwell District Council	–	Gillian Greaves

**1/11 APOLOGIES FOR ABSENCE AND SUBSTITUTIONS (IF APPLICABLE)**

Apologies for absence were received from Councillor Angela Lawrence.

**2/11 MINUTES**

The Minutes of the meeting held on 5 November 2010 were approved and signed.

***For Information***

**3/11 SUPPORTING PEOPLE BUDGET 2010-11**  
(Agenda Item 4)

The Commissioning Body considered a report on the Supporting People Budget 2010/11.

The Commissioning Body noted that the Administering Authority currently projected a smaller year end surplus of £29k compared with the original budget surplus of £202,243k. This was explained mainly by incurring higher than planned spend on mental health services and older people services.

The Commissioning Body was asked to support the administering authority's recommendation that any year end surplus delivered by the programme be used to off set some of the budget pressure created by the higher than planned spend on older people services.

The Commissioning Body heard that there was a time lag associated with the transition to direct payments and they asked that updated information be circulated when available.

It was **AGREED** to support the use in full of any year end surplus delivered by the programme to off set some of the budget pressure on older people services.

***For Decision***

**4/11 REVIEW OF THE STRATEGY AND DRAFT ANNUAL PLAN FOR 2011/12**  
(Agenda Item 6)

The Commissioning Body considered a progress report on work to review Oxfordshire Supporting People Strategy in 2010-11 with a view to set strategic and financial objectives for the programme in 2011-2016.

The Commissioning Body members were asked to consider this information and to support the proposed content of the draft strategy (for consultation with key stakeholders) and of the draft annual plan for 2011-12.

Responding to a query from Councillor Hilary Hibbert Biles on the timetable for completion of the budget modelling work under item 4, Councillor Fatemian indicated that the work was ongoing; the reduction was greater following the financial settlement but that the County Council was picking up the additional shortfall so that the reduction could be kept to the planned level. Members welcomed this news. Natalia Lachkou confirmed that she would continue to work with District Councils' officers on the Option 3 work plan. In response to a query over the timescale for the review of services for people with physical disability Natalia Lachkou stated that the model assumed no reduction in order to allow the review to be taken forward as part of Option 3. This would allow time to assess the changing situation. Simon Kearey responding to concerns that the review would not be completed undertook to review the timeline for consultation and to share it with Commissioning Body members.

Natalia Lachkou responding to a query about the implementation following the review of services for offenders indicated that the timescale would depend on the changes it was decided to make. The current suggestion was that the changes be used as the delivery for any additional services.

Fenella Trevillion referred to a review of services for brain injury on which she was leading.

It was **AGREED** to approve the draft content of the strategy for consultation and of the draft annual plan for 2011-12.

### ***For Information***

#### **5/11 ANNUAL PLAN 2010-11 - PROGRESS REPORT** (Agenda Item 7)

The Commissioning Body noted a report attached that gave information about any items in the Annual Plan which the administering authority was not on track to deliver together with a table showing progress against the Annual Plan and an update on the outcomes of the mental health services tender.

During discussion it was agreed to revise the comments in relation to Services for Offenders.

#### **6/11 ANNUAL REPORT 2009-10** (Agenda Item 8)

The Commissioning Body considered a report that set out Oxfordshire's performance across the programme in 2009-10. During discussion minor

corrections were agreed to the Annual Plan table contained in the report taking out references to “updates to be provided” as the report when published would be retrospective. The Commissioning Body noted that the Chairman would provide a brief introduction to the final report.

**7/11 DATE OF NEXT MEETING AND FUTURE MEETINGS**  
(Agenda Item 9)

The Commissioning Body confirmed that the next meeting be held in Meeting Room 4, County Hall on 25 March 2011 starting at 10.00 am..

.....in the Chair

Date of signing .....2011