

Oxfordshire Health and Wellbeing Board

25 July 2013

Terms of Reference of the Board and its Partnership Boards

Report of the Monitoring Officer

Introduction

1. On the 2 April 2013, the County Council formally established a Health and Wellbeing Board for Oxfordshire under the Health and Social Care Act 2012. In so doing, the Council formally adopted terms of reference for the Board and confirmed the membership of it.
2. One of the Board's roles is to agree the terms of reference of any bodies set up by it. Under its shadow status prior to April 2013, the Board had established the following partnership boards:
 - Children and Young People's Partnership Board
 - Adult Health and Social Care Partnership Board
 - Health Improvement Partnership Board
3. This report asks the Health and Wellbeing Board formally to:
 - a. Adopt terms of reference for each partnership board
 - b. Endorse the 'base membership' of each partnership board, while acknowledging that the partnership boards will be able to add to their own membership as appropriate
4. Given that each partnership board is intended to support the main Board, the terms of reference take their cue from those of the Board. Consequently, the drafts attached in the Annex to this report have a common approach, dovetailing with the main purpose and priorities of the Board while demonstrating the proactive purpose of the partnership boards themselves.
5. The partnership boards, as currently framed, are not intended to be decision-making bodies and so will not be formal sub-committees of the Board itself.

Health and Wellbeing Board

6. The terms of reference for this Board are at Annex 1, for information. The Leader of the Council has exercised his right to appoint additional county council members to the Board. Consequently, the membership now includes the Cabinet Member for Public Health and the Voluntary Sector as a member of the Board. This reflects the fact that changes have been made to the Cabinet Portfolios on Oxfordshire County Council. Previously the Cabinet Member for Adult Services

also held the Public Health remit. This has since been separated and a new Cabinet portfolio of Public Health and the Voluntary Sector has been established to enable greater focus by both Cabinet Members. It was considered appropriate that this focus should be reflected in the membership of the Health and Wellbeing Board by the appointment of the Cabinet Member for Public Health and the Voluntary Sector.

Children and Young People's Partnership Board

7. The proposed membership of this Partnership Board differs from the shadow arrangements by the addition of the County Council Cabinet Member for Public Health, which the Leader of the Council has suggested is appropriate. The proposed Terms of Reference for this Partnership Board are included at Annex 2.

Adult Health and Social Care Partnership Board

8. No changes are being suggested to the terms of reference of this Partnership Board and so the unamended, proposed Terms of Reference are included at Annex 3.

Health Improvement Partnership Board

9. The shadow Health Improvement Partnership Board is proposing several changes in membership, including revision to the County Council membership (which would now be the Cabinet Member for Public Health and the Voluntary Sector) and the suggested allocation of five seats instead of one for district/city council members. The proposed Terms of Reference for this Partnership Board are included at Annex 4.

Recommendation

10. The Board is RECOMMENDED to:

- a) **note the terms of reference (at Annex 1) for the main Health and Wellbeing Board, as determined by the County Council on 2 April**
- b) **consider and adopt terms of reference for each of the Partnership Boards, having regard to the drafts included as Annexes 2-4 of this report respectively:**

(i) Children and Young People's Partnership Board

(ii) Adult Health and Social Care Partnership Board

(iii) Health Improvement Partnership Board

Background papers: none

Peter G Clark, Monitoring Officer & Head of Law & Governance, Tel: (01865) 323907

July 2013