

## COUNTY COUNCIL – 13 SEPTEMBER 2011

### REPORT OF THE CABINET

#### ***Cabinet Member: Deputy Leader***

**1. Performance Management 4<sup>th</sup> Quarter Progress Report  
Against Priorities and Targets**  
*(Cabinet, 21 June 2011)*

Cabinet noted a report on Oxfordshire County Council's Corporate Performance for the fourth quarter of 2010/11.

#### ***Cabinet Member: Adult Services***

**2. Adult Services Care Management IT System**  
*(Cabinet, 21 June 2011)*

Cabinet considered a report setting out options for the Adult Services Care management IT System and agreed that the County Council should upgrade to Northgate's latest version of their care management system.

**3. Townlands Partnership Agreement**  
*(Cabinet, 21 June 2011)*

Cabinet considered a proposal for a partnership agreement between the County Council and the Primary Care Trust (PCT) for the development of the Townlands Hospital site in Henley. The proposed development would provide facilities for the replacement of the NHS services on the site, the re-provision of Chilterns End Home for Older People and the development of Extra Care Housing. Important service objectives for the Council and the PCT would be met through the development. A partnership agreement was proposed to ensure that the development of facilities on the site met the objectives of the County Council and the PCT and that there were appropriate governance arrangements in place.

Cabinet agreed in principle to entering into a partnership agreement with Oxfordshire PCT for the development of facilities on the Townlands site and the provision of services.

**4. Development of Independent Living Services for People with a Learning Disability**  
*(Cabinet, 21 June 2011)*

Cabinet considered a report that sought approval for the principle of outsourcing independent living services for people with a learning disability, and for a consultation programme on the options and process to be followed, prior to formal procurement procedures starting in October 2011.

Cabinet agreed in principle to the outsourcing of Supported Living and Daytime Support Services, subject to the outcome of consultation; noted the proposed reduction of 12.5 FTE management staff through voluntary and compulsory redundancy; and requested a further report in October 2011.

### ***Cabinet Member: Children, Young People & Families***

#### **5. Outcome of the Recent Inspection of the Youth Offending Service**

*(Cabinet, 21 June 2011)*

Cabinet noted a report setting out the outcome of the recent inspection of the Youth Offending Service and an improvement plan based on their recommendations.

### ***Cabinet Member: Finance & Property***

#### **6. Provisional 2010/11 Revenue and Capital Outturn**

*(Cabinet, 21 June 2011)*

Cabinet considered a report that presented the 2010/11 provisional revenue and capital outturn and identified and explained variations of actual spend against budgets. The report focused on the year end balance sheet position including the level of general balances and reserves. The report also included proposals for the allocation of revenue carry forwards in 2011/12.

Cabinet approved the carry-forwards and virements; agreed that the surplus in the On-Street Parking Account at the end of the 2010/11 financial year, so far as not applied to particular eligible purposes in accordance with Section 55(4) of the Road Traffic Regulation Act 1984, be carried forward in the account to the 2011/12 financial year; approved the creation of new reserves and agreed the proposal from the Schools Forum to offset spending by schools in 2010/11 relating to the final payment from the DfE which will not now be received, against unspent DSG in 2010/11 and to offset the remaining sum which will be spent in 2011/12 against unspent DSG from 2010/11 carried forward to 2011/12.

Cabinet also agreed to recommend to Council to approve the virements greater than £0.5m for Children, Young People & Families, Social & Community Services and Environment & Economy Directorates and this is dealt with in a separate report to Council

#### **7. 2011/12 Financial Monitoring & Business Strategy Delivery Report June 2011**

*(Cabinet, 21 June and 19 July 2011)*

Cabinet considered two reports that set out the financial monitoring and business strategy delivery position.

The June report covered the period to the end of April 2011. The report focused on significant issues around the delivery of the Directorate Business Strategies. These were agreed as part of the Service & Resource Planning Process and include Directorate savings of -£44.343m in 2011/12 (as set out

in the Service and Resource Planning – Service Analysis 2011/12 booklet) plus £10.225m cross directorate savings.

Cabinet approved the virement requests and approved the allocation of £1.5m from the additional grant funding as set out in the Financial Monitoring report to Cabinet in April 2011; approved a Supplementary Estimate request; approved a payment of £0.070m to the Oxfordshire Rural Community Council to support the Council's approach to Big Society to be funded from the Efficiency Reserve; agreed the use of the remaining LABGI funding of £0.496m and noted the updated Treasury Management lending list.

Cabinet also agreed to recommend to Council to note the changes to the Specified and Non-Specified Investment instruments section of the 2011/12 Treasury Management Strategy and this is dealt with in a separate report to Council.

The July report covered the period to the end of May 2011. This showed a variation in the in – year Directorate forecast, including the Council elements of the Pooled Budgets, of +£1.310m, or +0.32% against a budget of £415.189m. The in-year forecast excluded an overspend of +£0.255m on services funded from Dedicated Schools Grant (DSG).

Cabinet approved the virement requests; gave approval to the on-street parking charges for Oxford city for evenings and Sundays and approved the updated Capital Programme.

Cabinet in July also agreed to recommend to Council to approve the allocation of £1.5m of additional grant funding to the Older Peoples Pooled Budget and this is dealt with in a separate report to Council.

## **8. Asset Transfer Policy**

*(Cabinet, 21 June 2011)*

Cabinet considered and agreed the Asset Transfer Policy and agreed that, time critical Big Society Fund bids that were currently under consideration be dealt with on an exception basis to the agreed Policy.

## **9. Property and Facilities Procurement- Project Review**

*(Cabinet, 21 June 2011)*

With the natural termination of the current Mouchel professional property services contract at the end of March 2012 prompting the need for the procurement of a new contract arrangement to commence 1 April 2012 Cabinet considered a report that set out the process to be followed to procure the new service arrangements.

Cabinet gave approval to the procurement and to the process to be followed including that during the procurement process the Cabinet's commitment to providing a school meals service in its current or an improved form is emphasised; gave authority to the Director for Environment & Economy in conjunction with the Cabinet Member for Finance & Property to agree a contract extension should this become necessary and agreed that a further

report is brought to Cabinet before the OCC Contract facility is utilised for any other public sector body.

**10. Treasury Management 2010/11 Outturn**

*(Cabinet, 19 July 2011)*

Cabinet considered a report that set out the Treasury Management activity undertaken in the financial year 2010/11 in compliance with the CIPFA Code of Practice. The report included Debt and Investment activity, Prudential Indicator outturn, changes in Strategy, any Breaches of approved Strategy and interest receivable and payable for the financial year. Cabinet agreed to recommend to Council to note the report.

***Cabinet Member: Growth & Infrastructure***

**11. Oxfordshire Minerals and Waste Development Framework: Preferred Minerals Core Strategy for Consultation.**

*(Cabinet, 19 July 2011)*

Cabinet considered a report summarising comments that had been received on the report by Atkins on Local Assessment of Aggregates Supply Requirements for Oxfordshire and setting out actions to address the key points raised. Cabinet agreed a draft (preferred) planning strategy for minerals, for public consultation. This included a vision and objectives for minerals, minerals policies and other core policies. It incorporated the aggregates supply figures and the strategy for the location of mineral workings agreed by Cabinet on 16 February 2011.

**12. Oxfordshire Minerals and Waste Development Framework: Preferred Waste Core Strategy for Consultation.**

*(Cabinet, 19 July 2011)*

Cabinet considered a report on a draft (preferred) planning strategy for waste, for public consultation. This included a vision and objectives for waste; the need for additional waste facilities; options for meeting these requirements; a draft planning strategy for the location of new waste management facilities; policies for waste; and other core policies. Cabinet agreed the draft strategy for public consultation.

**13. Contract for the Disposal of Waste Collected by the District Council's in Southern Oxfordshire.**

*(Cabinet, 19 July 2011)*

Cabinet considered a report that set out the details of the procurement process for a new contract for the disposal and/or treatment of waste in the south of the county and the outcomes of the tender evaluation.

Cabinet noted the outcome of the tender evaluation and endorsed the award of the contract to Tenderer 2. Following the decision Cabinet was advised that Tenderer 2 was WRG at Sutton Courtenay.

### ***Cabinet Member: Police & Policy Co-ordination***

#### **14. Big Society Fund**

*(Cabinet, 19 July 2011)*

Cabinet considered bids to the Big Society Fund from the first wave of applications and agreed which bids to award funding and where necessary whether to agree applications for asset transfer. Cabinet also asked officers to work with community groups to enable them to take over buildings to facilitate continuity of provision as much as possible from 1 September.

### ***Cabinet Member: Safer & Stronger Communities***

#### **15. Soldiers of Oxfordshire (SOFO) – Development in the Grounds of The Oxfordshire Museum**

*(Cabinet, 21 June & 19 July 2011)*

Cabinet considered two reports relating to a project by The Soldiers of Oxfordshire who are seeking to build a new museum within the grounds of The Oxfordshire Museum, Woodstock, following agreement in principle by the Cabinet in September 2008. The reports sought approval for the legal and property details, including the lease, to be concluded, so that work may start on site in September.

Cabinet in June agreed that the County Council's Assistant Head of Property be authorised to agree a Development Agreement for the whole project and the grant of a lease and authorised the County Solicitor to agree suitable agreements with SOFO for future shared and joint management arrangements on the museum site. Cabinet also agreed that should agreement not be reached on these matters that a further report be brought to Cabinet. Cabinet in July agreed these final details relating to the ongoing commitment to the site and future arrangements.

### ***Cabinet Member: Schools Improvement***

#### **16. St Christopher's Primary School, Cowley**

*(Cabinet, 21 June 2011)*

Cabinet considered a report setting out the results of informal consultation on a proposal for the expansion of St Christopher's CE Primary School, Cowley and approved the publication of a statutory notice for the school's expansion.

#### **17. Cutteslowe Primary School**

*(Cabinet, 21 July 2011)*

Until recently Cutteslowe Primary School had planned to admit 30 children each year (as a 1 form entry school). Due to rising numbers of children needing primary school places in Oxford, the school worked with the county council in meeting the demand and agreed to admit more than its admission number in 2009 and 2010. The school's admission number for 2011 was published at 60.

Cabinet considered a report on a proposal to expand permanently the school to two forms of entry and approved the publication of a statutory notice for the expansion of Cutteslowe Primary School, Oxford.

**18. New Marston Primary School**

*(Cabinet, 19 July 2011)*

New Marston Primary School is a primary school for 3-11 year-olds in the north-east of Oxford. Its catchment area includes Headley Way and Northway. Until recently the school had planned to admit 30 children each year. Due to rising numbers of children needing primary school places in Oxford, the school agreed to take more than its admission number in September 2009 and 2010.

Cabinet considered a report and agreed the proposal to expand permanently the school to two forms of entry.

**19. Badgemore Primary School, Henley**

*(Cabinet, 19 July 2011)*

Cabinet considered a report on the outcome of consultation, on proposals to expand Badgemore Primary School from 0.5 form entry to 1 form entry on a permanent basis from September 2012.

Cabinet agreed the proposal for the permanent expansion of Badgemore Primary School.

**20. Woodstock Primary School, Henley**

*(Cabinet, 19 July 2011)*

Until recently Woodstock CE Primary School had planned to admit 30 children each year. Due to growth in the local population of young children, in recent years the school has received more applications from within the Woodstock catchment area than it has been able to accommodate.

Cabinet considered a proposal to increase the school admission number (at F1 entry) from 30 to 45 and approved the publication of a statutory notice for the expansion of Woodstock Primary School.

***Cabinet Member: Transport***

**21. Policy on Residential Parking Provision for New Developments**

*(Cabinet, 24 May 2011)*

Cabinet considered a report setting out the results of public consultation carried out from 28th March to 8th May 2011 and adopted the policy on parking standards for new residential developments.

**KEITH R MITCHELL, CBE**

Leader of the Council

September 2011