

REMUNERATION COMMITTEE – 10 JUNE 2015

OUTSIDE BODIES

Report by County Solicitor & Monitoring Officer

1. The Council's Constitution allocates to this Committee the responsibility for appointments to outside bodies other than to those determined by the Council as being 'strategic' (which are designated as Category 'A' outside bodies and which are the responsibility of the Cabinet). This report sets out a request for a representative on the Abingdon/Witney College Board.

New Appointment – Abingdon/Witney College Board

2. The Council's Adult Learning Service will transfer to Abingdon/Witney College on the 1st June, 2015. This follows the Cabinet decision in 2014 to transfer the service to a local college. Abingdon/Witney College as part of their proposal to the Council have offered two seats on their Board of Governors; one Member and one Officer.
3. The Council is seeking a nomination from a Member of the County Council to fill the seat on the College Board. Nominations are sought from Members with an interest in Further Education particularly in the area of Adult Learning. The skills that the College are additionally looking for are in the areas of legal and finance.

Responsibilities

4. In undertaking the role the nominated Member would be expected to take a special interest in the Adult Learning Service and in particular:
 - to check that the countywide Community Learning and Social Inclusion work continues and encourage it to develop and thrive;
 - a specific role around the Education Funding Agency funding ensuring it continues to be targeted at NEET young people.
 - involvement in any review of the mission and vision which might need to change as Adult Learning is incorporated into the College
5. Board meetings take place four times a year, with some extra ones when necessary. Meetings are on Thursday evenings starting at 1800 and usually complete by 2000. Governors are expected to be on at least one sub-committee and they too meet four times a year at the same time. The venue for the meetings may be Abingdon, Witney or Common Leys. The sub-committees are:
 - Governance and Strategy
 - Finance
 - Curriculum and Quality
 - Audit (meets twice a year)
 - Remuneration (meets twice a year)
6. In addition there is a Link governor scheme whereby governors "adopt" a faculty and are expected to pay visits and spend time with students at least twice a year.
7. There is no remuneration for this voluntary post although governors are entitled to recoup expenses.

8. You will find information on the current membership of Abingdon & Witney Board by clicking on this link: <http://www.abingdon-witney.ac.uk/about-us/governance/>

Process

9. The College have indicated that prospective governors would meet with the College Governance committee (effectively Nominations committee) for formal recommendation to the Board once the "transfer" has been completed. Once the Member is identified they will be invited to meet with the Clerk to the Board of Governors who will explain in detail how the College works, answers any questions and provide information and materials relating to the college.

NEW APPOINTMENT – TOWNLANDS STEERING GROUP

10. Henley Town Council have appointed an advisory committee to deal with the development proposals for the new hospital . The Terms of Reference are:

To advise the relevant authorities on all matters relating to the redevelopment of Townlands Hospital in particular Planning, Highways, Transport, Health and Safety. This includes:

- a. liaising with relevant stakeholders, such as Amber Solutions for Care and Vinci,
 - b. reporting back to the town council and the community
 - c. representing community concerns
 - d. monitoring the conditions attached to the planning consent granted in November 2011 (with any amendment) and notifying the district council of any variation to those permissions granted
 - e. discussing and representing community interests over any unresolved aspects to the development, such as Arts, landscaping, highway matters, public space and bringing these matters to the attention of the relevant authorities.
11. The Town Council have invited the County Council to nominate one representative to serve on this advisory committee. Councillor David Nimmo-Smith who already attends the meeting in his capacity as a town councillor has been fulfilling this role.

RECOMMENDATIONS

12. **The Committee is RECOMMENDED: to**
- (a) designate the Abingdon/Witney College Board as a Category ‘B’¹ outside body and nominate a councillor to be a representative;**
 - (b) designate the Townlands Steering Group as a Category ‘B’ outside body and nominate a councillor to be a representative.**

PETER CLARK
County Solicitor & Monitoring officer

Background papers: Nil

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¹ Category B are appointments to non-strategic outside bodies useful to the Council's work and appointments are made following nominations by political groups on the basis of the best person for the role.