

## COUNTY COUNCIL – 1 NOVEMBER 2011

### REPORT OF THE CABINET

#### ***Cabinet Member: Deputy Leader***

#### **1. Oxfordshire Concessionary Fares Scheme - Application And Pass Issuing**

*(Cabinet, 20 September 2011)*

Cabinet considered options for operating and managing the scheme from April 2012 including the approach to the application process for and issuing of Concessionary Travel passes for residents who qualify on age or disability grounds following the end of the current agency agreement with District and City Councils.

Cabinet agreed that an appropriate procurement process be undertaken to provide a system for managing Concessionary Travel Pass applications and the production and issuing of the travel passes; delegated authority to the Deputy Director Customer Services with the Deputy Leader, to agree any details of Concessionary Fares Scheme Application & Pass Issuing processes during 2012/13; agreed funding to manage the Scheme, how any efficiency savings were to be used and that a number of selected libraries and Oxfordshire County Council building receptions be equipped to provide a face-to-face service.

#### **2. Establishment Review**

*(Cabinet, 20 September 2011)*

Cabinet noted a report that gave an update on activity since the implementation of the Establishment Review and associated Recruitment Approval process on 1 August 2005. Details of the agreed establishment figure at 30 June 2011 in terms of Full Time Equivalents was provided, together with the detailed staffing position at 30 June 2011. The report also contained information on grant funded posts and those vacancies which are being covered by agency staff and at what cost.

#### **3. Corporate Plan Performance And Risk Management Report For The First Quarter 2011**

*(Cabinet, 20 September 2011)*

Cabinet noted a report that set out the progress the Council has made toward the Corporate Plan priorities for the period between April to June 2011.

### ***Cabinet Member: Adult Services***

#### **4. Outcome of Consultation on Outsourcing of Independent Living Services for People with a Learning Disability**

*(Cabinet, 18 October 2011)*

Cabinet considered a report that set out the outcome of recent consultation on major changes to the delivery of services to people with learning disability. Efficiency savings of £500k in 2011/12 rising to £1m in 2012/13 were approved by Council in the Business Strategy for 2011/15. These efficiencies were to be achieved by management restructuring and outsourcing Supported Living and Daytime Support services. Around 285 staff are employed on a gross budget of £7.8m.

An extensive consultation programme was undertaken from July to September 2011. The report described the main findings from that consultation programme. Key issues raised were the importance of continuity and retention of trained staff, quality monitoring and staff conditions of service. Some interest had been expressed in developing Social Enterprise models of service delivery. The potential next steps in terms of procurement and future timetable were outlined.

Cabinet noted the outcome of consultation and agreed to the outsourcing of Independent Living Services by April 2013.

### ***Cabinet Member: Finance & Property***

#### **5. Financial Monitoring**

*(Cabinet, 20 September 2011)*

Cabinet considered two reports that covered the period to the end of August 2011 for both revenue and capital budgets and which focussed on significant issues and risks around the delivery of the Directorate Business Strategies which were agreed as part of the Service and Resource Planning Process for 2011/12 – 2015/16. The reports included projections for revenue, reserves and balances as at the end of July and August 2011 respectively and a capital monitoring and programme update. The October report contained information on fees and charges.

In September Cabinet noted the report, approved virement requests and Supplementary Estimate requests to allocate the Performance Reward Grant and approved the changes to the Capital Programme.

In October Cabinet approved virements, the proposed fees and charges for the Oxfordshire History Centre, changes to the Capital Programme and agreed the updated Capital Programme and bad debt write off.

**6. Business Strategy And Service & Resource Planning Report For 2012/13 - 2016/17**

*(Cabinet, 20 September 2011)*

Cabinet considered a report that gave background and context to the service and resource planning process for 2012/13 – 2016/17. Cabinet noted the report, adopted the Summary of the Corporate Plan Proposals to inform preparation of the Corporate Plan; and approved the Service and Resource Planning Process for 2012/13.

**7. Local Government Resource Review - Response**

*(Cabinet, 18 October 2011)*

Cabinet agreed a detailed response to government consultation about the Local Government Resource Review which will substantially replace the current Formula grant system with a system based on relocalising business rates with a planned start in 2013/14.

**8. Property & Facilities Management – Scope of Contract – Food with Thought/Quest Cleaning Services Strategy Paper**

*(Cabinet, 18 October 2011)*

Cabinet considered a report informing the decision on the inclusion of the cleaning and catering services provided by Quest Cleaning Services (QCS) and Food with Thought (FwT) within the scope of the proposed integrated Property & Facilities external services contract. The contract will provide a Total Facilities Management service including the delivery of hard and soft FM services, as well as professional and construction services.

Cabinet agreed to include the current catering and cleaning services provided by Food with Thought and QCS within the scope of the Property and Facilities Contract.

***Cabinet Member: Growth and Infrastructure***

**9. National Planning Policy Framework - Response**

*(Cabinet 18 October 2011)*

Cabinet confirmed the response to the Government's Draft National Planning Policy Framework which set out the Government's economic, environmental and social planning policies for England and provided a framework for local plans, reflecting community needs and priorities.

**Cabinet Member: Police & Policy Co-ordination**

**10. Saxon Centre – Big Society Fund/Asset Transfer**

*(Cabinet, 20 September 2011)*

Cabinet considered a report on a second bid to the Big Society Fund for the asset transfer of the Saxon Centre and upheld the decision to sell the Saxon Centre to the Oxford Boxing Academy; and encouraged One-eighty to work with the community centre in Northway and reconsider its application to the Big Society Fund in a future round of bidding.

**11. Big Society Fund – Allocation of Wave 2 Funding**

*(Cabinet, 18 October 2011)*

Cabinet considered bids to the Big Society Fund from the second wave of applications and agreed which bids to award funding and where necessary whether to agree applications for asset transfer. Cabinet also agreed to a request from Wood Farm Youth Centre to amend the use of their Big Society grant.

**Cabinet Member: Safer & Stronger Communities**

**12. Fire Control Room 999 Call Receipt And Mobilising Options Appraisal**

*(Cabinet, 20 September 2011)*

Cabinet considered a report setting out proposals for future arrangements following the cancellation of the government project to regionalise Fire and Rescue Service call receipt, mobilising and incident management arrangements. Cabinet endorsed the progression of the collaborative scoping study and creation of the Strategic Outline Business Case being undertaken by Oxfordshire, Buckinghamshire and Royal Berkshire FRSs; approved Oxfordshire requirements as benchmarks against which future options would be assessed; approved options included within the options appraisal; and required the Chief Fire Officer to instigate appropriate actions for asset management and capital strategy as necessary and that he report back to the Cabinet Member on a regular basis.

**KEITH R MITCHELL CBE**

Leader of the Council

October 2011