

PROPOSALS FOR PRESCRIBED ALTERATIONS OTHER THAN FOUNDATION PROPOSALS: Information to be included in a complete proposal

Extract of Part 1 of Schedule 3 and Part 1 of Schedule 5 to The School Organisation (Prescribed Alterations to Maintained Schools)(England) Regulations 2007 (as amended):

In respect of a Governing Body Proposal: School and governing body's details

1. The name, address and category of the school for which the governing body are publishing the proposals.

St Ebbe's CE Primary School, Whitehouse Road, Oxford, OX1 4NA
(Voluntary Aided)

In respect of an LEA Proposal: School and local education authority details

1. The name, address and category of the school .

n/a

Implementation and any proposed stages for implementation

2. The date on which the proposals are planned to be implemented, and if they are to be implemented in stages, a description of what is planned for each stage, and the number of stages intended and the dates of each stage.

September 2014

Objections and comments

3. A statement explaining the procedure for making representations, including

- (a) the date prescribed in accordance with paragraph 29 of Schedule 3 (GB proposals)/Schedule 5 (LA proposals) of The School Organisation (Prescribed Alterations to Maintained Schools) (England) Regulations

2007 (as amended), by which objections or comments should be sent to the local education authority; and

- (b) the address of the authority to which objections or comments should be sent.

- a) Objections and comments should be received by the LA by 3rd October 2012
- b) Objections and comments should be sent to Diane Cameron, School Organisation & Planning, Oxfordshire County Council, County Hall, FREEPOST or emailed to stebbes2012stat-manager@myconsultations.oxfordshire.gov.uk or sent using the online questionnaire at <http://myconsultations.oxfordshire.gov.uk>

Alteration description

4. A description of the proposed alteration and in the case of special school proposals, a description of the current special needs provision.

The proposal is to expand St Ebbe's CE (VA) Primary School from 1.5 form entry to 2 form entry.

School capacity

5.—(1) Where the alteration is an alteration falling within any of paragraphs 1 to 4, 8, 9 and 12-14 of Schedule 2 (GB proposals)/paragraphs 1-4, 7, 8, 18, 19 and 21 of Schedule 4 (LA proposals) to The School Organisation (Prescribed Alterations to Maintained Schools) (England) Regulations 2007 (as amended), the proposals must also include —

- (a) details of the current capacity of the school and, where the proposals will alter the capacity of the school, the proposed capacity of the school after the alteration;

Current capacity of the school is 308 and the proposed capacity of the school is 420 (Years F1 – 6)

- (b) details of the current number of pupils admitted to the school in each relevant age group, and where this number is to change, the proposed number of pupils to be admitted in each relevant age group in the first school year in which the proposals will have been implemented;

45 pupils are currently admitted to Reception (F1), except for September 2012 where it has been agreed between the Local Authority and the governing body that 60 pupils will be admitted. In September 2014 60 pupils will be admitted as this is the first year the proposals will be implemented on a permanent basis.

- (c) where it is intended that proposals should be implemented in stages, the number of pupils to be admitted to the school in the first school year in which each stage will have been implemented;

n/a

- (d) where the number of pupils in any relevant age group is lower than the indicated admission number for that relevant age group a statement to this effect and details of the indicated admission number in question.

n/a

(2) Where the alteration is an alteration falling within any of paragraphs 1, 2, 9, 12 and 13 of Schedule 2 (GB proposals) /paragraphs 1, 2, 8, 18 and 19 of Schedule 4 (LA proposals) to The School Organisation (Prescribed Alterations to Maintained Schools) (England) Regulations 2007 (as amended), a statement of the number of pupils at the school at the time of the publication of the proposals.

There are currently 281 pupils on roll (Years F1 – 6)

Implementation

6. Where the proposals relate to a foundation or voluntary controlled school a statement as to whether the proposals are to be implemented by the local education authority or by the governing body, and, if the proposals are to be implemented by both, a statement as to the extent to which they are to be implemented by each body.

n/a

Additional Site

7.—(1) A statement as to whether any new or additional site will be required if proposals are implemented and if so the location of the site if the school is to occupy a split site.

n/a

(2) Where proposals relate to a foundation or voluntary school a statement as to who will provide any additional site required, together with details of the tenure (freehold or leasehold) on which the site of the school will be held, and if the site is to be held on a lease, details of the proposed lease.

n/a

Changes in boarding arrangements

8.—(1) Where the proposals are for the introduction or removal of boarding provision, or the alteration of existing boarding provision such as is mentioned in paragraph 8 or 21 of Schedule 2 (GB proposals)/7 or 14 of Schedule 4 to The School Organisation (Prescribed Alterations to Maintained Schools) (England) Regulations 2007 (as amended) —

(a) the number of pupils for whom it is intended that boarding provision will be made if the proposals are approved;

n/a

(b) the arrangements for safeguarding the welfare of children at the school;

n/a

(c) the current number of pupils for whom boarding provision can be made and a description of the boarding provision; and

n/a

- (d) except where the proposals are to introduce boarding provision, a description of the existing boarding provision.

n/a

(2) Where the proposals are for the removal of boarding provisions or an alteration to reduce boarding provision such as is mentioned in paragraph 8 or 21 of Schedule 2 (GB proposals)/7 or 14 of Schedule 4 (LA proposals) to The School Organisation (Prescribed Alterations to Maintained Schools) (England) Regulations 2007 (as amended) —

- (a) the number of pupils for whom boarding provision will be removed if the proposals are approved; and

n/a

- (b) a statement as to the use to which the former boarding accommodation will be put if the proposals are approved.

n/a

Transfer to new site

9. Where the proposals are to transfer a school to a new site the following information—

- (a) the location of the proposed site (including details of whether the school is to occupy a single or split site), and including where appropriate the postal address;

n/a

- (b) the distance between the proposed and current site;

n/a

(c) the reason for the choice of proposed site;

n/a

(d) the accessibility of the proposed site or sites;

n/a

(e) the proposed arrangements for transport of pupils to the school on its new site; and

n/a

(f) a statement about other sustainable transport alternatives where pupils are not using transport provided, and how car use in the school area will be discouraged.

n/a

Objectives

10. The objectives of the proposals.

The governing body's proposal is to increase the school admission number (at F1 entry) from 45 to 60. Because the published admission number for 2012 and 2013 has already been published, the school's admission number can only now formally change from September 2014. However, the school has agreed to accept over its official admission number in 2012 and has written into its policy for 2013 that it may agree to do the same to work with the Local Authority to meet demand for places

To accommodate this growth in pupil numbers, there will be some extension of the school's buildings, and a feasibility study is underway to investigate how this can best be provided. Accommodation exists for the additional pupils to be admitted as agreed for September 2012.

Consultation

11. Evidence of the consultation before the proposals were published including—

- (a) a list of persons who were consulted;
- (b) minutes of all public consultation meetings;
- (c) the views of the persons consulted;
- (d) a statement to the effect that all applicable statutory requirements in relation to the proposals to consult were complied with; and
- (e) copies of all consultation documents and a statement on how these documents were made available.

- a) Public consultation was held between 2nd May 2012 and 20th June 2012. The governing body produced a consultation leaflet which was circulated to all parents of pupils at the school, Heads at Partnership primary schools, local Councillors, MP, libraries, relevant county council teams and was also available publicly on the OCC website.
- b) An informal open drop-in session was held at the school on 24th May 2012. Any interested parties were invited to attend to ask questions of OCC officers and the Headteacher. There were no attendees at the session.
- c) 7 responses were received during the public consultation period. 3 of these were in favour of the proposal in principle. These include responses from the Headteacher at New Hinksey CE Primary School, and a local councillor. Reasons given for supporting the proposal include:
 - Need for additional pupil places in the local area.
 - Improved resourcing for the school as a result of the expansion.

Two responses objected to the proposal in principle. Reasons given for objecting include:

- Concern that other schools may be more suitable for expansion and that St Ebbe's was being looked at in isolation.
- Concern over any loss of green space on the school site.
- Concern about any negative impact of growth on the ethos and standards of the school.

LA Officers responded to these concerns as follows:

All Oxford primary schools that can be expanded either have been or are in the process of being expanded. The nearest school to St Ebbe's (which is New Hinksey CE Primary School) has already been working with OCC for over a year to make changes to maximise pupil places, but this school is restricted by a very constrained site. A feasibility study is being carried out at St Ebbe's to investigate options for how the school may be physically expanded and all building options are subject to School Premises Regulations which set out the amount of playing field which must be available for the number of pupils at any school. Any construction will also be subject to Planning regulations and would be the subject of a separate Planning application which may be responded to in the usual way. The governing body and staff at St Ebbe's have expressed no concern about future standards or ethos of the school as a result of the proposed expansion. In rising to 2 form entry from 1.5 form entry the likely class organisation model will be simpler single year groups per class rather than mixed year groups as currently.

Two responses were undecided about the proposal in principle. Queries raised include:

- Concern about increased traffic.
- Concern about disruption during building works.

LA Officers responded to these concerns as follows:

As the vast majority of pupils attending the school are expected to live in the designated area (catchment area) most will travel to school by foot or cycle. No additional parking for parents will be constructed and the school's Travel Plan will be updated. As usual, the expansion of the school, including traffic issues, will be subject to Planning scrutiny during the Planning application process.

There will inevitably be some disruption during building works but the works will all be carried out in one phase and will be planned as far as possible so that the most disruptive elements of work can be carried out during school holidays. Around this, the safety of pupils and others on the school site will be paramount and management of circulation round the school will form part of the feasibility study planning. In many schools, building works are used as topics of work with the children as they progress.

- d) All applicable statutory requirements in relation to the proposals to consult were complied with.

A copy of the consultation leaflet is available to view online on the OCC website at <http://myconsultations.oxfordshire.gov.uk> and was also available during the consultation from the school and from OCC.

Project costs

12. A statement of the estimated total capital cost of the proposals and the breakdown of the costs that are to be met by the governing body, the local education authority, and any other party.

Estimated capital costs are in the region of £950K.

Basic Need requirements will be funded by OCC with financial support from the Oxford Diocese to address a number of consequential accommodation improvements required as a result of the expansion of the school.

13. A copy of confirmation from the Secretary of State, local education authority and the Learning and Skills Council for England (as the case may be) that funds will be made available (including costs to cover any necessary site purchase).

The Council's Capital Investment Board meeting on 18 October 2011 received a report outlining the scope of the overall Basic Needs Programme for 2011/12 to 2016/17 and individually project budget requirements in order to inform the capital budget setting process. The report was approved by the Leader of the Council, Director for Environment & Economy and Chief Finance Officer in November 2011 and subsequently included in the Capital Programme approved by Council on 10th February 2012.

Age range

14. Where the proposals relate to a change in age range, the current age range for the school.

n/a

Early years provision

15. Where the proposals are to alter the lower age limit of a mainstream school so that it provides for pupils aged between 2 and 5—

- (a) details of the early years provision, including the number of full-time and part-time pupils, the number and length of sessions in each week, and the services for disabled children that will be offered;

n/a

- (b) how the school will integrate the early years provision with childcare services and how the proposals are consistent with the integration of early years provision for childcare;

n/a

- (c) evidence of parental demand for additional provision of early years provision;

n/a

- (d) assessment of capacity, quality and sustainability of provision in schools and in establishments other than schools who deliver the Early Years Foundation Stage within 3 miles of the school; and

n/a

- (e) reasons why such schools and establishments who have spare capacity cannot make provision for any forecast increase in the number of such provision.

n/a

Changes to sixth form provision

16. (a) Where the proposals are to alter the upper age limit of the school so that the school provides sixth form education or additional sixth form education, a statement of how the proposals will—

- (i) improve the educational or training achievements;
- (ii) increase participation in education or training; and
- (iii) expand the range of educational or training opportunities for 16-19 year olds in the area;

n/a

- (b) A statement as to how the new places will fit within the 16-19 organisation in an area;

n/a

- (c) Evidence —

- (i) of the local collaboration in drawing up the proposals; and
- (ii) that the proposals are likely to lead to higher standards and better progression at the school;

n/a

- (d) The proposed number of sixth form places to be provided.

n/a

17. Where the proposals are to alter the upper age limit of the school so that the school ceases to provide sixth form education, a statement of the effect on the supply of 16-19 places in the area.

n/a

Special educational needs

18. Where the proposals are to establish or change provision for special educational needs—

- (a) a description of the proposed types of learning difficulties in respect of which education will be provided and, where provision for special educational needs already exists, the current type of provision;

n/a

- (b) any additional specialist features will be provided;

n/a

- (c) the proposed numbers of pupils for which the provision is to be made;

n/a

- (d) details of how the provision will be funded;

n/a

- (e) a statement as to whether the education will be provided for children with special educational needs who are not registered pupils at the school to which the proposals relate;

n/a

- (f) a statement as to whether the expenses of the provision will be met from the school's delegated budget;

n/a

- (g) the location of the provision if it is not to be established on the existing site of the school;

n/a

- (h) where the provision will replace existing educational provision for children with special educational needs, a statement as to how the local education authority believes that the new provision is likely to lead to improvement in the standard, quality and range of the educational provision for such children; and

n/a

- (i) the number of places reserved for children with special educational needs, and where this number is to change, the proposed number of such places.

n/a

19. Where the proposals are to discontinue provision for special educational needs—

- (a) details of alternative provision for pupils for whom the provision is currently made;

n/a

- (b) details of the number of pupils for whom provision is made that is recognised by the local education authority as reserved for children with special educational needs during each of the 4 school years preceding the current school year;

n/a

- (c) details of provision made outside the area of the local education authority for pupils whose needs will not be able to be met in the area of the authority as a result of the discontinuance of the provision; and

n/a

- (d) a statement as to how the proposer believes that the proposals are likely to lead to improvement in the standard, quality and range of the educational provision for such children.

n/a

20. Where the proposals will lead to alternative provision for children with special educational needs, as a result of the establishment, alteration or discontinuance of existing provision, the specific educational benefits that will flow from the proposals in terms of—

- (a) improved access to education and associated services including the curriculum, wider school activities, facilities and equipment with reference to the local education authority's Accessibility Strategy;
- (b) improved access to specialist staff, both educational and other professionals, including any external support and outreach services;
- (c) improved access to suitable accommodation; and
- (d) improved supply of suitable places.

n/a

Sex of pupils

21. Where the proposals are to make an alteration to provide that a school which was an establishment which admitted pupils of one sex only becomes an establishment which admits pupils of both sexes—

- (a) details of the likely effect which the alteration will have on the balance of the provision of single sex-education in the area;

n/a

- (b) evidence of local demand for single-sex education; and

n/a

- (c) details of any transitional period which the body making the proposals wishes specified in a transitional exemption order (within the meaning of section 27 of the Sex Discrimination Act 1975).

n/a

22. Where the proposals are to make an alteration to a school to provide that a school which was an establishment which admitted pupils of both sexes becomes an establishment which admits pupils of one sex only—

- (a) details of the likely effect which the alteration will have on the balance of the provision of single-sex education in the area; and

n/a

- (b) evidence of local demand for single-sex education.

n/a

Extended services

23. If the proposed alterations affect the provision of the school's extended services, details of the current extended services the school is offering and details of any proposed change as a result of the alterations.

n/a

Need or demand for additional places

24. If the proposals involve adding places—

- (a) a statement and supporting evidence of the need or demand for the particular places in the area;

St Ebbe's CE (A) Primary School's published admission number is 45. However, the school is very popular and has been oversubscribed for the last few years. For the September 2012 intake, the school has agreed to admit 60 children into Reception (F1) at the request of Oxfordshire County Council, in order to meet growth in demand for pupil places in Oxford.

Demand for pupil places across Oxfordshire generally has risen and in recent years Oxford city has experienced a significant and sustained rise in primary pupil numbers. To meet this demand additional places have been created in other Oxford primary schools each year since 2008. Looking to the future, significant additional housing is included in Oxford City Council's Core Strategy, which will, in turn, lead to increased pupil numbers across Oxford. The proposal to expand St Ebbe's CE (A) Primary School acknowledges that the community the school serves has grown, and that several other primary schools in the city have expanded recently due to this growth being sustained.

By April 2012, 59 families had chosen St Ebbe's as their first preference for a September start, and with an admission number of 60 all places had been allocated already at that date. 10 applications for a place in the school were refused by April as no places were available.

In 2011, by June, 53 families had chosen St Ebbe's as their first preference and an admission number of 45 had been fully allocated.

- (b) where the school has a religious character, a statement and supporting evidence of the demand in the area for education in accordance with the tenets of the religion or religious denomination;

The school is Church of England and Voluntary Aided. Evidence of demand is demonstrated above. The nearest school to St Ebbe's is New Hinksey CE Primary School which is also Church of England and is also fully subscribed.

- (c) where the school adheres to a particular philosophy, evidence of the demand for education in accordance with the philosophy in question and any associated change to the admission arrangements for the school.

n/a

25. If the proposals involve removing places—

- (a) a statement and supporting evidence of the reasons for the removal, including an assessment of the impact on parental choice; and

n/a

- (b) a statement on the local capacity to accommodate displaced pupils.

n/a

Expansion of successful and popular schools

25A. (1) Proposals must include a statement of whether the proposer considers that the presumption for the expansion of successful and popular schools should apply, and where the governing body consider the presumption applies, evidence to support this.

(2) Sub-paragraph (1) applies to expansion proposals in respect of primary and secondary schools, (except for grammar schools), i.e. falling within:

(a) (for proposals published by the governing body) paragraph 1 of Part 1 to Schedule 2 or paragraph 12 of Part 2 to Schedule 2;

(b) (for proposals published by the LA) paragraph 1 of Part 1 to Schedule 4 or 18 of Part 4 to Schedule 4

of the School Organisation (Prescribed Alterations to Maintained Schools) (England) Regulations 2007 (as amended).

The presumption for the expansion of successful and popular schools should does not apply in this case. The school is rated Good (Grade 2) by Ofsted.