

**OXFORDSHIRE PENSION FUND**  
**COMMUNICATION POLICY STATEMENT**

**Introduction**

1. This is the Communication Policy Statement of the Oxfordshire Local Government Pension Scheme Pension Fund, published under the Local Government Pension Scheme (Amendment) (No 2) Regulations 2005. SI 2005 No. 3199.

**Purpose**

2. This policy sets out the Oxfordshire Pension Fund's strategy for its communications with members, members' representatives and employing authorities.
3. The strategy also covers the promotion of the scheme to prospective members.
4. The policy applies, in the context of LGPS administration, to members as defined in Schedule 1 of the principal regulations and, in turn, by section 124(1) of the Pensions Act 1995 to include:
  - Active members
  - Deferred members, and
  - Pensioner members
5. Employing authorities, as defined within the regulations : -
  - Statutory Scheduled Bodies such as the County and District Councils, Colleges of Further Education and Oxford Brookes University; Academies
  - Resolution Bodies being the Town and Parish Councils
  - Admission Bodies, where the Pension Fund Committee have granted scheme admission

**Aim**

6. To ensure that all members and scheme employers, as defined above have access to full information about the scheme, their benefits, or prospective benefits due from the scheme and about the changes, both actual and proposed to the scheme regulations.
7. Oxfordshire County Council, as administering authority will make available to all scheme employers any documents relating to consultation of changes to the regulations so that they can undertake the consultation with their employees.

**Communication Policy**

8. Annex 1 details the types and frequency of specific communications to members.

**Review of This Policy**

9. This policy will be reviewed annually in April or earlier if there is a material change to this policy, as a result of regulation change