

## **SUPPORTING PEOPLE COMMISSIONING BODY**

**MINUTES** of the meeting held on Friday, 30 September 2011 commencing at 1.00 pm and finishing at 2.00 pm

### **Present:**

### **Voting Members of Commissioning Body:**

Councillor Debbie Pickford (in the Chair)	Cherwell District Council
Councillor Dorothy Brown	South Oxfordshire District Council
Councillor Roger Cox	Vale of White Horse District Council
Stephen Czajewski	Thames Valley Probation
Graham Stratford	Oxford City Council
Fenella Trevillion	representative for Oxfordshire Primary Care Trust

### **Supporting Officers and Members:**

Oxfordshire County Council Social & Community Services	– Simon Kearey Natalia Lachkou Duncan Hall
Law & Governance	– Sue Whitehead
West Oxfordshire District Council	– Lesley Sherratt
South Oxfordshire District Council and Vale of White Horse District Council	– Paul Staines
Cherwell District Council	– Gillian Greaves

*The Committee considered the matters, reports and recommendations contained or referred to in the agenda for the meeting. Except insofar as otherwise specified, the reasons for the decisions are contained in the agenda, reports and schedule, copies of which are attached to the signed Minutes.*

### **26/11 APOLOGIES FOR ABSENCE AND SUBSTITUTIONS (IF APPLICABLE)**

(Agenda No. 1)

Apologies were received from Councillor Arash Fatemian (Oxfordshire County Council) and Councillor Verena Hunt (West Oxfordshire County Council).

**27/11 MINUTES**

(Agenda No. 4)

The Minutes of the meeting held on 17 June 2011 were approved and signed.

**28/11 SUPPORTING PEOPLE BUDGET 2011-12**

(Agenda No. 5)

The Supporting People Commissioning Body considered and noted the budget monitoring report for 2011-12 (SP5a) that showed the budget set by the Commissioning Body and expenditure incurred in the first five months of the year (April to August). They also considered and noted a report (SP5b) that showed progress made with delivering the 2011-12 efficiency savings programme.

**29/11 SUPPORTING PEOPLE PROGRAMME REVIEW 2011-12**

(Agenda No. 6)

Cabinet considered a report and supporting papers (SP6a-i) that provided the second progress update on the programme review.

In commenting on the papers the Commissioning Body urged that amendments take account of the personalisation budget and the need for flexibility.

With regard to the Gap Analysis officers were asked to include in the analysis some form of ranking, together with a recognition of the contractual implications and some detailed analysis of the implications at District level.

**30/11 DEPARTMENT OF WORK AND PENSIONS CONSULTATION 'HOUSING BENEFIT REFORM - SUPPORTED HOUSING JULY 2011'**

(Agenda No. 7)

The Supporting People Commissioning Body received the public consultation proposals from the Department of Work and Pensions concerning Housing Benefit Reform and its potential implications on the future of supported housing sector (SP7).

The Supporting People Commissioning Body AGREED that Commissioning Body members receive a copy of the draft response. The Head of Strategy and Transformation in consultation with the Chairman, to agree the final response for submission.

**31/11 ANNUAL PLAN 2011-12 - PROGRESS REPORT**

(Agenda No. 8)

The Supporting People Commissioning Body noted the report and table (SP8a&b) that gave information about any items in the Annual Plan which

the administering authority was not on track to deliver and detailed progress against the Annual Plan.

**32/11 PERFORMANCE IN 2010-11 AND CONTINUOUS IMPROVEMENT**

(Agenda No. 9)

The Core Strategy Group had considered a set of detailed reports which analysed Oxfordshire performance against key performance indicators for Supporting People services for 2010-11 compared with 2009-10 local data. In order to establish whether there is continuing improvement in performance year on year by client group and by district area, and if not, to address issues contributing to different performance trends.

The Supporting People Commissioning Body noted the analysis of performance by client group and by district area and client group.

..... in the Chair

Date of signing .....